

**NORTH RIDGEVILLE CITY COUNCIL
REGULAR MEETING MINUTES
March 3, 2025**

CALL TO ORDER:

President Jacobs called the Council meeting on Monday, March 3, 2025, to order at 7:00 p.m.

INVOCATION:

Led by President Jacobs.

PLEDGE OF ALLEGIANCE:

Led by President Jacobs.

ROLL CALL:

Council members President Jason Jacobs, Holly Swenk, Eric Shaffer, Bruce F. Abens, Cliff Winkel, Georgia Awig and Martin DeVries were present.

Also in attendance were Mayor Kevin Corcoran, City Engineer Christina Eavenson, Finance Director April Wilkerson, Law Director Brian Moriarity, and Clerk of Council Nicholas Ciofani.

MINUTES - Corrections (if any) and approval:

President Jacobs asked if there were any corrections to the Regular City Council Meeting Minutes dated February 18, 2025. No discussion was offered. The meeting minutes stand approved as submitted.

LOBBY:

President Jacobs opened the lobby session. He reminded everyone that the lobby session was not meant to be an interactive question-and-answer session. However, it was an opportunity for the public to address the City Council and its administration. He asked anyone who would like to speak to come to the podium and state their name and address. He further added that each person was allowed three minutes to speak.

Albert Krage at 37903 Sugar Ridge Road expressed his concerns about traffic problems. He explained that the truck issue persists and believes the City is not addressing the issue. He noted that a truck came down Sugar Ridge Road, and a police officer pulled the truck over but then let the driver go without a ticket. He also mentioned that the pavement on Sugar Ridge Road is once again in poor condition. He urged the City to assign more officers to patrol the area, as the issue worsens and damages the roads.

- ODOT has started the bidding process for replacing the bridge on Center Ridge Road, spanning the Mills Creek ditch. The construction will occur in phases, with work expected to begin in April 2025.
- The Engineering, Planning, ODOT, and Rail Commission recently met to conduct a field review and outline the project scope for the grade separation of Race Road over Norfolk Southern track. This expansive project will involve multiple facets and is anticipated to span several years for completion.

- In Spring, backflow testing for all devices in the city will commence, as these must be tested annually by a certified plumber. The results need to be submitted by June 15, 2025. The procedure has changed because the City has contracted with BSI Online, which will manage the collection of test reports and oversee the backflow records moving forward. While this service has seen much success, its cost is associated with it, which will be passed on to backflow testers and likely to property owners. BSI's fee for this service is \$15.95 per test report.

City Engineer Eavenson concluded her report.

3. Director of Finance:

April Wilkerson, the Finance Director, requested the inclusion of an emergency clause to ensure that the Finance Department has the necessary resources to meet its financial obligations for the following legislation.

- Ordinance No. 2025-40 - Amending 2025 Annual Appropriations.
- Resolution No. 2025-44 - Then and Now Certificate.
- Resolution No. 2025-45 - Authorizing Fund Transfers.
- Resolution No. 2025-46 - Authorizing Fund Transfers.

Finance Director Wilkerson concluded her report.

4. Other Reports:

There were none.

COUNCIL COMMITTEE REPORT(S):

There were none.

CORRESPONDENCE:

There were none.

OLD BUSINESS:

There were none.

NEW BUSINESS:

There were none.

RECESS:

Moved by Winkel and seconded by Awig to dispense with recess.

A voice vote was taken, and the motion was carried.

Yes – 7

No – 0

Ordinance and Resolution submittal(s)
FIRST READINGS:

Clerk of Council Nicholas Ciofani:

R 2025-40 A Resolution amending Resolution No. 2024-111 which accepted an ODOT subgrant to be used for the purchase of an expansion vehicle for the North Ridgeville Senior Center.
(Introduced by Mayor Corcoran)

Moved by Mayor Corcoran and seconded by Awig to dispense with the second and third readings for 2025-40.

Mayor Corcoran noted that the legislation is to accept a grant for the transportation at the Senior Center. The increase in cost is roughly \$2,000.00.

A voice vote was taken, and the motion carried.
Yes – 7 No – 0

Moved by Mayor Corcoran and seconded by Awig to add the emergency clause to provide safe transportation to seniors in need.

