NORTH RIDGEVILLE CIVIL SERVICE COMMISSION
MINUTES OF
REGULAR MEETING DECEMBER 18, 2018

TO ORDER: The meeting was called to order at 6:36 P.M.

ROLL CALL:

Present was Co-Chairman Nick Ciofani and Chairman James Yost.

Excused was Secretary Michael Crevda.

Also present were Assistant Law Director Toni Morgan and Recording Secretary Michelle Owens.

MINUTES:

It was moved by Yost and seconded by Ciofani to approve the minutes dated October 16, 2018 as submitted.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

REPORTS:

Chairman Yost noted the memorandum from Assistant Law Director Toni Morgan, dated November 8, 2018, regarding the Police Entrance Examination and the process of which is explained in the Rules and Regulations.

Assistant Law Director Morgan stated that, for future exams, she intends to provide clarification and address any questions with respect to the examination process. She felt this could prevent some of the issues experienced with the current applicant pool. She offered to answer any questions. No discussion was offered.

Chairman Yost moved the meeting to Unfinished Business.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Chairman Yost noted the memorandum from Detective Downing dated December 18, 2018 regarding an error in the agility test for candidate #112.

Co-Chairman Ciofani asked if any action was necessary regarding the memorandum.

Assistant Law Director Morgan responded that the mistake was discovered and corrected prior to results being delivered to candidates. No action would be required.

Chairman Yost addressed Candidate #112, asking if they had any questions for the Commission.

Candidate #112 responded that they had no questions but wasn't sure if they needed to

attend the meeting.

Chairman Yost responded that he wanted to confirm the issue has been resolved.

Assistant Law Director Morgan stated that it has been and that Candidate #112 will have the opportunity to take the written test as well as complete the agility test.

Co-Chairman asked Candidate #112 to explain what happened during the test. He wanted understand so that a similar occurrence could be prevented in the future.

Candidate #112 responded that the 1.5-mile run consisted of 12 laps.

Co-Chairman Yost asked about the time needed to pass.

Candidate #112 answered that they believed it needed to be completed within 13 minutes and 30 seconds.

Co-Chairman Ciofani further clarified that Candidate #112 ran one additional lap than required, for a total of 13 laps. This resulted in a run time exceeding 13 minutes and 30 seconds. He addressed the memorandum, stating that Candidate #112 completed the 12th and final lap in 12 minutes and 45 seconds.

Candidate #112 confirmed this was accurate, stating they just need to complete the remainder of the agility test.

Chairman Yost asked if this is being handled.

Candidate #112 responded that they will be completing the test Thursday at 9:00 AM.

Co-Chairman Ciofani replied that he was happy there was video evidence and the issue was resolved in favor of Candidate #112.

ADJOURNMENT:

It was moved by Ciofani Yost and seconded by Yost to adjourn the meeting.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

The meeting adjourned at 6:43 P.M.

Nicholas Ciofani
Chairman, Nicholas Ciofani

Michelle A Owens
Recording Secretary, Michelle Owens

January 15, 2019
Date Approved