



**Parks & Recreation Commission
NORTH RIDGEVILLE SENIOR CENTER
AGENDA OF APRIL 23, 2025
7:30 PM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

FINALIZATION OF AGENDA

APPROVAL OF MINUTES

LOBBY

REPORTS

- A. COUNCIL LIASISON'S REPORT**
- B. SCHOOL BOARD LIAISON'S REPORT**
- C. FINANCIAL REPORT**
- D. PARKS & RECREATION DIRECTOR REPORT**
- E. RECREATION SERVICES ADMINISTRATOR REPORT**
- F. GROUNDS MAINTENANCE REPORT**

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

Parks & Recreation Commission
MINUTES OF REGULAR MEETING: MARCH 26, 2025



The Parks & Recreation Commission meeting was called to order by Chairman Jill Timoteo at 7:33p.m.

ROLL CALL:

Jeff Grigsby, Keriann Roach, Jill Timoteo and Kevin Fougrousse

Excused Absence: Bob Holub & Georgia Awig

FINALIZATION OF AGENDA:

Motion by Roach, 2nd by Grigsby for approval of Agenda.

3- Yes, 0 - No

ELECTION OF OFFICERS:

Kevin Fougrousse mentioned that a vote was not placed for Jill Timoteo at the February 2025 meeting. The board needed to vote for Jill Timoteo for Chairman.

Jill Timoteo was voted in as Chairman.

Jeff Grigsby was nominated as vice-chairman by Keriann Roach and a 2nd by chairman Jill Timoteo.

Jeff Grigsby was voted in as Vice Chairman.

APPROVAL OF MINUTES:

Approval of minutes from the regularly scheduled meeting on February 26, 2025 meeting.

Motion by Grigsby, 2nd by Timoteo for approval of minutes from the commission meeting on February 26, 2025.

3-Yes, 0-No

LOBBY:

None

REPORTS:

COUNCIL LIAISONS REPORT:

No report.

SCHOOL BOARD LIAISONS REPORT:

Jeff Grigsby reported that it has been a busy month regarding financial reports for the new High School and Maintenance Garage. The district is breaking ground on April 1st. The district is trying to get together and comprehend all the new legislation that is coming down and the impact it will have on the district.

FINANCIAL REPORT:

Parks & Recreation Director Kevin Fougousse reported that Trust Fund revenue in February was \$45,366.42. Trust Fund unencumbered balance through February was \$236,954.35. The Park and Recreation Improvement Fund revenue in February was \$1,262.28. The Park and Recreation Improvement Fund unencumbered balance through February is \$208,464.10. Trust Fund expenses in February were \$17,441.40. Our General Fund expenses in February were \$45,307.62.

DIRECTORS REPORT:

Parks & Recreation Director Kevin Fougousse reported that the staff over the last 6 weeks has worked to complete our upcoming spring-summer program guide which runs May 1-August 31. Program registration begins on Monday, April 7. Thank you to the staff and Dana Hoffman, Communications Director for putting the guide together. The Frontier Park field drainage project will begin on May 15. This will start at the conclusion of our lacrosse program. Project was budgeted for in 2024 and carry-forwarded in 2025

RECREATION SERVICES ADMINISTRATOR REPORT:

