

**NORTH RIDGEVILLE CITY COUNCIL
MEETING MINUTES
DECEMBER 7, 2020**

CALL TO ORDER: 7:30 p.m.

President DeVries called the Monday, December 7, 2020 Council meeting to order.

INVOCATION:

Led by President DeVries.

PLEDGE OF ALLEGIANCE:

Led by President DeVries.

ROLL CALL:

Present were Council members President Martin DeVries, Holly A. Swenk, Dennis Boose, President Pro-Tem Bruce Abens, Clifford Winkel, James R. Maleski (via Zoom) and Michelle Hung.

Also present were Mayor Kevin Corcoran, Safety-Service Director Jeff Armbruster, Law Director Brian Moriarty, Engineer Dan Rodriguez, Auditor April Wilkerson, Director of Public Utilities Tara Peet, Deputy Clerk of Council Lisa Ciofani and Clerk of Council Nancy Linden.

MINUTES - Corrections (if any) and approval:

President DeVries asked if there were any corrections to the City Council meeting minutes of November 16, 2020. No discussion was offered. The minutes stand approved as submitted.

LOBBY:

President DeVries opened the lobby session. He stated they are utilizing Zoom and YouTube for people to type or ask their questions. There are instructions on the City's website through the City Council tab on how to get questions answered at www.nridgeville.org. He paused for comments due to the delay in the broadcast.

He asked Director of Public Utilities Peet to read any questions or comments from the YouTube Channel feed. He asked if anyone signed into Zoom wished to speak.

Director of Public Utilities Peet stated there were no comments or questions at this time.

ADMINISTRATORS REPORTS:

A. Mayor: Mayor Corcoran stated T 124-2020 is an ordinance authorizing him to enter into contract with a consulting engineering firm to extend the sanitary sewer on Center Ridge Road from Barton Road to the east to the corporation limit for approximately 3,200 feet and from Barton Road to the west approximately 500 feet. Mayor Corcoran stated he would like to adopt the legislation with the emergency clause in order to move forward with the bid process and move this project along.

Mayor Corcoran advised the Senior Center is closed until further notice. He stated on November 9th they made the decision to reopen the Senior Center for planned activities only with safeguards in place however, with the coronavirus numbers continuing to rise they have an obligation to protect the most vulnerable citizens. Mayor Corcoran advised after consulting with Lorain County Public Health, they made the decision to once again cancel all activities and close the center until further notice.

Mayor Corcoran stated the Meals on Wheels Program will continue to operate with meals delivered to clients and the staff will still be available by phone and/or email. He advised to call the general number at (440) 353-0828 and leave a message and someone will return your call.

Mayor Corcoran advised coffee & conversation is Wednesday, December 16 from 8-9 AM in Council Chambers for his monthly coffee & conversation. He asked to please wear a mask and practice social distancing to keep everyone as safe as possible.

Moved by Mayor Corcoran and seconded by Hung to suspend the Bylaws to place T 128-2020 on the agenda under first readings this evening.

A roll call vote was taken and the motion carried.

Yes – 7

No – 0

Moved by Mayor Corcoran and seconded by Hung to adjourn into executive session at the recess portion of the meeting to discuss the compensation of public employees and the purchase and sale of public property.

A roll call vote was taken and the motion carried.

Yes – 7

No – 0

B. Safety-Service Director: Safety-Service Director Armbruster stated last week they were preparing for a big snow storm and Allied Waste called and cancelled service on Tuesday because of the storm. He stated there was plenty of time and notice given to the residents who were asked not to put garbage cans out due to the plows. He advised he received several emails and correspondences from residents as to how they mismanaged the snow. Safety-Service Director Armbruster stated there was 14 inches of snow in a short period of time and there are 48 people at the Service garage who worked 2 14-hour shifts with 24 people per shift and all hands on deck. He advised they are still doing clean up due to neighborhoods with stacked snow. He stated they do a great job and take a lot of pride with how they do snow plowing and he wants to tell the Service garage employees they've done a great job and will continue to do a great job.

C. Engineer: Engineer Rodriguez stated all Republic Works projects are completed for the season.

Engineer Rodriguez advised engineering would like to get T 124-2020 moving forward right away. He stated they have had this in their budget for the entire 2020 budget cycle.

D. Auditor: Auditor Wilkerson stated T 125-2020 is an ordinance to provide for 2021 appropriations and there were two additions that were not included in the budget binder but discussed during the Finance Committee meeting. She advised the first was the reallocation of tuition reimbursement from the general fund to the utility fund and the second was the appropriation and the State grant fund for the expenditure of the recycle grant.

Auditor Wilkerson thanked the Finance Committee, members of Council, Mayor Corcoran, Safety-Service Director Armbruster, the department heads, the staff of the Auditor's office as well as the Assistant Clerk of Council for their assistance in completion of the budget and preparing the budget binder.

