

**NORTH RIDGEVILLE CIVIL SERVICE COMMISSION  
MINUTES OF THE  
REGULAR MEETING – TUESDAY, FEBRUARY 27, 2026**

**CALL TO ORDER**

The meeting was called to order at 5:00 PM.

**ROLL CALL**

Present were Secretary Amie Espinosa-Gonzalez and Co-Chairwoman Cheryl Farver.

Also present was Deputy Clerk of Council Tina Wieber.

**APPROVAL OF MINUTES**

**Regular Meeting Minutes of December 2, 2025**

Co-Chairwoman Cheryl Farver stated that the Commission received the meeting minutes from the December 2, 2025, meeting and asked if there were any comments, questions or corrections.

None were given.

Moved by Farver and seconded by Espinosa-Gonzalez to approve the December 2, 2025 meeting minutes.

A roll call vote was taken and the motion carried.

Yes – 2            No – 0

**REPORTS**

Received a request for withdrawal from the Patrol Officer Step 1 Entrance Examination Eligibility List by Sgt. Matt Downing for Zahid Khan dated November 10, 2025.

Received a request for withdrawal from the Patrol Officer Step 1 Entrance Examination Eligibility List by Sgt. Matt Downing for John Imperatore dated November 12, 2025.

Received a request for withdrawal from the Patrol Officer Step 1 Entrance Examination Eligibility List by Sgt. Matt Downing for Emilly Malena dated January 29, 2026.

Received a request for withdrawal from the Patrol Officer Step 1 Entrance Examination Eligibility List by Sgt. Matt Downing for Jack Garrity dated February 2, 2026.

Received a request for withdrawal from the Patrol Officer Step 1 Entrance Examination Eligibility List by Sgt. Matt Downing for Corey Blondeaux dated February 2, 2026.

Received a request for withdrawal from the Patrol Officer Step 1 Entrance Examination Eligibility List by Sgt. Matt Downing for Summer Davis dated February 2, 2026.

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Received a request for withdrawal from the Patrol Officer Step 1 Entrance Examination Eligibility List by Sgt. Matt Downing for Kalli Spisak dated February 2, 2026.

Received a request for withdrawal from the Patrol Officer Step 1 Entrance Examination Eligibility List by Sgt. Matt Downing for Aidan Katrincsak dated February 2, 2026.

Received a request for withdrawal from the Patrol Officer Step 1 Entrance Examination Eligibility List by Sgt. Matt Downing for Jacob Hujer dated February 2, 2026.

Received a request for withdrawal from the Patrol Officer Step 1 Entrance Examination Eligibility List by Captain Greg Petek for Noah Whipkey dated February 11, 2026.

**Retirement of Police Sergeant Matt Downing on Friday, February 20, 2026.**

**2026-2028 Patrol Officer Step 1 Entrance Eligibility Examination.**

Co-Chairwoman Farver stated that there were 10 reports relative to the Patrol Officer Step 1 Entrance Examination regarding the withdrawal of those names from the list. She asked Deputy Clerk of Council Wieber if she would speak on the matter.

Deputy Clerk of Council stated that Sgt. Downing had expressed an urgent need to start another entrance examination as soon as possible and she requested in writing a list of each of the candidates and why the candidate needed to be removed and that the list gone through three times before removing names. She explained that the large list of names requesting withdrawal from eligibility list was because he verified for each of the candidates that either they took a job with another department, were not responsive through email or by phone or were no longer interested in the position. By doing so, they were able to be removed from the list and currently there were only two candidates on the Entrance Eligibility List.

**Retirement of Police Sergeant Matt Downing on Friday, February 20, 2026.**

Co-Chairwoman Farver thank Sergeant Downing for his service to the City in law enforcement and as well as when he was in the Navy.

**2026-2028 Patrol Officer Step 1 Entrance Eligibility Examination.**

Deputy Clerk of Council Wieber stated that Sgt. Downing requested that testing start mid-February and conclude by the end of March to allow enough time for the next Police Academy enrollment. She explained that testing opened February 18<sup>th</sup> and will close March 31<sup>st</sup>.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**Re-certify the 2025-2027 Patrol Officer Step 1 Entrance Eligibility List due to the requests for withdrawal.**

Co-Chairwoman Farver stated that the Commission had been provided a copy of the list.

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Moved by Farver and seconded by Espinosa-Gonzalez to re-certify 2025-2027 Patrol Officer Step 1 Entrance Eligibility List

A roll call vote was taken and the motion carried.

Yes – 2          No – 0

**Certify the 2026-2028 Fire Chief Promotional Examination List.**

Co-Chairwoman Farver stated that the Commission had been provided a copy of the list.

Moved by Farver and seconded by Espinosa-Gonzalez to Certify 2026-2028 Fire Chief Promotional Examination List.

A roll call vote was taken and the motion carried.

Yes – 2          No – 0

**Approval of Testing Agencies for Fire Promotional Examinations.**

Co-Chairwoman Farver stated that the Commission had been provided a copy of the testing agencies for the upcoming Fire Promotional Examinations.

Moved by Farver and seconded by Espinosa-Gonzalez to approve the agencies for the upcoming Fire Promotional examinations.

A roll call vote was taken and the motion carried.

Yes – 2          No – 0

**ADJOURNMENT**

Moved by Farver and seconded by Espinosa-Gonzalez to adjourn the meeting.

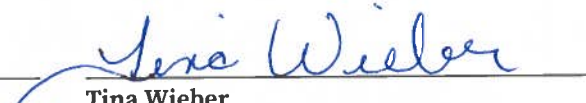
A voice vote was taken and the motion carried.

Yes – 2          No – 0

The meeting was adjourned at 5:06 PM.



Chairman/Co-Chairman



Tina Wieber  
Deputy Clerk of Council, Recording Secretary

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Monday, March 23, 2026

**Date Approved**