Beginning Figure Drawing runs April 5-April 26 from 10:00-10:45AM, the class currently has 05 enrolled. Beginning Art Session I also starts on April 5 and runs from 11:00AM-NOON and has 06 enrolled. Gym & Story Time Session VII runs on April 4 and we currently have 03 enrolled. AHA CPR/BLS Life Support runs on April 5 from 9:00AM-1:00PM and currently have 05 enrolled. Restorative Sound Bath ran on March 24 and had 20 enrolled. Stroller Strong started on March 19 and runs from 10:00-11:00AM and we have 07 enrolled. Our 2025 youth baseball-softball program is for kids PreK-12th Grade. This year we have 51 teams and currently sit at 575 kids enrolled. Jr. Browns Flag Football – Kindergarten has 31 boys and has 4 teams this spring. Our 1st & 2nd grade flag program has 51 kids and 5 teams. Our 3rd & 4th Grade flag program also has 51 kids and 5 teams. Lastly, our 5th & 6th grade flag program has 2 teams and 24 kids enrolled. Our Gridiron Girls Flag Football League has 1 team in 1st & 2nd, 3 teams in 3rd & 4th, and 1 team in 5th & 6th grade. Little Rangers Instructional Basketball Program runs April 2-April 30 and is open to PreK-2nd Grade and at the time of the report we had 50 kids registered. Men’s Basketball League runs March 24-June 9. This is our first year of the program and we have 8 teams that play at NRHS.

Parks & Recreation Commission
MINUTES OF REGULAR MEETING: MARCH 26, 2025



GROUNDS MAINTENANCE REPORT:

No report.

OLD BUSINESS:

No old business.

NEW BUSINESS:

No new business.

ADJOURNMENT: Meeting adjourned at 7:53PM



TRUST FUND REVENUE (275):

Month	2024 Fiscal Year	2025 Fiscal Year	Difference + / -	Percentage +/-
January	\$42,795.43	\$46,202.32	(+) \$3,406.89	(+) 7.96%
February	\$55,883.30	\$45,366.42	(-) \$10,516.88	(-) 18.82%
March	\$27,650.12	\$38,510.32	(+) \$10,860.20	(+) 39.28%
Total	\$126,328.85	\$130,079.06	(+) \$3,750.21	(+) 2.97%

Unencumbered balance through March 2025: \$264,515.71

PARK AND RECREATION IMPROVEMENT FUND REVENUE (280):

Month	2024 Fiscal Year	2025 Fiscal Year	Difference + / -	Percentage +/-
January	\$4,633.44	\$2,679.80	(-) \$1,953.64	(-) 42.16%
February	\$3,724.67	\$1,262.28	(-) \$2,462.39	(-) 66.11%
March	\$3,782.95	\$2,671.74	(-) \$1,111.21	(-) 29.37%
Total	\$12,141.06	\$6,613.82	(-) \$5,527.24	(-) 45.53%

Unencumbered balance through March 2025: \$211,135.84

GENERAL FUND EXPENSES (185):

Month	2024 Fiscal Year	2025 Fiscal Year
January	\$41,971.64	\$50,073.82
February	\$46,999.90	\$45,307.62
March	\$30,466.42	\$32,002.10
Total	\$119,437.96	\$127,383.54

TRUST FUND EXPENSES (275):

Month	2024 Fiscal Year	2025 Fiscal Year
January	\$15,911.56	\$19,292.95
February	\$37,090.62	\$17,441.40
March	\$28,605.72	\$18,093.41
Total	\$81,607.90	\$54,827.76

DIRECTORS REPORT:

AED Grant:

The Parks & Recreation Department received a grant through AEDGrant.Com. This grant was utilized to purchase additional AED's for South Central Park & Shady Drive Complex. With the passage of H.B. 47 last year all municipal Parks & Recreation Departments needed to meet these guidelines and have AED's outside for general public use. Thank you to Jill Timoteo who provided me this information.

South Central Park Playground - Completed

I am pleased to announce that the new playground in South Central Park is complete. Snider Recreation finished the job well before the contract deadline and we are beyond excited to have it for our residents. There will be a ribbon cutting ceremony on Thursday, May 1 at 6:00p.m. in South Central Park. Invites will be sent out on Tuesday, April 22.

RECREATION SERVICES ADMINISTRATOR REPORT:

Program Name: Rumble, Tumble & Roll Session I

Date: 05/27/2025 – 07/01/2025

Time: 5:30PM-6:15PM

Current Enrollment: 03

Program Description:

Introduces boys and girls to tumbling and apparatus skills. The class is designed to develop flexibility, strength, balance, coordination, and self-confidence.

