

**NORTH RIDGEVILLE CITY COUNCIL
REGULAR MEETING MINUTES
September 2, 2025**

CALL TO ORDER:

President Jacobs called the Council meeting on Tuesday, September 2, 2025, to order at 7:00 p.m.

INVOCATION:

Led by President Jacobs.

PLEDGE OF ALLEGIANCE:

Led by President Jacobs.

ROLL CALL:

Present were Council members President Jason Jacobs, Holly A. Swenk, Eric Shaffer, Bruce Abens, Georgia Awig, and Martin DeVries.

Councilman Clifford Winkel was absent.

Mayor Kevin Corcoran, Finance Director April Wilkerson, City Engineer Christina Eavenson, Law Director Brian Moriarty, Clerk of Council Nicholas Ciofani, and Assistant Clerk of Council Fijabi Gallam.

MINUTES - Corrections (if any) and approval:

President Jacobs asked if there were any corrections to the Committee of the Regular City Council Meeting Minutes dated August 18, 2025. No discussion was offered. The meeting minutes stand approved as submitted.

President Jacobs noted the following.:

Parks and Recreation Commission Meeting Minutes dated July 23, 2025.
Building & Lands Committee Meeting Minutes dated August 18, 2025.
Civil Service Commission Meeting Minutes dated August 25, 2025.

LOBBY:

President Jacobs opened the lobby session. He reminded everyone that the lobby session was not meant to be an interactive question-and-answer session. However, it was an opportunity for the public to address City Council and its administration. He asked anyone who would like to speak to come to the podium and state their name and address. He further added that each person was allowed three minutes to speak.

There was no lobby session.

ADMINISTRATORS REPORTS:

1. Mayor:

Mayor Corcoran remarked as follows.:

- University Hospitals Urgent Care - Welcomed UH Urgent Care to North Ridgeville. They opened their doors last week on Center Ridge Road next to Blue Falls Car Wash.
- Paving - Public Works Department, Streets Division, was finishing up paving the topcoat on Maddock Road. They will finish cleaning up and any restoration before they move to the next street on this year's asphalt paving list.
- Water Meter Replacement Project - Utility Metering Solutions (UMS) mailed notification letters to utility customers with account numbers beginning with 107, 111, 114 through 123. If a resident has not scheduled an appointment with UMS, the resident should do so at their earliest convenience to have the new meter installed.
- Trash Collection Delayed - As a reminder, Republic Services is operating on a one-day delay this week for trash collection. Please have all items at curbside by 6:00 a.m. tomorrow, Wednesday, September 3, 2025.
- Mayor's Coffee & Conversation - Is on Monday, September 15, 2025, at 8:30 a.m. in Council Chambers for my monthly coffee and conversation. The special guest this month is Anne Godec, Branch Manager of the North Ridgeville Branch Library, who will share information about the many programs and resources available for all ages.
- Safety Fair - The North Ridgeville Safety Fair is a much-anticipated, family-friendly event where residents can explore healthy living tips and learn the best safety practices for home and community. This year's event will be held on Saturday, October 4, 2025. Welcomed local businesses and organizations to be part of the event.

Moved by Mayor Corcoran and seconded by Swenk to suspend the bylaws to add Ordinance Number 2025-126 to the agenda.

A voice vote was taken, and the motion carried.

Yes – 6

No – 0

Mayor Corcoran concluded his report.

2. Engineer:

City Engineer Christina Eavenson provided the following:

- Lorain County Metro Parks is expanding its trails to the west side of Case Road on a recently acquired parcel. The trailhead begins about half a mile north of Center Ridge

Road, with a parking area to be built on the west side of Case Road. A 10-foot-wide aggregate trail will loop through the wooded area, covering just over a mile. Construction has started and should finish by November. Metro Parks hopes to connect this trail with the Sandy Ridge trails in the future.