A voice vote was taken on the emergency clause, and the motion was carried.
Yes – 7 No – 0

Moved by Mayor Corcoran and seconded by Awig to adopt 2025-40 with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried for
Resolution Number 2025-40.
Yes – 7 No – 0

Clerk of Council Nicholas Ciofani:

R 2025-41 A Resolution to approve the application made by Richard Stash to have certain land owned by them designated as being located within an agricultural district.
(Introduced by Mayor Corcoran)

This Resolution moved to Second Reading.

Clerk of Council Nicholas Ciofani:

O 2025-42 An Ordinance amending Ordinance 2024-112 which authorized the Mayor of the City of North Ridgeville to enter into a contract with the lowest and best bidder for the City Hall Improvements Project in order to increase the amount not to exceed to \$510,000.
(Introduced by Mayor Corcoran)

Moved by Mayor Corcoran and seconded by Swenk to dispense with the second and third readings for 2025-42.

Mayor Corcoran explained that the project is held up because of the insulation that is needed, and to build a ceiling that is holding up the floor, because it needs to be replaced due to the age of the insulation, and to complete the project by the end of March. This issue was not looked at before the project began. The cost was significantly higher originally because the contractor amount was lower than the appropriation. The request for the amount is higher than the contract amount, but not the appropriation amount.

Councilman Abens inquired about the removal of the ceiling.

Mayor Corcoran explained that they will replace the ceiling that was initially there and lower it a little to blow insulation in the building.

Councilman Shaffer inquired about the statement that the Old Police Station building would be torn down in the Master City Plan. He wanted to know why the city is remodeling something planned to be demolished.

Mayor Corcoran explained that the building would be utilized until the time came to demolish it.

A voice vote was taken, and the motion carried.

Yes – 7 No – 0

Moved by Mayor Corcoran and seconded by Swenk to add the emergency clause to advance the project in order to meet the expected completion date and avoid any potential cost increases.

A voice vote was taken on the emergency clause, and the motion was carried.

Yes – 7 No – 0

Moved by Mayor Corcoran and seconded by Swenk to adopt 2025-42 with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried for
Ordinance Number 2025-42.

Yes – 7 No – 0

Clerk of Council Nicholas Ciofani:

O 2025-43 An Ordinance amending Ordinance Number 2024-139 of the City of North Ridgeville, Ohio, providing appropriations for the period commencing January 1, 2025 and ending December 31, 2025.
(Introduced by Mayor Corcoran)

Moved by DeVries and seconded by Awig to dispense with the second and third readings for 2025-43.

A voice vote was taken, and the motion carried.

Yes – 7 No – 0

Moved by DeVries and seconded by Awig to add the emergency clause to pay the invoices in a timely manner.

A voice vote was taken on the emergency clause, and the motion was carried.

Yes – 7 No – 0

Moved by DeVries and seconded by Awig to adopt 2025-43 with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried for
Ordinance Number 2025-43.

Yes – 7 No – 0

Clerk of Council Nicholas Ciofani:

R 2025-44 A Resolution authorizing the execution of Then and Now Certificates by the City Fiscal Officer and the payment of amounts due for various purchase orders.
(Introduced by Mayor Corcoran)

Moved by DeVries and seconded by Awig to dispense with the second and third readings for 2025-44.

A voice vote was taken, and the motion carried.

Yes – 7 No – 0

Moved by DeVries and seconded by Awig to add the emergency clause to pay the invoices in a timely manner.

A voice vote was taken on the emergency clause, and the motion was carried.

Yes – 7 No – 0

Moved by DeVries and seconded by Awig to adopt 2025-44 with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried for
Resolution Number 2025-44.

Yes – 7 No – 0

Clerk of Council Nicholas Ciofani:

R 2025-45 A Resolution authorizing fund transfers.
(Introduced by Mayor Corcoran)

Moved by DeVries and seconded by Awig to dispense with the second and third readings for 2025-45.

A voice vote was taken, and the motion carried.

Yes – 7 No – 0

Moved by DeVries and seconded by Awig to add the emergency clause to return the funds to the General Fund.

A voice vote was taken on the emergency clause, and the motion was carried.

Yes – 7 No – 0

Moved by DeVries and seconded by Awig to adopt 2025-45 with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried for

Resolution Number 2025-45.