Program Name: Tumble Bugs Session I

Date: 05/27/2025-07/01/2025

Time: 4:30PM-5:15PM

Current Enrollment: 08

Program Description:

Do you like to turn upside down? To climb & jump? Tumbling, gymnastic & acrobatic basics are explored together with music, mats & movement. Increase balance, mobility & socialization skills using imagination & increasing listening skills.

Program Name: Pony Camp: Session I

Date: 05/06/2025-05/27/2025

Time: 5:00PM-6:00PM

Current Enrollment: 03

Program Description:

Children will learn introductory riding skills, safety issues and general pony care. Participants must wear long pants, flat shoes and helmet. There is a 125lb weight limit.

Program Name: Junior Pony Camp: Session I

Date: 05/06/2025-05/13/2025

Time: 4:00PM-4:45PM

Current Enrollment: 03

Program Description:

You will play games, have story time, groom and play with the ponies and then ride them. Participants must wear long pants, flat shoes and a helmet. There is a 65 lb. weight limit.

Program Name: AHA CPR/Basic Life Support : MAY 3

Date: 05/03/2025

Time: 9:00AM-1:00PM

Current Enrollment: 18

Program Description:

This class is designed for healthcare professionals and other personnel who need to know how to perform CPR and other basic cardiovascular life support skills in a wide variety of in-facility and prehospital settings. Participants will learn High-quality CPR for adults, children, and infants, AHA Chain of Survival (BLS components), important early use of an AED effective ventilations using a barrier device, importance of teams in multirescuer resuscitation and performance as an effective, team member during multirescuer CPR, and relief of foreign-body airway obstruction (choking) for adults and infants. CPR certificate will be received upon completion of this course. Cost covers CPR certificate and materials.

Program Name: Summer Adventure Camp

Date: 06.02-08.081 (10 Weeks)

Time: 7:30-5:30PM

Enrollment: 440 (All 10 weeks are at capacity; camp was full by 6:30a.m. when registration opened)

Program Description:

Summer break is just around the corner and you don't have a babysitter. What are you going to do? North Ridgeville Summer Adventure Camp is the perfect place for your child. Camp will provide your child with opportunities to make new friends, play games, make art projects, and enjoy a small snack. Emergency medical forms must be completed and turned in prior. Be sure to pack a non-perishable lunch and drink, bring a bathing suit, towel, sunscreen, and tennis shoes each day!

Program Name: Lorain County Beautiful Day

Date: Saturday, May 17

Time: 9:00AM-NOON

Location: Various Parks and Public Spaces

Program Description:

A great opportunity to play an active role in improving our community and parks. Residents are encouraged to clean up, fix up, paint & spruce up our community. Interested organizations & individuals should contact Kevin.

Program Name: Fishing Derby Sponsored by: NRPRD & NRRFD

Date: Saturday, May 3

Time: 7:30a.m.-Noon

Ages: 3-18

Current Enrollment: 58 (as of 04.17.25)

Program Description:

Can you tell fish stories? Want bragging rights for a year? Then come join us for a fun-filled morning of fishing. Bring your own bait & fishing rod, if you don't have one we will provide one. For more info please contact Matt Murphy. Event is free. A \$5.00 donation for Aluminum Cans for Burned Children.

