

**Civil Service Commission
CITY HALL COUNCIL CHAMBERS
REGULAR AGENDA OF SEPTEMBER 23, 2024
5:00 PM**

REVISED

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES

Special Meeting minutes of September 9, 2023.
(Action by Civil Service Commission)

REPORTS

Retirement letter from Firefighter Andrew Castle dated September 13, 2024.

UNFINISHED BUSINESS

NEW BUSINESS

Certification of payroll by Civil Service Commission (Per Rule I, Section 3).
(Action by Civil Service Commission)

Amend Rule VII, Section 6, Disqualification of Eligibles, adding language.
(Action by Civil Service Commission)

Rule VII, Section 6, Hearing
(Action by Civil Service Commission)

AUDIENCE COMMENT

ADJOURNMENT

- The next Civil Service Commission regular meeting is scheduled for 5:00 PM on Monday, October 28, 2024.

**NORTH RIDGEVILLE CIVIL SERVICE COMMISSION
MINUTES OF THE
SPECIAL MEETING – MONDAY, SEPTEMBER 9, 2024**

CALL TO ORDER

The meeting was called to order at 5:00 PM.

ROLL CALL:

Present were Secretary Amie Espinosa-Gonzalez, Vice-Chairman Sam Spann and Chairman Donald Schiffbauer. Also present were Law Director Brian Moriarty, Assistant Law Director Toni Morgan and Deputy Clerk of Council Tina Wieber.

APPROVAL OF MINUTES

Regular Meeting Minutes of August 26, 2024

Chairman Schiffbauer asked if the Commission had any questions or comments regarding the regular meeting minutes of August 26, 2024.

None were given.

Moved by Schiffbauer and seconded by Spann to approve the regular meeting minutes of August 26, 2024.

A voice vote was taken and the motion carried.

Yes – 3 No – 0

EXECUTIVE SESSION

Moved by Schiffbauer and seconded by Espinosa-Gonzalez to go into executive session and to invite Police Chief Freeman, the Law Department and Deputy Clerk of Council Wieber.

A voice vote was taken and the motion carried.

Yes – 3 No – 0

Adjourned into Executive Session at 5:02 p.m.

Reconvened into the Special Civil Service Commission meeting at 5:42 p.m.

NEW BUSINESS:

Discussion of Civil Service Commission Rules & Regulations.

Assistant Law Director Morgan stated that she had put together for the Commission a rule that would tentatively supplement Rule VII, Section 6, Disqualification of Eligibles. She explained that the language was for their review and consideration and at the next regular meeting to be voted on.

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Chairman Schiffbauer asked if there were any questions from the Commission.

None were given.

Moved by Schiffbauer and seconded by Spann to conduct a personnel hearing for the purpose of evaluating whether or not a candidate is eligible to be on the promotion list to be held on Monday, September 23rd.

A voice vote was taken and the motion carried.

Yes – 3 No – 0

Moved by Schiffbauer and seconded by Espinosa-Gonzalez to waive Rule VIII, Section 2, second paragraph to extend the time period by 30 days due to pending Administrative matters specific to the promotional list for Sergeant.

A voice vote was taken and the motion carried.

Yes – 3 No – 0

PUBLIC COMMENT:

Moved by Schiffbauer and seconded by Spann to add to the agenda the public comment and have it as a standing agenda item.

A voice vote was taken and the motion carried.

Yes – 3 No – 0

Chairman Schiffbauer invited members of the audience who wished to make public comment to come forward and do so.

None were given.

Chairman Schiffbauer stated that the next Civil Service Commission regular meeting was scheduled for 5:00 PM on Monday, September 23, 2024.

ADJOURNMENT:

Moved by Schiffbauer and seconded by Spann to adjourn the meeting.

A voice vote was taken and the motion carried.

Yes – 3 No – 0

The meeting was adjourned at 5:46 PM.

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Donald Schiffbauer
Chairman

Tina Wieber
Deputy Clerk of Council, Recording Secretary

Monday, September 23, 2024
Date Approved

Andrew Castle

Notice of Retirement

Date: September 13, 2024

To: Chief John Reese
North Ridgeville Fire Department
7000 Ranger Way
North Ridgeville, OH 44039

Chief Reese,

Kindly accept this letter as formal notification of my retirement from the North Ridgeville Fire Department to be effective immediately.

Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew Castle", with a long horizontal flourish extending to the right.

Andrew Castle



CIVIL SERVICE PAYROLL CERTIFICATION

The following listed individuals are currently Civil Service Personnel whose payroll is certified for purposes of compliance with ORC 9.41.

ABT, VINCENT E.	GERBASI, GABRIEL D.	PORTILLO, ISRAEL
ACKERMAN, RUDY J.	GORSKI, MATTHEW T.	ROBERTS, BENJAMIN S.
ACORD, STEVEN D.	GRADISEK, GRANT E.	ROGERS, DANIEL J.
ADAMS, BRIAN J.	JONES, RYAN P.	ROTH, JOSEPH M.
BARBER, KEVIN R.	JULIO, JACOB R.	SCHMIDT, KYLE A.
BARENS, BRIAN J.	KATTLER, DUSTIN D.	SHEAR, ALEXANDER H.
BEMENT, JOSHUA A.	KENNEY, RICHARD R.	SIEBENECK, CHAD M.
BUESCHER, BRAD D.	KJAER, BRANDON M.	SILVI, JUSTIN J.
CALICOAT, CHARLES O.	KNOWLTON, RICHARD A.	SMITH, LUKE J.
CAMPBELL, KORY J.	KUDUZOVIC, DAMIR	SOURIS, CONSTANTINE J.
CARBONE, MARK A.	KUDUZOVIC, KELSEY L.	STEARNS, KOREY J.
CHASE, GARY A.	LEE, ANTHONY W.	STRAHINIC, KIRT A.
CHASKO, CLINTON J.	LOGAN, BRIAN R.	TANZILLI, NOAH E.
CHROSNIAK, JASON P.	MACY, VINCENT M.	TOLVAY, KERRI A.
COMINSKY, MARK D.	MARTIN-MAUSER, MEGHAN R.	TORRES, KIMBERLY N.
COOK, STEPHEN B.	MASON, JEREMY D.	TRAMPUSH, FRANK S.
CRAWFORD, ALLEN S. II	MCGRAW, JOHN J.	TRYBUS, NATHAN A.
CROSS, CALVIN S.	METZO, JOHN L. IV	VAZQUEZ, OMAR
DIETZ, RICHARD P.	MOBLEY, JASON M.	WARNER, CHAD C.
DOWNING, MATTHEW R.	MUNDELL, BRANDON N.	WEST, PATRICK J.
EBERLING, COLT M.	NEFF, AARON A.	WILKSHIRE, IAN H.
ERLENBACH, CHRISTOPHER M.	ODY, CHRISTOPHER S.	WILLIAMS, MICHAEL B.
FEDERAN, CHRISTOPHER J.	PARKER, BRADLY D.	YOUNG, RANDALL S.
FOSTER, WILLIAM H. IV	PHILLIPS, KEVIN G.	ZINGALE, JOHN J.
GASPARINI, MICHAEL J.	POCOS, KEVIN L.	

The signature of Civil Service Commission member below shall certify that each person listed above has been appointed and is employed pursuant to Ohio Revised Code Chapter 124.

This form shall be updated and re-certified any time the list changes.

(Name)

(Date)

Rule VII, Section 6, Disqualification of Eligibles

Currently states:

If at any time after the creation of an eligible list, the Commission has reason to believe that any person whose name appears on any list is disqualified for appointment because of false statements made in his application, physical disability, or for other comparable reasons, such person shall be notified and given an opportunity to be heard. If such person shall fail to appear for hearing, or upon being heard, fail to satisfy the Commission, his name shall be removed from such eligible list.

Suggested paragraph to be added:

In making the determination of eligibility to take a promotional examination under Rule V, Sect. 2(b) or to remain on the promotional eligibility list under this rule, the Commission shall compare the candidates' disciplinary files to existing disqualifiers. Disqualifiers contained in the entrance examination packages for either Police or Fire, in ORC 124.25, in this rule, or substantially similar disqualifiers, and including pending criminal charges or disciplinary actions, and disciplinary actions in the previous two-year period may be considered by the Civil Service Commission to determine if a candidate is eligible to take a promotional examination or to remain on the promotional eligibility list. The Commission shall make such determination as soon as possible after candidates are identified and prior to testing or promotion.

Donald Schiffbauer, Chairman

Sam Spann, Vice-Chairman

Amie Espinosa-Gonzalez, Secretary