Yes – 7 No – 0

Clerk of Council Nicholas Ciofani:

R 2025-46 A Resolution authorizing fund transfers.

(Introduced by Mayor Corcoran)

Moved by DeVries and seconded by Awig to dispense with the second and third readings for 2025-46.

Councilwoman Awig asked about the reason for two advance fund transfers.

Finance Director Wilkerson explained that she separated the fund transfers. One ORC section addresses property tax increment financing and outlines what can be done with the funds. The other ORC section pertains to capital projects for which the City issues debt and describes how the funds can be utilized once the debt is paid off.

President Jacobs confirmed that the funds are moving back to the General Fund.

A voice vote was taken, and the motion carried.

Yes – 7 No – 0

Moved by DeVries and seconded by Awig to add the emergency clause to return the funds to the Capital Projects Fund stated by the Ohio Revised Code (ORC).

A voice vote was taken on the emergency clause, and the motion was carried.

Yes – 7 No – 0

Moved by DeVries and seconded by Awig to adopt 2025-46 with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried for

Resolution Number 2025-46.

Yes – 7 No – 0

Clerk of Council Nicholas Ciofani:

O 2025-47 An Ordinance authorizing the Mayor of the City of North Ridgeville to purchase five new police vehicles and related equipment from the State Bid List or Co-Op, or to

advertise for bids and enter into a contract with an outside vendor according to law and in a manner prescribed by law with the lowest and best bidder.

(Introduced by Mayor Corcoran)

Moved by Mayor Corcoran and seconded by Swenk to dispense with the second and third readings for 2025-47.

Mayor Corcoran explained that the City used to purchase police vehicles biannually, but there was a brief interruption. The delivery of police vehicles takes time due to the necessary accessories. Additionally, the new vehicles will replace those that are over 100,000 miles.

President Jacobs confirmed that the police vehicles are appropriated.

A voice vote was taken, and the motion carried.

Yes – 7

No – 0

Moved by Mayor Corcoran and seconded by Swenk to adopt 2025-47.

A roll call vote was taken on the adoption, and the motion carried for **Ordinance Number 2025-47.**

Yes – 7

No – 0

SECOND READINGS:

Clerk of Council Nicholas Ciofani:

O 2025-35 An Ordinance authorizing the Mayor to advertise for bids and enter into a contract according to law and in a manner prescribed by law with the lowest and best bidder for the roadway resurfacing of Carolyn Drive, Luanne Drive and Monica Drive, and other appurtenances.

(Introduced by Mayor Corcoran; First Reading on 02-18-2025)

This Resolution moved to Third Reading.

Clerk of Council Nicholas Ciofani:

O 2025-36 An Ordinance authorizing the Mayor to advertise for bids and enter into a contract according to law and in a manner prescribed by law with the lowest and best bidder for the Root Road Park Parking Lot Improvement Project.

(Introduced by Mayor Corcoran; First Reading on 02-18-2025)

Moved by Mayor Corcoran and seconded by Abens to dispense with the third reading for 2025-36.

A voice vote was taken, and the motion carried.

Yes – 7

No – 0

Moved by Mayor Corcoran and seconded by Abens to add the emergency clause to plan the improvement project around community events.

A voice vote was taken on the emergency clause, and the motion was carried.

Yes – 7 No – 0

Moved by Mayor Corcoran and seconded by Abens to adopt 2025-36 with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried for **Ordinance Number 2025-36.**

Yes – 7 No – 0

Clerk of Council Nicholas Ciofani:

R 2025-37 A Resolution authorizing the Mayor to enter into a Delinquent Debt Collection Agreement with the Ohio Attorney General pursuant to R.C. 131.02 for the collection of delinquent debts owed to the City.
(Introduced by Mayor Corcoran; First Reading on 02-18-2025)

This Resolution moved to Third Reading.

Clerk of Council Nicholas Ciofani:

R 2025-38 A Resolution to approve the application made by Andrew A. Rack to have certain land owned by them designated as being located within an agricultural district.
(Introduced by Mayor Corcoran; First Reading on 02-18-2025; Public Hearing on 03-03-2025)

Moved by Mayor Corcoran and seconded by Winkel to dispense with the third reading for 2025-38.

A voice vote was taken, and the motion carried.