City of North Ridgeville Revenue Report

Accounts: 101.150.000000 to 890.800.510601

As Of: 1/1/2025 to 3/31/2025

Account Access Group: N/A

Include Inactive Accounts: No

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
270	CEMETERY			Target Percent:	25.00%	
DEPT: 000						
270.000.500531	LOT SALES	\$17,000.00	\$750.00	\$1,300.00	\$15,700.00	7.65%
270.000.500532	BURIALS	\$15,000.00	\$1,225.00	\$2,575.00	\$12,425.00	17.17%
270.000.500547	CHARGES FOR SERVICES	\$5,500.00	\$0.00	\$1,075.00	\$4,425.00	19.55%
270.000.700110	INTEREST INCOME	\$9,000.00	\$880.21	\$3,097.42	\$5,902.58	34.42%
270.000.800300	REIMBURSEMENT STATE BURIAL, INDI	\$3,000.00	\$0.00	\$0.00	\$3,000.00	0.00%
270.000.800892	OTHER REVENUE	\$0.00	\$0.00	\$0.63	(\$0.63)	N/A
	DEPT: 000 Totals:	\$49,500.00	\$2,855.21	\$8,048.05	\$41,451.95	16.26%
270 Total:		\$49,500.00	\$2,855.21	\$8,048.05	\$41,451.95	16.26%
275	PARK & RECREATION TRUST			Target Percent:	25.00%	
DEPT: 000						
275.000.000000	PARK & REC TRUST FUND	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.000.400110	GRANT PROCEEDS	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
275.000.500547	CHARGES FOR SERVICES	\$352,000.00	\$36,711.28	\$123,137.74	\$228,862.26	34.98%
275.000.500556	CONCESSION SALES	\$16,000.00	\$0.00	\$0.00	\$16,000.00	0.00%
275.000.700110	INTEREST INCOME	\$8,000.00	\$972.86	\$3,236.87	\$4,763.13	40.46%
275.000.800821	MERCHANT CONVENIENCE FEES	\$0.00	\$826.18	\$3,285.12	(\$3,285.12)	N/A
275.000.800892	OTHER REVENUE	\$0.00	\$0.00	\$419.33	(\$419.33)	N/A
	DEPT: 000 Totals:	\$376,500.00	\$38,510.32	\$130,079.06	\$246,420.94	34.55%
275 Total:		\$376,500.00	\$38,510.32	\$130,079.06	\$246,420.94	34.55%
280	PARK & RECREATION IMPROVEMENT			Target Percent:	25.00%	
DEPT: 000						
280.000.000000	PARK & REC IMP FUND	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.000.422130	P & R TRAIL GRANT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	N/A
280.000.620250	BUILDING FEES	\$35,000.00	\$2,000.00	\$4,250.00	\$30,750.00	12.14%
280.000.700110	INTEREST INCOME	\$7,000.00	\$671.74	\$2,363.82	\$4,636.18	33.77%
280.000.800892	OTHER REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 000 Totals:	\$42,000.00	\$2,671.74	\$6,613.82	\$35,386.18	15.75%
280 Total:		\$42,000.00	\$2,671.74	\$6,613.82	\$35,386.18	15.75%
890	TRUST MISCELLANEOUS			Target Percent:	25.00%	
DEPT: 000						
890.000.630601	PR MEMORIAL TREE PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEPT: 000 Totals:	\$0.00	\$0.00	\$0.00	\$0.00	N/A

Revenue Report
As Of: 1/1/2025 to 3/31/2025

Account	Description	Budget	MTD Revenue	YTD Revenue	Uncollected	% Collected
890 Total:		\$0.00	\$0.00	\$0.00	\$0.00	N/A
Grand Total:		\$468,000.00	\$44,037.27	\$144,740.93	\$323,259.07	30.93%
					Target Percent:	25.00%

City of North Ridgeville Statement of Cash Position with MTD Totals

From: 1/1/2025 to 3/31/2025

Funds: 275 to 280

Include Inactive Accounts: No

Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
275	PARK & RECREATION TRUST	\$324,938.27	\$38,510.32	\$130,079.06	\$18,093.41	\$54,827.76	\$400,189.57	\$135,673.86	\$264,515.71
280	PARK & RECREATION IMPROVEMENT	\$273,272.02	\$2,671.74	\$6,613.82	\$0.00	\$250.00	\$279,635.84	\$68,500.00	\$211,135.84
Grand Total:		<u>\$598,210.29</u>	<u>\$41,182.06</u>	<u>\$136,692.88</u>	<u>\$18,093.41</u>	<u>\$55,077.76</u>	<u>\$679,825.41</u>	<u>\$204,173.86</u>	<u>\$475,651.55</u>

