

**NORTH RIDGEVILLE CIVIL SERVICE COMMISSION
MINUTES OF THE
REGULAR MEETING – TUESDAY, SEPTEMBER 15, 2020**

CALL TO ORDER:

Chairman Crevda called the meeting to order at 6:40 PM.

ROLL CALL:

Present were Chairman Michael Crevda and Secretary Sam Spann.

Also present were Assistant Clerk of Council Tara L. Peet and Deputy Clerk of Council Lisa Ciofani.

Chairman Crevda noted Assistant Law Director Toni Morgan was unable to attend this evening.

Chairman Crevda asked for discussion on the minutes of the Regular Meeting of Tuesday, July 21, 2020. No discussion was offered.

It was moved by Crevda and seconded by Spann to approve the minutes of Tuesday, July 21, 2020 as presented.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

REPORTS:

Update to the 2020 Police Patrolman Class C Entrance Examination:

Chairman Crevda advised he reviewed the list of 46 entrants on the exam. He opened this up for discussion and asked Assistant Clerk of Council Peet and Deputy Clerk of Council Ciofani if there was anything the Commission needs to be aware of with this list or any changes since it had been published to the Commission.

Deputy Clerk of Council Ciofani advised there have been no changes and read a synopsis of the different events and participation. She stated there were 64 total applicants for the position of Patrol Officer Class “C.” The agility test took place on August 22, 2020 at the Lorain County Community College Ewing Physical Education and Fitness Center in Elyria.

- 57 participating applicants
- 7 no shows
- 5 failed agility exam

The written exam took place on August 26, 2020 in the Community Room of the North Ridgeville Academic Center in North Ridgeville.

- 49 participating applicants
- 3 no shows
- 3 failed written exam

Deputy Clerk of Council Ciofani advised after the completion of both exams, the scores were added together, including any eligible extra credit, and 46 eligible applicants remained.

Chairman Crevda asked to confirm that there is no action for the list Deputy Clerk of Council Ciofani presented.

Assistant Clerk of Council Peet advised that is correct, and it was just a report.

Chairman Crevda opened it up for discussion and any comments.

Member Spann asked if there were any applicants that had any issues or discrepancies with any of the questions or with the agility test.

Deputy Clerk of Council Ciofani advised there were no issues or discrepancies. She stated there was one applicant who came in to review the bubble sheet from the written exam; however, there were no protests or disputes.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Certify the 2020-2022 Police Patrolman Class C Eligibility List and Certify the Top Ten Names from the List:

Chairman Crevda asked for any other comments or questions. He advised based on his review of the list it mirrors the list of 46 entrants they reviewed.

Member Spann agreed.

Chairman Crevda moved to approve and certify the 2020-2022 Police Patrolman Class C Eligibility List and certify the Top Ten Names and it was seconded by Member Spann.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

NORTH RIDGEVILLE CIVIL SERVICE COMMISSION
REGULAR MEETING SEPTEMBER 15, 2020

3

ADJOURNMENT:

Chairman Crevda asked for any other comments or questions. No discussion was offered.

It was moved by Crevda and seconded by Spann to adjourn the meeting.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

The meeting was adjourned at 6:46 PM.

Michael W. Crevda

Michael Crevda
Chairman

Lisa Ciofani

Lisa Ciofani
Deputy Clerk of Council, Recording Secretary

Tuesday, October 27, 2020

Date Approved