

**NORTH RIDGEVILLE CITY COUNCIL
BUILDING AND LANDS COMMITTEE MEETING MINUTES
CITY COUNCIL CHAMBERS – 6:30 P.M.
MONDAY, MARCH 04, 2024**

To Order and Pledge of Allegiance:

Chairman Clifford Winkel called the Building and Lands Committee meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Roll Call:

Members present: Chairman Clifford Winkel, Councilman Bruce Abens, and Councilwoman Holly Swenk.

Others Present: Councilman Jason Jacobs, Councilman Eric Shaffer, Councilwoman Georgia Awig, Councilman Martin DeVries, Mayor Kevin Corcoran, Planning and Development Director Kim Lieber, and Assistant Clerk of Council Fijabi Gallam.

Action on Minutes:

Chairman Winkel asked if there were any corrections to the minutes dated January 16, 2024. No discussion was offered. The minutes stand approved as submitted.

Discussion regarding 2024-13:

2024-26 AN ORDINANCE PROVIDING FOR THE AMENDMENT OF CHAPTER 1444 BUILDING PERMITS AND FEES OF THE NORTH RIDGEVILLE BUILDING AND HOUSING CODE AND THE ESTABLISHMENT OF A NEW CHAPTER 1010 ENGINEERING PERMITS AND FEES IN THE STREETS, UTILITIES AND PUBLIC SERVICES CODE.
(Introduced by Mayor Corcoran)

Chair Winkel stated that the purpose of the meeting is to discuss 2024-26, a specific legislative matter. He asked the Planning and Development Director to explain Ordinance Number 2024-24.

Planning and Development Director Kim Lieber presented a summary covering the following points:

- The update of fees connected to the City's sign permit after the new sign code.
- Introduction of credit card fees to the schedule of charges for applicants.
- There were more than a dozen issues – redundancies, inconsistencies, and conflicts for some of the fees.
- Chapter 1444, a section of the Building Code, had an amendment transferring Engineering fees, inspection requirements, and construction standards to the Streets, Utilities, and Public Services Code.
- Building and Engineering work together routinely, but they are different when it comes to transactions.
- Fees were not increased; however, administrative fees were rolled into the base fee permit.
- Chapter 1444 no longer includes a provision for fee waivers related to weather-related work. However, the Mayor retains some discretion to waive permit fees under the Administrative Code chapter.
- In 2023, the City almost lost \$18,000 in permit revenue due to waivers related to weather.

- A proposed addition to Chapter 1010 within the Streets, Utilities, and Public Service Code outlines engineering fees, introducing itemized fees, new permit types, and revised processes.

Chair Winkel noted that the legislation aligns well with practices observed across Ohio and emphasized the city's growth. The legislation is to help the City collect money, do inspections, and streamline duties for the Engineering and Building Division.

No other discussion from the administration.

Councilman Jacobs inquired if the permit types breakdown of plan reviews is consistent with other cities.

Mrs. Lieber clarified that their approach focuses on internal operations rather than comparisons with other communities. She noted that calculations can be adjusted as needed in the future.

No other discussion from the public, administration, or any other Council members.

Moved by Swenk and seconded by Abens to send Ordinance Number 2024-26 back to City Council for consideration as submitted.

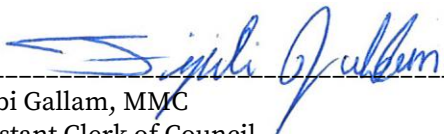
A voice vote was taken and the motion carried.

Yes – 3 No – 0

Adjournment:

The meeting was adjourned at 6:41 p.m.

Date Approved:



Fijabi Gallam, MMC
Assistant Clerk of Council