City of North Ridgeville Expense Report

Accounts: 101.185.100101 to 101.185.417024

Account Access Group: N/A

As Of: 1/1/2025 to 3/31/2025

Include Inactive Accounts: No

Include Pre-Encumbrances: No

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101	GENERAL							
						Target Percent:	25.00%	
PARK & RECREATION								
101.185.100101	WAGES-SUPER	\$86,300.00	\$6,440.99	\$22,430.93	\$63,869.07	\$0.00	\$63,869.07	25.99%
101.185.100102	WAGES-STAFF	\$117,650.00	\$9,428.60	\$32,413.68	\$85,236.32	\$0.00	\$85,236.32	27.55%
101.185.100111	INCENTIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.100117	RETIREE/SEPARATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.100120	OVERTIME	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
101.185.100127	CT CASH OUT	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	0.00%
101.185.100128	COMP ABSENCES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
101.185.100130	LONGEVITY	\$2,300.00	\$0.00	\$0.00	\$2,300.00	\$0.00	\$2,300.00	0.00%
101.185.100190	OTHER COMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.120125	EMPLOYEE BENEFITS	\$59,900.00	\$4,785.75	\$14,873.71	\$45,026.29	\$1,629.83	\$43,396.46	27.55%
101.185.120127	EMPLOYER HSA CONTRIBU	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	0.00%
101.185.120155	RETIREMENT	\$33,000.00	\$2,479.38	\$7,299.69	\$25,700.31	\$0.00	\$25,700.31	22.12%
101.185.130100	MEMBERSHIP/EDUCATION	\$2,000.00	\$0.00	\$505.00	\$1,495.00	\$0.00	\$1,495.00	25.25%
101.185.130120	TRAVEL/TRANSPORTATION	\$1,500.00	\$218.14	\$285.33	\$1,214.67	\$432.67	\$782.00	47.87%
101.185.130130	UNIFORMS	\$380.00	\$115.00	\$349.00	\$31.00	\$26.00	\$5.00	98.68%
101.185.130150	PHYSICAL EXAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.210100	OFFICE SUPPLIES	\$1,098.45	\$0.00	\$159.99	\$938.46	\$938.46	\$0.00	100.00%
101.185.215100	OPERATING SUPPLIES	\$5,100.00	\$283.05	\$596.99	\$4,503.01	\$3,603.01	\$900.00	82.35%
101.185.215115	JANITORIAL SUPPLIES	\$4,037.35	\$40.75	\$201.32	\$3,836.03	\$3,836.03	\$0.00	100.00%
101.185.215240	FUEL	\$550.00	\$40.73	\$125.49	\$424.51	\$0.00	\$424.51	22.82%
101.185.215270	SMALL TOOLS / EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.310110	ELECTRIC	\$48,400.00	\$2,403.66	\$11,586.28	\$36,813.72	\$30,413.72	\$6,400.00	86.78%
101.185.310120	WATER / SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.310130	NATURAL GAS / OIL	\$1,500.00	\$414.20	\$658.12	\$841.88	\$841.88	\$0.00	100.00%
101.185.315110	PHONE	\$885.84	\$52.80	\$158.40	\$727.44	\$711.04	\$16.40	98.15%
101.185.315120	CELLULAR PHONE / DATA	\$2,222.79	\$122.79	\$368.37	\$1,854.42	\$1,230.42	\$624.00	71.93%
101.185.315130	NETWORK / INTERNET / CA	\$973.61	\$76.61	\$229.83	\$743.78	\$738.10	\$5.68	99.42%
101.185.315140	ELECT. MEDIA/SUBSCRIPTI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315190	OTHER COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315200	ADVERTISING	\$750.00	\$0.00	\$0.00	\$750.00	\$250.00	\$500.00	33.33%
101.185.320110	M&R EQUIP CTY GARAGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.320120	M&R EQUIPMENT - EXTERN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.320130	EQUIPMENT SRV PLANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.320210	M&R VEHICLES-CTY GARA	\$2,000.00	\$0.00	\$893.44	\$1,106.56	\$0.00	\$1,106.56	44.67%
101.185.320420	M&R BUILDINGS	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	100.00%

