

Councilman Bruce Abens, Ward 3 and Chair
Councilman Martin DeVries, Council At Large
Councilwoman Clifford Winkel, Ward 4



ADMINISTRATIVE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
AGENDA OF MONDAY, NOVEMBER 20, 2023
6:15 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES

1. Administrative Committee Meeting Minutes dated May 18, 2021
(Committee action required)

NEW BUSINESS

- T 115-2023 AN ORDINANCE AMENDING THE NUMBERING SYSTEM FOR THE CITY OF NORTH RIDGEVILLE LEGISLATION STARTING IN THE YEAR 2024.
(Introduced by Councilman Jacobs, First Reading on 11-06-2023)
(Committee action required)
- T 124-2023 AN ORDINANCE AMENDING ORDINANCE NO. 4268-2006, NO. 2752-93, NO. 1922-84, NO. 1559-79, AND NO. 1275-77 PROVIDING FOR SALARY CHANGES FOR COUNCIL MEMBERS AND COUNCIL PRESIDENT EFFECTIVE JANUARY 1, 2026.
(Introduced by Councilman Abens, First Reading on 11-20-2023)
(Committee action not required)

ADJOURNMENT

Meetings are broadcast on the North Ridgeville YouTube channel at:
www.youtube.com/channel/UCThTaGFRof_AOvxSYAzMNYg

Visit the City Council webpage to access agenda items:
<http://www.nridgeville.org/Council.aspx>

**NORTH RIDGEVILLE CITY COUNCIL
ADMINISTRATIVE COMMITTEE MEETING MINUTES
TUESDAY, MAY 18, 2021**

To Order:

Chairman Jacobs called the Administrative Committee meeting to order at 6:30 p.m.

Pledge of Allegiance:

Led by Chairman Jacobs

Attendance:

Members present: Chairman Jason Jacobs, Councilman Clifford Winkel, and Councilman James Maleski.

Also present: Mayor Kevin Corcoran, Safety-Service Director Jeff Armbruster, Council President Martin DeVries, Councilman Bruce Abens, Councilwoman Holly Swenk, Fire Chief John Reese, and Assistant Clerk of Council Shari Ma.

Minutes:

Chairman Jacobs asked if there were any corrections to the minutes of April 5, 2021.

No discussion was offered. The minutes stand approved as submitted.

Chairman Jacobs explained how the public may participate using the YouTube comment feature.

Chairman Jacobs stated the Administrative Committee will discuss items T 64-2021, T 65-2021, and T 66-2021.

Discussion regarding T 64-2021

Chairman Jacobs asked Councilman Winkel to explain the rationale behind T 64-2021.

Councilman Winkel provided a summary of T 64-2021. He stated the Ordinance is new language for recovering fees associated with Plan Approval fees for the Fire Department.

Chairman Jacobs read T 64-2021:

AN ORDINANCE AMENDING CERTAIN SECTIONS OF N.R.C.O. CHAPTER 1444.04(A).

Chairman Jacobs advised the Ordinance is correcting a typed error listed. The fee was reduced from five hundred seventy-five dollars to five hundred twenty-five dollars.

Councilman Winkel stated the fee has always been five hundred twenty-five dollars. The Ordinance had a typo and now it's changed to reflect the correct amount.

Chairman Jacobs asked if the Administration had any comments to offer.

No comments were offered.

Moved by Councilman Maleski and seconded by Winkel to send T 64-2021 back to Council.

A voice vote was taken and the motion carried.

Yes – 3 No – 0

Discussion regarding T 65-2021

Chairman Jacobs read T 65-2021:

AN ORDINANCE AMENDING CERTAIN SECTIONS OF N.R.C.O. CHAPTER 1444.05 BY ADDING TWO SUBSECTIONS.

Chairman Jacobs asked Councilman Winkel for comments.

Councilman Winkel summarized the Ordinance under review. He stated two new sections (d) and (e) were added just for the Fire Alarm and Fire Suppression plan approval fee for the Building Department and Fire Alarm and Fire Suppression plan approval fee for the Fire Department to help recover the associated costs for the work that is already being done.

Chairman Jacobs asked the Administration for comments.

Mayor Corcoran stated this topic has been discussed at great length. He further advised that it makes sense to add the fees because of all the work the Fire Department does on plan approvals.

Chairman Jacobs asked Assistant Clerk of Council Ma if there were any questions or comments on YouTube Live.

No comments were offered.

Moved by Councilman Maleski and seconded by Winkel to send T 65-2021 back to Council.

A voice vote was taken and the motion carried.

Yes – 3 No – 0

Discussion regarding T 66-2021

Chairman Jacobs read T 66-2021:

AN ORDINANCE AMENDING CERTAIN SECTIONS OF N.R.C.O. CHAPTER 1444.12 BY ADDING TWO SUBSECTIONS.

Chairman Jacobs asked Councilman Winkel for comments.

Councilman Winkel stated sections (i) and (p) are both permit fees that were added to T 66-2021. Both fees are for the Fire Department to recover the associated costs. He advised the fees were split between Fire Inspection Permit and Fire Protection Systems to allow for the associated fees per square footage for fire alarms per device. Section (p) is a New Business Permit fee for any business that takes over an occupied business space. Section (p) is also coded for the Fire Department to recover the associated fees. Chairman Jacobs stated there are two different fees one hundred fifty dollars for the Fire Sprinkler System fee and one hundred fifty dollars for the Fire Protection System fee.

