

Civil Service Commission
CITY HALL COUNCIL CHAMBERS
REGULAR AGENDA OF AUGUST 25, 2025
5:00 PM

CALL TO ORDER

ROLL CALL

ELECTION OF OFFICERS

Chairman
Co-Chairman
Secretary
(Action by Civil Service Commission)

APPROVAL OF MINUTES

Regular meeting minutes of July 28, 2025
(Action by Civil Service Commission)

REPORTS

Received Oath of Office for Patrol Officer Willem Jedlicka dated July 28, 2025.

Promotion of Lieutenant Charles Calliccoat dated July 31, 2025.

Updates to the Fire Chief Promotional Examination

UNFINISHED BUSINESS

NEW BUSINESS

Re-certify the 2025-2027 Patrol Officer Step 1 Entrance Eligibility List due to appointment.
(Action by Civil Service Commission)

Re-certify the 2025-2027 Patrol Officer Step 1 Top 10 Entrance Eligibility List due to appointment.
(Action by Civil Service Commission)

Re-certify the 2025-2027 Police Promotional Lieutenant Examination Eligibility List due to promotion.

(Action by Civil Service Commission)

Certification of payroll by Civil Service Commission (Per Rule I, Section 3).
(Action by Civil Service Commission)

Approval of updated Fire Chief Promotional Written Examination
(Approval by Civil Service Commission)

Approval of updated Fire Chief Promotional Examination Assessment Center
(Action by Civil Service Commission)

ADJOURNMENT

- The next Civil Service Commission regular meeting is scheduled for 5:00 PM on Monday, September 22, 2025.

**NORTH RIDGEVILLE CIVIL SERVICE COMMISSION
MINUTES OF THE
REGULAR MEETING – MONDAY, JULY 28, 2025**

CALL TO ORDER

The meeting was called to order at 5:00 PM.

ROLL CALL

Present were member Cheryl Farver, Secretary Amie Espinosa-Gonzalez and Co-Chairman Sam Spann. Also present were Assistant Law Director Toni Morgan and Deputy Clerk of Council Tina Wieber.

APPROVAL OF MINUTES

Regular Meeting Minutes of June 23, 2025

Co-Chairman Spann stated that the Commission had received the meeting minutes from the June 23, 2025, meeting. He asked if any Commission members had any comments or questions.

None were given.

Minutes were accepted as submitted.

REPORTS

UNFINISHED BUSINESS

NEW BUSINESS

Fire Chief Promotional Examination

Review agencies and costs

Co-Chairman Spann asked Deputy Clerk of Council Wieber to discuss the testing agencies and the costs regarding the Fire Chief Promotional Examination.

Deputy Clerk of Council Wieber gave a summary of the agencies and the differences between customized test questions and off-the-shelf questions and their prices as well as which agencies had been used previously for the written portion of the exam. She also discussed the two assessment agencies and what each had to offer and their pricing and explained that both had been used before as well as what they entailed and the differences in pricing.

Secretary Espinosa-Gonzalez asked if there were any travel costs.

Deputy Clerk of Council Wieber explained that in the section of each quote that said travel costs “To be Determined”, usually was just for mileage and lunch and if ran over what was budgeted, they would ask the Finance Department for the difference but that it was usually minimal.

Member Farver asked if the Ohio Fire Chiefs Association had been used before.

Deputy Clerk of Council Wieber stated that they had used them for the written exam in 2017 and 2019.

Co-Chairman Spann commented that they used Pradco for the assessment portion.

Deputy Clerk of Council Wieber stated that that was correct.

Assistant Law Director Morgan recommended that separate motions be made for the agency chosen for the written and the agency chosen for the assessment.

Moved by Espinosa-Gonzalez and seconded by Farver to approve NTN semi-custom for the Fire Chief's Promotional Written Examination.

A voice vote was taken and the motion carried.

Yes – 3 No – 0

Moved by Espinosa-Gonzalez and seconded by Farver to approve OFCA Situational Assessment Center Fire Chief's Promotional Examination.

A voice vote was taken and the motion carried.

Yes – 3 No – 0

Review calendar of events

Co-Chairman Spann asked Deputy Clerk of Council Wieber to discuss the Calendar of Events.