Auditor Wilkerson advised T 126-2020 is an amendment of the 2020 appropriations. She advised she sent Council a Memorandum explaining details of the Ordinance and she asked Council to consider dispensing with the second and third readings and adding the emergency clause to allow the necessary financial resources to be available for expenditure as the Auditor's office looks to close the 2020 year.

Auditor Wilkerson advised T 127-2020 is a resolution to authorize the execution of the Then and Now certificates for three invoices. She advised two are for Otis signature service for elevator contracts and one is for renewal of e-maintenance software at French Creek. She stated there was a slight delay in the renewal of Otis signature service due to them being renewal contracts and with e-maintenance the invoice was sent to an employee who has separated from the City. She asked Council to consider dispensing with the second and third readings and adding the emergency clause to allow for timely payment of these invoices.

Auditor Wilkerson announced the completion of the 2019 audit. She advised the City has submitted their financial statements to James Zupka CPA firm who has completed the audit and will be remitting the audit documents and financial statements to the State Auditor. She stated when she receives notification of the release from the State she will forward the audit report to Council.

E. Other Reports: President Devries stated Council received the December 2020 Parks and Recreation Director's Report, the November 2020 Building Report, the November 2020 Fire Department Report, the October and November 2020 Mayor's Court Reports, the October 2020 Police Department Report, and the October 2020 Water Distribution Reports.

COUNCIL COMMITTEE REPORT(S): None

CORRESPONDENCE: None

OLD BUSINESS: None

NEW BUSINESS:

Clerk of Council Linden:

City Council By-law amendment to Section 2(B) *Regular Meeting* proposed:

- B. Meetings shall convene at 7:00 P.M. and adjourn no later than 10:00 P.M. unless extended by a two-thirds vote of the members present.

President Devries advised this would start the first meeting after January 1, 2021.

A voice vote was taken and the motion carried.

Yes – 7

No – 0

RECESS:

Adjourned into executive session at 7:49 p.m.

Reconvened into the regular Council meeting at 8:16 p.m.

FIRST READINGS:

Ordinance and Resolution submittal(s)

Clerk of Council Linden:

T 123-2020 AN ORDINANCE ACCEPTING THE DONATION OF REAL PROPERTY KNOWN AS CENTER RIDGE ROAD PARCEL B3-2 FROM PROVIDENCE SQUARE, LLC, AND DEDICATING IT FOR PUBLIC PURPOSES.

(Introduced by Mayor Corcoran)

Moved by Winkel and seconded by Hung to dispense the second and third readings.

A voice vote was taken and the motion carried.

Yes – 7

No – 0

Moved by Winkel and seconded by Hung to add the emergency clause in order to receive said land before the end of the year.

A voice vote was taken and the motion carried.

Yes – 6

No – 0

Abstain – 1 (Boose)

Moved by Winkel and seconded by Hung to adopt T 123-2020.

A roll call vote was taken and the motion carried. T 123-2020 becomes **Ordinance No. 5780-2020**.

Yes – 6

No – 0

Abstain – 1 (Boose)

T 124-2020 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE TO ENTER INTO A CONTRACT, ACCORDING TO LAW AND IN A MANNER PRESCRIBED BY LAW, WITH A CONSULTING ENGINEERING FIRM FOR PLANS AND SPECIFICATIONS FOR THE CENTER RIDGE ROAD SANITARY SEWER EXTENSION PROJECT, NOT TO EXCEED \$150,000.00.

(Introduced by Mayor Corcoran)

Moved by DeVries and seconded by Hung to dispense the second and third readings.

A voice vote was taken and the motion carried.

Yes – 7

No – 0

Moved by Hung and seconded by Winkel to add the emergency clause in order to get the project moving forward.

A voice vote was taken and the motion carried.

Yes – 7

No – 0

Moved by Hung and seconded by Swenk to adopt T 124-2020.

A roll call vote was taken and the motion carried. T 124-2020 becomes **Ordinance No. 5781-2020**.

Yes – 7

No – 0

T 125-2020 AN ORDINANCE PROVIDING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF NORTH RIDGEVILLE, OHIO, FOR THE PERIOD COMMENCING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021.

(Introduced by Mayor Corcoran)

Moved by Hung and seconded by Swenk to dispense the second and third readings.

A voice vote was taken and the motion carried.

Yes – 6

No – 1 (Boose)

Councilman Boose advised according to his conversation with the Auditor, there is no reason to move this legislation beyond another reading and it does not need to be approved until the end of the year. He advised there is one more meeting and it would be nice for residents of the City to have another couple weeks to review it, as it is a major piece of legislation.

