

PARKS AND RECREATION COMMISSION

Day: Wednesday
Date: October 27, 2021
Time: 7:30PM
Location: Senior Center Multi-Purpose Room

AGENDA

- I. MEETING CALLED TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. FINALIZATION OF AGENDA
- V. APPROVAL OF MINUTES
- VI. LOBBY
- VII. REPORTS
 - A. COUNCIL LIAISON'S REPORT
 - B. SCHOOL BOARD LIAISON'S REPORT
 - C. FINANCIAL REPORT
 - D. DIRECTORS REPORT
 - E. PROGRAM SUPERVISOR REPORT
 - F. GROUNDS MAINTENANCE REPORT
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. ADJOURNMENT

PARKS AND RECREATION COMMISSION

MINUTES OF REGULAR MEETING: September 22, 2021

The meeting was called to order by Chairman Douglas Hayes at 7:30p.m.

ROLL CALL:

Douglas Hayes, Jessica Shuleva, Dennis Boose, and Parks and Recreation Director Kevin Fougrousse

Absent: Kristen Iezzi and Keriann Roach

FINALIZATION OF AGENDA:

Motion by Boose, 2nd by Shuleva for approval of Agenda.

3 – Yes, 0 – No

APPROVAL OF MINUTES:

Approval of minutes from the Work Session on August 22, 2021 meeting.

Motion by Shuleva, 2nd by Boose for approval of minutes from the Work Session on August 22, 2021.

2 – Yes, 0 – No, 1 – Abstain

Minutes did not pass due to quorum. Minutes need to be voted on at the Commission Meeting on October 27, 2021.

Approval of minutes from the regularly scheduled meeting on August 22, 2021.

Motion by Boose, 2nd by Shuleva for approval of minutes from the Commission meeting on August 22, 2021.

3 – Yes, 0 – No

LOBBY:

None

REPORTS:

COUNCIL LIAISONS REPORT:

Dennis Boose reported road work continues throughout the City. Currently road striping is underway. Roundabout at Chestnut & Alt. 10 was closed for portion of day to install street lighting. We are moving forward on engineering for Chestnut & Route 83. Contemplating a roundabout at Mills, Stoney & Avalon. Road re-surfacing continues to be done. The new police station will be on the ballot in November. If approved the new police station will go between Service Department and Fire Station 1.

SCHOOL BOARD LIAISONS REPORT:

No report.

FINANCIAL REPORT:

Parks and Recreation Director Kevin Fougrousse discussed the revenues and expenses. Trust Fund revenue in August 2021 was \$25,766.57. Trust Fund unencumbered balance through August 2021 was \$238,707.99. The Park and Recreation Improvement Fund revenue in August 2021 was \$4,603.12. The Park and Recreation Improvement Fund unencumbered balance through August 2021 is \$249,721.93. Trust Fund expenses in August 2021 were \$45,005.47 and our General Fund expenses in August 2021 were \$62,326.93.

DIRECTORS REPORT:

Parks and Recreation Director Kevin Fougrousse mentioned that we had a bid opening for the Shady Drive Complex Bathroom addition. We had one bidder (Northstar Constructing). Their base bid came in at \$234,864.00. Engineers estimate was \$180K. Northstar was over the engineers estimate and over the 10% contingency. The project will be re-bid at a later date. We are working with Crossroads Asphalt, Engineering and Service to complete the Town Center Trail extension. The extension will tie the Center Ridge Road multi-purpose path in with the 1.2 mile Town Center Trail that goes through NRCS, St.Peter's, City Hall and South Central Park. Once connected it will be over 3 miles of walkable and bike friendly transportation throughout the City.

PROGRAM SUPERVISOR REPORT:

FallFest is being held on October 9 from 4:00-6:00PM in South Central Park. Tots Trick-or-Treat is being held on October 29, 2021 and starts at 1:00p.m. We currently have 124 pre-registered. Heart & Sole Sweet Treat Cooking Class will be held on October 13 and we have 12 pre-registered. Spinning is held on Wednesday & Saturdays we had 12 on Wednesday and 10 on Saturday. Gentle Yoga runs on Tuesdays & Thursdays. The Tuesday session has 05 and the Thursday session has 07. Baseball Hitting Clinic Session II had 06 pre-registered. Registration for Jr. Ranger Youth Basketball is open to boys and girls in grades 1st-12th.

GROUNDS MAINTENANCE REPORT:

Kevin Fougrousse reported that the guys are still busy cutting grass and getting ready for the fall. We are still utilizing Shady Drive Complex for rentals. We are short staffed and myself and Recreation Supervisor Richie Brown have been helping mow.

OLD BUSINESS:

No old business.

NEW BUSINESS:

No new business.

ADJOURNMENT: Meeting adjourned at 8:02PM