

PARKS AND RECREATION COMMISSION

WEDNESDAY Feb 26, 2014

MULTI-PURPOSE ROOM 7:30 P.M.

A G E N D A

- I. MEETING CALLED TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. FINALIZATION OF AGENDA
- V. APPROVAL OF MINUTES
- VI. LOBBY
- VII. REPORTS
 - A. COUNCIL LIAISONS REPORT
 - B. SCHOOL BOARD LIAISONS REPORT
 - C. FINANCIAL REPORT
 - D. DIRECTORS REPORT
 - E. PROGRAM SUPERVISOR REPORT
 - F. GROUNDS MAINTENANCE REPORT
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. ADJOURNMENT

PARKS AND RECREATION COMMISSION
MINUTES OF REGULAR MEETING: Jan 22, 2014

The meeting was called to order at the N. Ridgeville Senior Center by Vice Chairman Ebenschweller at 7:30 p.m.

ROLL CALL:

Dennis Boose, Cathy Ebenschweller, Kelly McCarthy, Chris Turay and Director Kevin Fougerousse
Absent: none

FINALIZATION OF AGENDA:

Motion by Boose, 2nd by McCarthy
Yes, 4 No, 0

ELECTION OF OFFICERS:

Nominations for Chairman

Member McCarthy nominated Dennis Boose, 2nd by Ebenschweller

Votes: Boose 4 in favor

Nominations for Vice Chairman

McCarthy nominated Cathy Ebenschweller, 2nd by Turay

Votes: Ebenschweller 4 in favor

APPROVAL OF MINUTES:

Motion by McCarthy, 2nd by Turay
Yes, 4 No, 0

LOBBY: None

REPORTS:

COUNCIL LIAISONS REPORT: Council reappointed Dennis Boose to the Parks & Rec Board for another 2 year term. This will be his last appointment due to term limits of 6 consecutive years. Financial appropriations are the third week of February and I am on the Finance Committee. The committee will be meeting for three straight days.

SCHOOL BOARD LIAISONS REPORT: none

FINANCIAL REPORT: Unencumbered balance is \$172,766.00. 2013 saw 224 new house builds. \$9,000.00 encumbrance from the South Central Park restroom project.

DIRECTORS REPORT: Revenues for 2013 were higher than 2012, coming in at \$141, 306.96. Trust Fund Expenditures were \$143,302 leaving a negative balance of \$1,995.64. Keep in mind we had two capital projects and taking those out of the equation we did exceptionally well with our revenues compared to our expenditures.

The walking trail bid opening was Friday, January 10th. Eighteen companies took the bid packet, and twelve actually bid on the project. Engineers estimate from HMM was \$338,000.00. Lowest bid we received was \$273,243.68 from Chagrin Valley Paving. All their references have checked out. We are roughly below the engineers estimate by \$60,000.00. I checked with ODNR, and the lower bid does not affect the \$150,000.00 guaranteed. This substantially lowers the amount to be paid out of our Trust Fund. Copies of all bids submitted are in your packets.

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DIRECTORS REPORT cont'd:

Vice Chairman Ebenschweller inquired how there could be such a big difference in the bid amounts. Director Fougrousse stated the biggest difference noticed was with the aggregate bases. Engineers estimated aggregate at \$77,000.00 and Chagrin Valley Paving bid it at \$40,000.00, so either they have a surplus of aggregate on hand or they got a great deal. Also erosion control came in at \$10,000.00 whereas engineers estimated it at \$30,000.00. Chagrin Valley Paving is a reputable company with glowing reviews. Chairman Boose asked when the project would start. Direct Fougrousse noted April 1st and hope to be done by Memorial Day Weekend with a ribbon cutting ceremony. Finalizing all the paperwork and submitting it to ODNR.

Capital Projects for 2014 include purchasing 2 golf carts, the Safetyville building expansion, security lighting at SCP pavilions 3 and 5, accessible walkway to Shady Drive, accessible walkway and landscaping to soccer complex, surface drainage at soccer complex, asphalt entry at Frontier Park, outdoor fitness equipment at SCP, upgrade the four existing tennis courts and add a fifth court to SCP. Total estimated cost is at \$258,932.00. Potential financial partnership with the City Baseball/Softball Boosters for the accessible walkway at Shady Drive. They are getting back to me with numbers.

Also NRASL potential financial partnership for the surface drainage at the soccer complex. The cost of that project would be split in half. Also meeting with the North Ridgeville schools regarding financial partnership opportunities, and USTA for grant opportunities to upgrade facilities.

Member Turay inquired what the outdoor fitness equipment entailed. Director Fougrousse noted it is part of the Master Plan. Greenfield Fitness is one of the highest rated outdoor fitness equipments on the market. The equipment is sleek, durable for outside use, looks like the fitness equipment found at gyms. Purchasing 6 pieces, a rower, elliptical, bike, chest press machine etc. Chairman Boose inquired if it would be located around the trail. Director Fougrousse replied he is looking at a centralized location for now, then hopefully working with Friends of the Park, they could add pieces around the trail as a project option for them. Chairman Boose asked for clarification on the golf cart costs inquiring if it included trade ins. The cost listed is for purchasing two used electric golf carts to add to what we already have. Chairman Boose also asked for more information on the Safetyville expansion. Director Fougrousse explained the expansion was to enclose the porch and upgrade the floor. Chairman Boose also noted that he neglected to mention in his council report that the purchase is finalized for the property in front of the tennis courts by the SCP entrance. Member McCarthy commented on the security lights at the Community Cabin, stating how great it is to light up that area plus the window that was added so you can see in the evening and feel safer. Vice Chairman Ebenschweller also commented on how the cabin has been greatly improved over the years. Chairman Boose thanked the NRASL and City Baseball/Softball Boosters for all the money donated, and volunteer time given over the years making many projects possible to both facilities. He hopes the partnership continues with both organizations.

PROGRAM SUPERVISOR REPORT: Thanked the Lions Club for making the Santa's calling program a huge success. Upcoming programs include Buying/selling on ebay, How to become a paid caregiver – two parts, Free health seminars, Theater Fundamentals, and Bricks 4 Kidz, Registration starts Saturday, January 25th, for baseball/softball. Girls softball will partner with Avon again this year to guarantee enough children to play. Vice Chairman Ebenschweller inquired if baseball/softball can register online. Frank Vacha replied not at this time because of the proof of age requirement but all the other programs are available for online registration.

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GROUNDS MAINTENANCE REPORT: none

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT: Meeting adjourned at 7:53 pm