Yes – 7 No – 0

Moved by Mayor Corcoran and seconded by Winkel to adopt 2025-38.

A roll call vote was taken on the adoption, and the motion carried for **Resolution Number 2025-38.**

Yes – 7 No – 0

Clerk of Council Nicholas Ciofani:

R 2025-39 A Resolution to approve the application made by Woodside, Constance Ann Trustee to have certain land owned by them designated as being located within an agricultural district.
(Introduced by Mayor Corcoran; First Reading on 02-18-2025)

Moved by Mayor Corcoran and seconded by Winkel to dispense with the third reading for 2025-39.

A voice vote was taken, and the motion carried.

Yes – 7 No – 0

Moved by Mayor Corcoran and seconded by Winkel to adopt 2025-39.

A roll call vote was taken on the adoption, and the motion carried for **Resolution Number 2025-39.**

Yes – 7

No – 0

THIRD READINGS:

Clerk of Council Nicholas Ciofani:

O 2025-14 An Ordinance authorizing the Mayor of the City of North Ridgeville, Ohio, to advertise for bids and enter into contract(s) for a twelve-month period, according to law and in a manner prescribed by law, for the purchase of chemicals to be used by the French Creek Wastewater Treatment Plant.
(Introduced by Mayor Corcoran; First Reading on 02-03-2025; Second Reading on 02-18-2025)

Moved by Swenk and seconded by Abens to adopt 2025-14.

President Jacobs confirmed that the chemicals are appropriated annually for the French Creek Water Plant.

A roll call vote was taken on the adoption, and the motion carried for **Ordinance Number 2025-14.**

Yes – 7

No – 0

Clerk of Council Nicholas Ciofani:

O 2025-15 An Ordinance authorizing the Mayor to continue the use of Beacon Water Meter Reading Software, in accordance with use consumption, from Badger Meter, Inc. as part of the Mass Water Meter Replacement Project.
(Introduced by Mayor Corcoran; First Reading on 02-03-2025; Second Reading on 02-18-2025)

Moved by Swenk and seconded by Abens to adopt 2025-15.

A roll call vote was taken on the adoption, and the motion carried for **Ordinance Number 2025-15.**

Yes – 6

No – 1 (Shaffer)

Clerk of Council Nicholas Ciofani:

O 2025-17 An Ordinance repealing North Ridgeville Codified Ordinance Chapter 268 - Block Grant Grievance Board.
(Introduced by Mayor Corcoran; First Reading on 02-03-2025; Second Reading on 02-18-2025)

Moved by Swenk and seconded by Abens to adopt 2025-17.

A roll call vote was taken on the adoption, and the motion carried for **Ordinance Number 2025-17.**

Yes – 7

No – 0

Clerk of Council Nicholas Ciofani:

O 2025-19 An Ordinance authorizing the Mayor of the City of North Ridgeville to purchase two (2) one-ton Ford F-550 dump trucks with plows and salt spreaders and accessories for the Public Works Department through the Ohio Department of Administrative Services or the Ohio Department of Transportation Cooperative Purchase Program; or to advertise for bids and enter into contract(s) with outside vendor(s) according to Law and in a manner prescribed by law with the lowest and bidder(s).
(Introduced by Mayor Corcoran; First Reading on 02-03-2025; Second Reading on 02-18-2025)

Moved by Swenk and seconded by Abens to adopt 2025-19.

A roll call vote was taken on the adoption, and the motion carried for **Ordinance Number 2025-19.**

Yes – 7

No – 0

Clerk of Council Nicholas Ciofani:

O 2025-20 An Ordinance authorizing the Mayor of the City of North Ridgeville to purchase a 2025 Ford F-350 4x4 utility body pick-up truck and accessories for the Public Works Department through the Ohio Department of Administrative Services or the Ohio Department of Transportation Cooperative Purchase Program; or to advertise for bids and enter into contract(s) with outside vendor(s) according to law and in a manner prescribed by law with the lowest and best bidder(s).
(Introduced by Mayor Corcoran; First Reading on 02-03-2025; Second Reading on 02-18-2025)

Moved by Swenk and seconded by Abens to adopt 2025-20.