- BJAAM Environmental is continuing corrective action work at the southwest corner of State Route 83 and Center Ridge Road, at the former gas station. They will be on-site this Friday and for a few days next week. On Tuesday, September 9, 2025, they will be drilling new borings along Center Ridge Road. Eastbound traffic on Center Ridge Road will be closed and prohibited from turning right onto State Route 83. Lear Nagel will serve as the detour route for the day.
- The full depth rehabilitation project is making progress this week on Oak Street, Main Avenue, and Harris Drive.

City Engineer Eavenson concluded her report.

3. Director of Finance:

April Wilkerson, the Finance Director, reported the following:

The audit of the City's 2024 financial statement, covering all activities and funds, has concluded. The independent auditors' report was issued on August 29, 2025. The report covered all aspects of the City's financial position, as shown in the annual comprehensive financial report for the year ending December 31, 2024, is fairly presented in compliance with the accounting principles generally accepted in the United States of America. The City has received a clean audit report with no material findings. The audit report has been submitted to the Auditor of State for final review. Once released by the State of Ohio, the report will be available for public release and available on the City's website under finance financial reports. This audit process is a month-long process and requires assistance from each department and its divisions. Ms. Wilkerson thanked everyone, including Assistant Finance Director Fabrice Dongo, for their help and patience during this process.

A memorandum was provided to City Council addressing the following pieces of legislation. The request was to consider adopting the legislation with an emergency clause to allow the Department of Finance the necessary resources to meet its financial obligations.

- Ordinance No. 2025-123 – The budget amendment includes appropriations for forfeiture and drug task force operations.
- Resolution No. 2025-124 – Legislation was enacted authorizing the execution of then and now certificates. On August 4th, 2025, the council adopted ordinance 2025-116, which authorized the purchase, rather than a lease, of a single axle dump truck with a plow. The council has approved the budget for this purchase. The truck has been received, and the invoice is now due.

Finance Director Wilkerson concluded her report.

President Jacobs noted the following.:

July 2025 Financial Report

4. Other Reports:

President Jacobs noted the following.:

June 2025 Fire Department Report
July 2025 Police Department Report
July 2025 Parks and Recreation Division Report

COUNCIL COMMITTEE REPORT(S):

BUILDING AND LANDS COMMITTEE REPORT dated August 18, 2025 – The Committee reviewed and considered Ordinance Number 2025-110. The Committee motioned to send 2025-110 back to City Council for consideration with no amendments. Note: Planning Commission reviews Ordinance Number 2025-110 on Tuesday, September 9, 2025, to provide City Council with a recommendation.

(Council action required for Committee Report)

Moved by Abens and seconded by Swenk to accept the Building and Lands Committee Report for Ordinance Number 2025-110 dated August 18, 2025.

A voice vote was taken, and the motion carried.

Yes – 6 No – 0

BUILDING AND LANDS COMMITTEE REPORT dated August 18, 2025 – The Committee reviewed and considered Ordinance Number 2025-115. The Committee motioned to send 2025-115 back to City Council for consideration with no amendments.

(Council action required for Committee Report)

Moved by Abens and seconded by Swenk to approve the Building and Lands Committee Report for Ordinance Number 2025-115 dated August 18, 2025.

A voice vote was taken, and the motion carried.

Yes – 6 No – 0

CORRESPONDENCE:

There were none.

OLD BUSINESS:

There were none.

NEW BUSINESS:

There were none.

RECESS:

Moved by Awig and seconded by Swenk to dispense with recess.

A voice vote was taken, and the motion carried.

Yes – 6 No – 0

Ordinance and Resolution submittal(s)
FIRST READINGS:

Clerk of Council Nicholas Ciofani:

O 2025-121 An Ordinance Amending N.R.C.O. Section 618.16.1. – Deer Hunting By Longbow Or Crossbow.
(Introduced by Mayor Corcoran)

Ordinance Number 2025-121 was referred to the Safety Committee for further discussion.

Councilman Shaffer wanted to know if the \$200 application fee would be amended.

President Jacobs explained that the fee change was not considered, but that the fee could be discussed in committee.

Clerk of Council Nicholas Ciofani:

O 2025-122 An Ordinance Authorizing The Mayor To Advertise For Bids And Enter Into A 12-Month Contract (With Renewal Options) According To Law And In A Manner Prescribed By Law, With The Lowest And Best Bidder For Custodial Services.
(Introduced by Mayor Corcoran)

Ordinance Number 2025-122 was moved to Second Reading.