Expense Report
As Of: 1/1/2025 to 3/31/2025

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101.185.320500	M&R LANDS & GROUNDS	\$71,137.36	\$400.00	\$3,382.10	\$67,755.26	\$32,359.39	\$35,395.87	50.24%
101.185.325100	EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.330100	PROFESSIONAL SERVICE	\$47,434.95	\$308.33	\$17,519.44	\$29,915.51	\$7,721.67	\$22,193.84	53.21%
101.185.340100	INSURANCE	\$10,900.00	\$0.00	\$0.00	\$10,900.00	\$0.00	\$10,900.00	0.00%
101.185.350455	CUSTODIAL	\$50,593.75	\$4,108.50	\$12,162.75	\$38,431.00	\$38,203.00	\$228.00	99.55%
101.185.350800	IT LICENSES & SUPPORT	\$1,030.79	\$0.00	\$299.99	\$730.80	\$480.79	\$250.01	75.75%
101.185.360320	VEHICLE LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.400030	EQUIPMENT LEASING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.400031	MAINT/SVC AGREEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.400033	COPIERS/PRINTERS	\$5,007.82	\$282.82	\$883.69	\$4,124.13	\$2,952.97	\$1,171.16	76.61%
101.185.400050	EQUIPMENT OUTLAY	\$186,220.00	\$0.00	\$0.00	\$186,220.00	\$0.00	\$186,220.00	0.00%
101.185.417024	VICTORY PARK PAVING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PARK & RECREATION Totals:	\$754,872.71	\$32,002.10	\$127,383.54	\$627,489.17	\$131,368.98	\$496,120.19	34.28%
101 Total:		\$754,872.71	\$32,002.10	\$127,383.54	\$627,489.17	\$131,368.98	\$496,120.19	34.28%
Grand Total:		\$754,872.71	\$32,002.10	\$127,383.54	\$627,489.17	\$131,368.98	\$496,120.19	34.28%