Mayor Corcoran advised this is the budget process and it does need to be approved by the end of the year.

Auditor Wilkerson advised as long as the ordinance is adopted with the emergency clause at the next meeting, they will be in great shape.

Moved by Hung and seconded by Swenk to dispense the second and third readings.

A roll call vote was taken and the motion carried.

Yes – 4 No – 3 (Boose, Abens, Maleski)

President DeVries advised T 125-2020's second and third readings will be dispensed however, it will be read again for its final approval at the next meeting

T 126-2020 AN ORDINANCE AMENDING ORDINANCE NUMBER 5690-2019 OF THE CITY OF NORTH RIDGEVILLE, OHIO, PROVIDING APPROPRIATIONS FOR THE PERIOD COMMENCING JANUARY 1, 2020 AND ENDING DECEMBER 31, 2020.
(Introduced by Mayor Corcoran)

Moved by Hung and seconded by Swenk to dispense the second and third readings.

A voice vote was taken and the motion carried.

Yes – 7 No – 0

Moved by Hung and seconded by Swenk to add the emergency clause in order to allow the necessary financial resources to be available for expenditure

A voice vote was taken and the motion carried.

Yes – 7 No – 0

Moved by Hung and seconded by Swenk to adopt T 126-2020.

A roll call vote was taken and the motion carried. T 126-2020 becomes **Ordinance No. 5782-2020**.

Yes – 7 No – 0

T 127-2020 A RESOLUTION TO AUTHORIZE THE EXECUTION OF THEN AND NOW CERTIFICATES BY THE FISCAL OFFICER AND THE PAYMENT OF AMOUNTS DUE FOR VARIOUS PURCHASE ORDERS.
(Introduced by Mayor Corcoran)

Moved by Winkel and seconded by Maleski to dispense the second and third readings.

A voice vote was taken and the motion carried.

Yes – 7

No – 0

Moved by Winkel and seconded by Maleski to add the emergency clause in order to pay bills in a timely manner without delay.

A voice vote was taken and the motion carried.

Yes – 7

No – 0

Moved by Winkel and seconded by Maleski to adopt T 127-2020.

A roll call vote was taken and the motion carried. T 127-2020 becomes **Resolution No. 1507-2020.**

Yes – 7

No – 0

T 128-2020 A RESOLUTION AUTHORIZING FUND TRANSFERS.

(Introduced by Mayor Corcoran)

Moved by Mayor Corcoran and seconded by Hung to dispense the second and third readings.

A voice vote was taken and the motion carried.

Yes – 7

No – 0

Moved by Mayor Corcoran and seconded by Hung to add the emergency clause in order to move the funds in an appropriate manner.

A voice vote was taken and the motion carried.

Yes – 7

No – 0

Moved by Mayor Corcoran and seconded by Hung to adopt T 128-2020.

A roll call vote was taken and the motion carried. T 128-2020 becomes **Resolution No. 1508-2020.**

Yes – 7

No – 0

SECOND READINGS: None

THIRD READINGS:

Clerk of Council Linden:

T 118-2020 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE TO ADVERTISE FOR BIDS AND ENTER INTO A CONTRACT, ACCORDING TO LAW AND IN A MANNER PRESCRIBED BY LAW, WITH THE LOWEST AND BEST BIDDER FOR THE CHESTNUT

RIDGE ROAD AND ALT. SR 83 ROUNDABOUT PROJECT AND OTHER
APPURTENANCES ASSOCIATED WITH THE OHIO PUBLIC WORKS
COMMISSION FUNDING ROUND 34, NOT TO EXCEED \$780,000.00.

(Introduced by Mayor Corcoran; First reading 11/02/2020; Second reading 11/16/2020)

Moved by Abens and seconded by Maleski to adopt T 118-2020.

Councilwoman Swenk asked Engineer Rodriguez if this will interfere with the ramps closing for Lorain/Route 10 paving.

Engineer Rodriguez says he's not aware of those ramps closing yet and ODOT is supposed to have an upcoming project there but he's not sure of their schedule. He advised the City's schedule is for this project to be bid and start construction as soon as the weather breaks. He stated this intersection will be closed approximately 60-90 days and there will be detours.

A roll call vote was taken and the motion carried. T 118-2020 now becomes **Ordinance No. 5783-2020**.

Yes – 6

No – 1 (Swenk)

MEETING ANNOUNCEMENTS:

The next regular Council meeting will be on **Monday, December 21, 2020** at 7:30 p.m. in City Council Chambers.

Councilman Boose thanked Assistant Clerk of Council Peet for the service and support she has given everyone.

ADJOURNMENT:

President DeVries adjourned the meeting at 8:35 p.m.

Approval of minutes on December 21, 2020:



PRESIDENT OF COUNCIL



CLERK OF COUNCIL