O 2025-123 An Ordinance amending Ordinance Number 2024-139 of the City of North Ridgeville, Ohio, providing appropriations for the period commencing January 1, 2025, and ending December 31, 2025.
(Introduced by Mayor Corcoran)

Moved by DeVries and seconded by Awig to dispense with the second and third readings for 2025-123.

Councilman Shaffer wanted to know the reason for the legislation.

President Jacobs and Councilman DeVries reiterated what was stated by the Finance Director in her report and what was indicated in the memo that was sent to City Council prior to the meeting.

Director Wilkerson confirmed that a portion of the forfeiture belongs back to the Lorain County Prosecutor, which is due upon receipt.

A voice vote was taken, and the motion carried.

Yes – 6 No – 0

Moved by DeVries and seconded by Awig to add the emergency clause to allow the Department of Finance to provide the necessary resources to meet its financial obligations.

A voice vote was taken on the emergency clause, and the motion was carried.

Yes – 6 No – 0

Moved by DeVries and seconded by Awig to adopt 2025-123 with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried for
Ordinance Number 2025-123.

Yes – 6 No – 0

Clerk of Council Nicholas Ciofani:

R 2025-124 A Resolution authorizing the execution of then and now certificates by the City Fiscal Officer and the payment of amounts due for various purchase orders.
(Introduced by Mayor Corcoran)

Moved by DeVries and seconded by Awig to dispense with the second and third readings for 2025-124.

Councilman DeVries noted that the purchase of the dump truck was discussed in appropriations.

A voice vote was taken, and the motion carried.

Yes – 6 No – 0

Moved by DeVries and seconded by Awig to add the emergency clause to allow the Department of Finance to provide the necessary resources to meet its financial obligations and pay the invoice.

A voice vote was taken on the emergency clause, and the motion was carried.

Yes – 6 No – 0

Moved by DeVries and seconded by Awig to adopt 2025-124 with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried for
Resolution Number 2025-124.

Yes – 6 No – 0

Clerk of Council Nicholas Ciofani:

O 2025-125 An Ordinance Amending Ordinance No. 2024-91 which established a water meter service charge.
(Introduced by Mayor Corcoran)

Ordinance Number 2025-125 was moved to Second Reading.

Clerk of Council Nicholas Ciofani:

- O 2025-126 An Ordinance authorizing the Mayor of the City of North Ridgeville to enter into a contract addendum according to law and in a manner prescribed by law with McBride Dale Clarion for completion of the zoning code update project.
(Introduced by Mayor Corcoran)

Ordinance Number 2025-126 was moved to Second Reading.

SECOND READINGS: There were none.

THIRD READINGS: There were none.

Councilman Shaffer expressed his appreciation to certain committee members.

Councilman Shaffer asked for more clarification on whether the proposed tax on the ballot includes the 1% credit.

President Jacobs explained that there will be a tax credit offered.

Mayor Corcoran noted that an ordinance about the credit came before City Council, which was postponed until after the November election results are certified.

MEETING ANNOUNCEMENTS:

President Jacobs noted the following:

1. A Committee of the Whole meeting is scheduled on Wednesday, September 10, 2025, at 7:00 p.m. in Council Chambers to discuss Ordinance Number 2025-104 and Tax Increment Financing (TIF).
2. The next Regular City Council meeting will be on Monday, September 15, 2025, at 7:00 p.m. in Council Chambers.

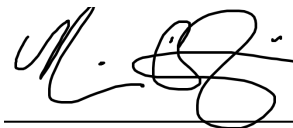
Councilman DeVries and Councilman Abens thanked Director Wilkerson for her financial planning and clear financial reporting.

ADJOURNMENT:

President Jacobs adjourned the meeting at 7:23 p.m.

Approval of minutes on September 15, 2025:

Jason Jacobs
PRESIDENT OF COUNCIL



Nicholas Ciofani
CLERK OF COUNCIL