A roll call vote was taken on the adoption, and the motion carried for **Ordinance Number 2025-20.**

Yes – 7

No – 0

Clerk of Council Nicholas Ciofani:

O 2025-21 An Ordinance authorizing the Mayor of the City of North Ridgeville or his designee to purchase a Case 621G XR wheel loader and accessories for the Public Works Department through the Ohio Department of Administrative Services or the Ohio Department of Transportation Cooperative Purchase Program; or to advertise for bids and enter into contract(s) with outside vendor(s) according to law and in a manner prescribed by law with the lowest and best bidders(s).
(Introduced by Mayor Corcoran; First Reading on 02-03-2025; Second Reading on 02-18-2025)

Moved by Swenk and seconded by Abens to adopt 2025-21.

A roll call vote was taken on the adoption, and the motion carried for **Ordinance Number 2025-21.**

Yes – 7

No – 0

Clerk of Council Nicholas Ciofani:

O 2025-22 An Ordinance authorizing the Mayor of the City of North Ridgeville to purchase a 2025 HV507 SFA International dump truck with plow and salt spreader for the Public Works Department through the Ohio Department of Administrative Services or the Ohio Department of Transportation Cooperative Purchase Program; or to advertise for bids and enter into contract(s) with outside vendor(s) according to law and in a manner prescribed by law with the lowest and best bidder(s).
(Introduced by Mayor Corcoran; First Reading on 02-03-2025; Second Reading on 02-18-2025)

Moved by Swenk and seconded by Abens to adopt 2025-22.

A roll call vote was taken on the adoption, and the motion carried for **Ordinance Number 2025-22.**

Yes – 7

No – 0

Clerk of Council Nicholas Ciofani:

O 2025-24 An Ordinance authorizing the Mayor of the City of North Ridgeville to purchase a 2025 HV507 SFA International dump truck and accessories for the Public Works Department through the Ohio Department of Administrative Services or the Ohio Department of Transportation Cooperative Purchase Program; or to advertise for bids and enter into contract(s) with outside vendor(s) according to law and in a manner prescribed by law with the lowest and best bidder(s).
(Introduced by Mayor Corcoran; First Reading on 02-03-2025; Second Reading on 02-18-2025)

Moved by Swenk and seconded by Abens to adopt 2025-24.

Councilman Shaffer wanted to know if the City can buy used vehicles.

Councilman Abens remarked that this type of equipment cannot be traded or purchased because it has gone out of style. It is not suited for trade-ins since the equipment is worn out, so entering the used market is unwise due to potential issues with the purchase.

Mayor Corcoran explained that the larger vehicles are used for snow removal, which causes the salt to damage the body's exterior. A used vehicle would have signs of this damage. He added that the City has been very efficient with the fleets and uses the vehicles to their capabilities.

Councilwoman Swenk added that the purchase of the vehicles was discussed and approved for the 2025 budget.

A roll call vote was taken on the adoption, and the motion carried for **Ordinance Number 2025-**

24.

Yes – 7

No – 0

Clerk of Council Nicholas Ciofani:

O 2025-25 An Ordinance authorizing the Mayor of the City of North Ridgeville to purchase auxiliary equipment through the Ohio Department of Administrative Services or the Ohio Department of Transportation Cooperative Purchase Program for two (2) new International 7400 Chassis vehicles purchase by the City last year; or to advertise for bids and enter into contract(s) with outside vendor(s) according to law and in a manner prescribed by law with the lowest and best bidder(s).
(Introduced by Mayor Corcoran; First Reading on 02-03-2025; Second Reading on 02-18-2025)

Moved by Swenk and seconded by Abens to adopt 2025-25.

A roll call vote was taken on the adoption, and the motion carried for **Ordinance Number 2025-**

25.

Yes – 7

No – 0

MEETING ANNOUNCEMENTS:

President Jacobs noted the following:

1. A City Council Public Hearing is scheduled on Monday, March 17, 2025, at 6:45 p.m., in Council Chambers for an Agricultural Application.
2. The next Regular City Council meeting will be on Monday, March 17, 2025, at 7:00 p.m. in Council Chambers.

ADJOURNMENT:

President Jacobs adjourned the meeting at 7:45 p.m.

Approval of minutes on March 17, 2025:



Jason Jacobs
PRESIDENT OF COUNCIL



Nicholas Ciofani
CLERK OF COUNCIL