Chairman Jacobs asked Councilman Maleski if he had any comments.

Councilman Maleski thanked Councilman Winkel for his hard work in completing the ordinances.

Chairman Jacobs asked for any additional comments.

Council President DeVries also thanked Councilman Winkel for his hard work and thoroughness. He also stated in several cases, he has seen the Fire Department inspect the same business several times; therefore, the fees are appropriate.

Mayor Corcoran stated the fees are reasonable compared to other neighboring cities and he thanked Councilman Winkel for his hard work.

Councilman Winkel stated he sampled the fees of six surrounding cities and believes that the amount of North Ridgeville's fees is reasonable and a starting point.

Chairman Jacobs asked if there were any additional comments or questions.

No comments or questions were offered.

Moved by Chairman Jacobs and seconded by Maleski to send T 66-2021 back to Council.

A voice vote was taken and the motion carried.

Yes – 3

No – 0

Adjournment:

Chairman Jacobs adjourned the meeting at 6:44 p.m.

Date Approved: _____

Fijabi Gallam

Assistant Clerk of Council

DATE:	<u>November 6, 2023</u>	1 ST READING:	<u>November 6, 2023</u>
INTRODUCED BY:	<u>Councilman Jacobs</u>	2 ND READING:	<u></u>
REFERRED BY:	<u></u>	3 RD READING:	<u></u>
TEMPORARY NO:	<u>T 115-2023</u>	ADOPTED:	<u></u>
		EMERGENCY:	<u></u>
		EFFECTIVE:	<u></u>

Administrative Committee on 11-20-2023

ORDINANCE NO. -2023

AN ORDINANCE AMENDING THE NUMBERING SYSTEM FOR THE CITY OF NORTH RIDGEVILLE LEGISLATION STARTING IN THE YEAR 2024.

WHEREAS, the City desires to amend the numbering system for legislation to remove temporary numbers and have a simplified sequence.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH RIDGEVILLE, LORAIN COUNTY, OHIO, THAT:

SECTION 1. The numbering system for City legislation is hereby amended as follows:

Starting January 1, 2024, all new legislation introduced shall be numbered sequentially as "2024-1", "2024-2", "2024-3", etc., and retain its original number assignment after adoption.

Temporary ordinance numbers with a "T" prefix shall no longer be used after December 31, 2023.

SECTION 2. All permanent legislation adopted in 2023 and prior shall retain its current numbering format with a four-digit year and sequential number.

SECTION 3. The Clerk of Council shall be responsible for implementing this new numbering format and maintaining the official records of all City legislation.

SECTION 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements, including §121.22 of the Ohio Revised Code.

SECTION 5. This Ordinance shall take effect and be in full force from and after the earliest period allowed by law.

PASSED:_____

PRESIDENT OF COUNCIL

ATTEST:_____

CLERK OF COUNCIL

APPROVED:_____

MAYOR

DATE:	<u>November 20, 2023</u>	1 ST READING:	<u>November 20, 2023</u>
INTRODUCED BY:	<u>Councilman Abens</u>	2 ND READING:	<u></u>
REFERRED BY:	<u>Administrative Committee</u>	3 RD READING:	<u></u>
TEMPORARY NO:	<u>T 124-2023</u>	ADOPTED:	<u></u>
		EMERGENCY:	<u></u>
		EFFECTIVE:	<u></u>

Introduced to the Administrative Committee on 11-20-2023

ORDINANCE NO. -2023

AN ORDINANCE AMENDING ORDINANCE NO. 4268-2006, NO. 2752-93, NO. 1922-84, NO. 1559-79, AND NO. 1275-77 PROVIDING FOR SALARY CHANGES FOR COUNCIL MEMBERS AND COUNCIL PRESIDENT EFFECTIVE JANUARY 1, 2026.

WHEREAS, The Council of the City of North Ridgeville has not approved a salary increase since May 1, 2006; and

WHEREAS, The Council of the City of North Ridgeville desires to provide salary increases for members of the City Council to attract new candidates to represent the City At Large or Ward; and

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORTH RIDGEVILLE, LORAIN COUNTY, OHIO, THAT:

SECTION 1. That section of Ordinance 4268-2006 which amended Ordinance No. 2752-93, which amended Ordinance No. 1922-84, which amended Ordinance 1559-79, which amended Ordinance 1275-77 as it relates to the salary of the North Ridgeville Municipal Council, shall be amended as follows:

Effective January 1, 2026, the salary of each member of the City Council shall be increased by \$2,000 over the prior year's level.

Effective January 1, 2027, and each year thereafter, the salary of each member of the City Council shall be increased by 2% over the prior year's level.

Effective January 1, 2026, the President of the City Council shall receive an additional premium of \$2000 annually paid in addition to the annual salary specified above.

SECTION 2. That in all other respects any and all ordinances in conflict with this ordinance, or parts thereof, are hereby expressly repealed.

SECTION 3. The Director of Finance is authorized to take all actions necessary to implement the salary increases provided for herein.

SECTION 4. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were conducted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements, including §121.22 of the Ohio Revised Code.

SECTION 5. This Ordinance shall take effect and be in full force from and after the earliest period allowed by law.

PASSED:_____

PRESIDENT OF COUNCIL

ATTEST:_____

CLERK OF COUNCIL

APPROVED:_____

MAYOR