Target Percent: 25.00%

City of North Ridgeville Expense Report

Accounts: 275.380.100102 to 275.380.510050

Account Access Group: N/A

As Of: 1/1/2025 to 3/31/2025

Include Inactive Accounts: No

Include Pre-Encumbrances: No

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
275	PARK & RECREATION TRUST					Target Percent:	25.00%	
PARK & RECREATION TRUST								
275.380.100102	WAGES-COMM EDUCATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.100103	WAGES-SCP	\$73,300.00	\$468.77	\$3,905.49	\$69,394.51	\$0.00	\$69,394.51	5.33%
275.380.120125	EMPLOYEE BENEFITS	\$2,550.00	\$79.92	\$423.29	\$2,126.71	\$593.35	\$1,533.36	39.87%
275.380.120155	RETIREMENT	\$10,300.00	\$296.41	\$549.83	\$9,750.17	\$0.00	\$9,750.17	5.34%
275.380.210100	OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.215100	OPERATING SUPPLIES	\$8,200.00	\$5,144.00	\$5,144.00	\$3,056.00	\$0.00	\$3,056.00	62.73%
275.380.215201	BB-SUPP/EXP	\$23,000.00	\$0.00	\$0.00	\$23,000.00	\$3,000.00	\$20,000.00	13.04%
275.380.215204	COM ED-SUPP/EXP	\$15,686.65	\$328.00	\$674.62	\$15,012.03	\$6,674.78	\$8,337.25	46.85%
275.380.215208	SPECIAL EVENTS	\$65,047.87	\$2,210.69	\$2,660.69	\$62,387.18	\$9,077.18	\$53,310.00	18.04%
275.380.215212	SPORTS-SUPP/EXP	\$90,220.77	\$3,548.48	\$9,776.25	\$80,444.52	\$42,161.71	\$38,282.81	57.57%
275.380.215216	CLINICS-SUPP/EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.215219	CONCESSIONS-SUPP/EXP	\$13,500.00	\$179.00	\$369.00	\$13,131.00	\$10,085.00	\$3,046.00	77.44%
275.380.215270	SMALL TOOLS / EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315110	PHONE	\$400.00	\$0.00	\$0.00	\$400.00	\$400.00	\$0.00	100.00%
275.380.315120	CELLULAR PHONE / DATA	\$1,902.72	\$102.72	\$308.16	\$1,594.56	\$1,054.56	\$540.00	71.62%
275.380.315130	NETWORK / INTERNET / CA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315140	ELECT. MEDIA/SUBSCRIPTI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315190	OTHER COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315300	POSTAGE	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
275.380.315403	BROCHURES ETC	\$2,686.96	\$0.00	\$436.96	\$2,250.00	\$1,650.00	\$600.00	77.67%
275.380.325200	FACILITY RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.330100	PROFESSIONAL SERVICES	\$12,780.53	\$2,144.18	\$3,000.76	\$9,779.77	\$3,179.77	\$6,600.00	48.36%
275.380.350112	MERCHANT SERVICE FEES	\$693.18	\$0.00	\$693.18	\$0.00	\$0.00	\$0.00	100.00%
275.380.350113	CONVENIENCE FEES	\$8,806.82	\$1,212.19	\$2,359.13	\$6,447.69	\$0.00	\$6,447.69	26.79%
275.380.350201	BB-CONTRACT SVC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.350204	COM ED-CONTRACT SVCS	\$40,137.91	\$2,139.05	\$9,770.40	\$30,367.51	\$8,814.51	\$21,553.00	46.30%
275.380.350212	SPORTS-CONTRACT SVCS	\$50,000.00	\$0.00	\$14,000.00	\$36,000.00	\$2,275.00	\$33,725.00	32.55%
275.380.350216	CLINICS-CONTRACT SVCS	\$12,000.00	\$0.00	\$0.00	\$12,000.00	\$12,000.00	\$0.00	100.00%
275.380.350219	CONCESSIONS-CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.350800	IT LICENSES & SUPPORT	\$4,100.00	\$0.00	\$0.00	\$4,100.00	\$4,100.00	\$0.00	100.00%
275.380.350807	OTHER - SFTWR EXP	\$2,934.00	\$240.00	\$756.00	\$2,178.00	\$2,158.00	\$20.00	99.32%
275.380.400030	EQUIPMENT LEASING	\$10,750.00	\$0.00	\$0.00	\$10,750.00	\$10,750.00	\$0.00	100.00%
275.380.400031	MAINT/SVC AGREEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.400050	EQUIPMENT OUTLAY	\$26,700.00	\$0.00	\$0.00	\$26,700.00	\$17,700.00	\$9,000.00	66.29%
275.380.415304	SD ACCESSIBLE WALKWAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

Expense Report
As Of: 1/1/2025 to 3/31/2025

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
275.380.510050	REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	PARK & RECREATION TRUST Totals:	\$476,197.41	\$18,093.41	\$54,827.76	\$421,369.65	\$135,673.86	\$285,695.79	40.00%
275 Total:		\$476,197.41	\$18,093.41	\$54,827.76	\$421,369.65	\$135,673.86	\$285,695.79	40.00%
Grand Total:		\$476,197.41	\$18,093.41	\$54,827.76	\$421,369.65	\$135,673.86	\$285,695.79	40.00%
						Target Percent:	25.00%	