Deputy Clerk of Council Wieber reviewed the calendar of events starting with the requirement of a 30-day notice for the examination and the timeline of receiving scores and the protest period and the assessment examination. She discussed the special meetings Civil Service would have regarding the protests and final scores before the final score letters would go out. She also mentioned having time for the promoted candidate to have training with the Fire Chief before he retired.

Moved by Farver and seconded by Espinosa-Gonzalez to approve the Calendar of Events for the 2026 Fire Chief Promotional Examination.

A voice vote was taken and the motion carried.

Yes – 3 No – 0

ADJOURNMENT

Moved by Espinosa-Gonzalez and seconded by Farver to adjourn the meeting.

A voice vote was taken and the motion carried.

**NORTH RIDGEVILLE CIVIL SERVICE COMMISSION
REGULAR MEETING – MONDAY, JULY 28, 2025**

PAGE 3

Yes – 3 No – 0

The meeting was adjourned at 5:10 PM.

Sam Spann
Co-Chairman

Tina Wieber
Deputy Clerk of Council, Recording Secretary

Monday, August 25, 2025
Date Approved

2025-2027 Patrol Officer Step 1 Entrance Eligibility List

Current Position	Submitted	Name		Agility	Written	Extra Credit						Total	
	Date	Last	First	ID Number	# Correct	Education		Military		OPOTA	Total Extra Credit		
In	Submitted Date	Last Name	First Name	Agility ID Number	Written # Correct	Education	Education Points	Military	Military %	Military Points	OPATA Points	Extra Credit Total	Score Total
1	12/2/2024	Malinak	Justin	Y	78		0	X	20%	15.6	0	15.6	93.6
2	1/15/2025	Imperatore	John	Y	77		0	X	20%	15.4	0	15.4	92.4
3	1/20/2025	Thacker	Frederick	Y	84	X	5	N/A		0	0	5	89
4	2/12/2025	Kahn	Zahid	Y	85		0	N/A		0	0	0	85
5	1/26/2025	Haffner	Patrick	Y	76	X	5	N/A		0	0	5	81
6	1/29/2025	Garrity	Jack	Y	75	X	5	N/A		0	0	5	80
7	1/6/2025	Whipkey	Noah	Y	78		0	N/A		0	0	0	78
8	5/9/2024	Blondeaux	Corey	Y	77		0	N/A		0	0	0	77
9	12/13/2024	Brubaker	Scott	Y	77		0	N/A		0	0	0	77
10	12/2/2024	Smith	Duane	Y	76		0	N/A		0	0	0	76
11	2/7/2025	Davis	Summer	Y	76		0	N/A		0	0	0	76
12	2/10/2025	Spisak	Kalli	Y	76		0	N/A		0	0	0	76
13	12/17/2024	Katrincsak	Aidan	Y	75		0	N/A		0	0	0	75
14	1/7/2025	Malena	Emilly	Y	73		0	N/A		0	2	2	75
15	2/10/2025	Horvat	Zachary	Y	72		0	N/A		0	0	0	72
16	1/24/2025	Hujer	Jacob	Y	71		0	N/A		0	0	0	71

I, Sam Spann, Co-Chairman, acknowledge this list to be an accurate certified list as declared by the Civil Service Commission on August 25, 2025.

Sam Spann, Co-Chairman

Date

2025-2027 Patrol Officer Step 1 Top 10 Entrance Eligibility List

Current Position	Submitted	Name		Agility	Written	Extra Credit						Total	
	Date	Last	First	ID Number	# Correct	Education		Military			OPOTA		Total Extra Credit
In	Submitted Date	Last Name	First Name	Agility ID Number	Written # Correct	Education	Education Points	Military	Military %	Military Points	OPATA Points	Extra Credit Total	Score Total
1	12/2/2024	Malinak	Justin	Y	78		0	X	20%	15.6	0	15.6	93.6
2	1/15/2025	Imperatore	John	Y	77		0	X	20%	15.4	0	15.4	92.4
3	1/20/2025	Thacker	Frederick	Y	84	X	5	N/A		0	0	5	89
4	2/12/2025	Kahn	Zahid	Y	85		0	N/A		0	0	0	85
5	1/26/2025	Haffner	Patrick	Y	76	X	5	N/A		0	0	5	81
6	1/29/2025	Garrity	Jack	Y	75	X	5	X		0	0	5	80
7	1/6/2025	Whipkey	Noah	Y	78		0	N/A		0	0	0	78
8	5/9/2024	Blondeaux	Corey	Y	77		0	N/A		0	0	0	77
9	12/13/2024	Brubaker	Scott	Y	77		0	N/A		0	0	0	77
10	12/2/2024	Smith	Duane	Y	76		0	N/A		0	0	0	76

