

**NORTH RIDGEVILLE CIVIL SERVICE COMMISSION
MINUTES OF THE
REGULAR MEETING – MONDAY, SEPTEMBER 26, 2022**

CALL TO ORDER:

The meeting was called to order at 5:00 PM.

ROLL CALL:

Present were Co-Chairman Sam Spann and Chairman Donald Schiffbauer. Also present was Deputy Clerk of Council Tina Wieber.

Absent was Bill Holland.

MINUTES:

Chairman Schiffbauer asked if the Commission had any questions or comments regarding the regular meeting minutes of August 22, 2022.

None were given.

It was moved by Spann and seconded by Schiffbauer to approve the regular meeting minutes of Monday, August 22, 2022 as presented.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

REPORTS:

1. Charter Amendment Explainer

Chairman Schiffbauer stated that they had received the Charter Amendment Explainer and on Issue 33 there was language about City employees being either classified or unclassified and cited that the Civil Service is an area governed and regulated by the State of Ohio.

2. Status update of Patrolman Class D Entrance Agility Exam

Chairman Schiffbauer asked Deputy Clerk of Council Wieber for an update regarding the Patrolman Class D entrance exam.

Deputy Clerk of Council Wieber stated that the agility exam took place on September 17th at LCCC. She stated that they had a total of eleven applicants with nine showing up for the agility exam and all nine had passed. She explained that the written exam would be Monday, October 3rd at 6 o'clock at the library.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Received Oath of Office for Firefighter/Paramedic Christopher Erlenbach

Received Oath of Office for Firefighter/Paramedic Kimberly Torres

Chairman Schiffbauer stated that the Commission had received two oaths of office and offered his congratulations to Firefighter/Paramedics Christopher Erlenbach and Kimberly Torres and stated that they received their oath of office on August 15, 2022.

Re-certify Firefighter-Paramedic Class C Entrance Top 10 List due to appointments

It was moved by Spann and seconded by Schiffbauer to re-certify the Firefighter-Paramedic Class C Entrance Top 10 List.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

Re-certify Firefighter-Paramedic Class C Entrance Eligibility List due to appointments

It was moved by Spann and seconded by Schiffbauer to re-certify the Firefighter-Paramedic Class C Entrance Eligibility List.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

Certification of payroll by Civil Service Commission (Per Rule I, Section 3)

It was moved by Spann and seconded by Schiffbauer to certify the Civil Service payroll.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

Certification of Fire Department Promotional Testing Eligibility List

It was moved by Spann and seconded by Schiffbauer to approve the Fire Department Promotional Testing Eligibility List.

A voice vote was taken and the motion carried.

**NORTH RIDGEVILLE CIVIL SERVICE COMMISSION
REGULAR MEETING – MONDAY, SEPTEMBER 26, 2022**

PAGE 3

Yes – 2 No – 0

Fire Department Promotional Testing

1. Promotional Testing Invitation Letters

It was moved by Spann and seconded by Schiffbauer to approve the Fire Department Promotional Testing Letters.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

Chairman Schiffbauer stated that the next regular meeting was scheduled for 5:00 PM, Monday, October 24, 2022.

ADJOURNMENT:

It was moved by Spann and seconded by Schiffbauer to adjourn the meeting.

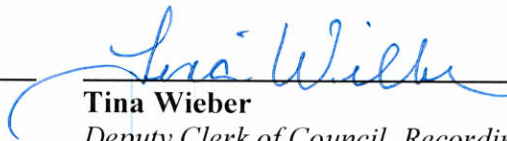
A voice vote was taken and the motion carried.

Yes – 2 No – 0

The meeting was adjourned at 5:07 PM.



Donald Schiffbauer
Chairman



Tina Wieber
Deputy Clerk of Council, Recording Secretary

Monday, October 24, 2022
Date Approved