I, Sam Spann, Co-Chairman, acknowledge this list to be an accurate certified list as declared by the Civil Service Commission on August 25, 2025.

Sam Spann, Co-Chairman

Date

**CITY OF NORTH RIDGEVILLE
CIVIL SERVICE COMMISSION
PROMOTIONAL EXAMINATION
POLICE LIEUTENANT
2025-2027 ELIGIBILITY LIST**



POSITION OVERALL	NAME		INTENT FILED		WRITTEN EXAM							ASSESSMENT					EXAMINATION	SENIORITY			TOTAL		
	Last	First	Date	Time	ID Number	Date	#Total	# Correct	% Composite	Actual Score	Weighted Score	ID Letter	Date	# Total	% Composite	Actual Score	Equalized Score	Weighted Score	POINT SCORE	Date Hired	Years of Service*	Total	SCORE
1	Jones	Ryan	4/11/2025	7:58 AM	106	5/5/2025	100	94	50%	94	47.00	C	6/12/2025	480	50%	368	76.54	38.27	85.27	8/25/2014	10.900	7.9	93.17
2	Zingale	John	4/14/2025	12:15 PM	103	5/5/25	100	91	50%	91	45.50	D	6/12/2025	480	50%	361	75.09	37.54	83.04	10/4/2010	14.700	10.0	93.04
3	Kuduzovic	Damir	4/9/2025	9:25 AM	100	5/5/2025	100	83	50%	83	41.50	A	6/12/2025	480	50%	370	76.96	38.48	79.98	12/10/2012	12.500	9.1	89.08

Date of Written Exam: 5/5/2025

I, Sam Spann, Co-Chairman, acknowledge this list to be an accurate certified list as declared by the Civil Service Commission on August 25, 2025.

Sam Spann, Co-Chairman

Date

UPDATED 2026-2028 FIRE CHIEF EXAM AGENCIES

Previously Chosen	Updated
<p>Written</p> <p>NTN</p> <p>Custom - \$60 per question/100 questions - \$6,000)</p> <p>Semi-Custom - \$30 per question/100 semi-custom questions \$3,000)</p> <p>Exam materials and scoring - \$20 per candidate/\$200 min)</p> <p>Exam Administration - \$1,500</p> <p>Travel costs – TBD</p> <p><u>Custom</u> = \$7,700</p> <p>Semi-Custom = \$4,700</p>	<p>NTN Written</p> <p>Custom - \$60 per question/30 questions - \$1,800)</p> <p>Semi-Custom - \$30 per question/70 semi-custom questions \$2,100)</p> <p>Exam materials and scoring - \$20 per candidate/\$200 min)</p> <p>Written Exam Protest Review – if applicable- \$450</p> <p>Exam Administration - \$1,500</p> <p>Travel costs – \$700 (estimate)</p> <p>Shipping (Billed at Cost, \$75 estimate)</p> <p>Semi-Custom/Custom = \$6,825.00</p>

<p>Assessment OFCA (Ohio Fire Chief's Association) (2 candidates) Oral Board Interviews \$3,700 = \$7,400 Modified Oral Board Interviews \$4,700 = \$9,400 Traditional Assessment Center \$5,300 = \$10,600 Situational Assessment Center \$6,900 = \$13,800</p>	<p>Assessment OFCA (Ohio Fire Chief's Association) (2 candidates) Oral Board Interviews \$3,700 = \$3,700 Modified Oral Board Interviews \$4,700 = \$4,700 Traditional Assessment Center \$5,300 = \$5,300 Situational Assessment Center \$6,900 = \$6,900 Traditional Assessment Center (covers two candidates and is better suited for the Fire Chief's Exam) = \$5,300</p>
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