

**NORTH RIDGEVILLE CITY COUNCIL
MEETING MINUTES
March 21, 2022**

CALL TO ORDER:

President Jacobs called the Monday, March 21, 2022, Council meeting to order at 7:00 p.m.

INVOCATION:

Led by President Jacobs.

PLEDGE OF ALLEGIANCE:

Led by President Jacobs.

ROLL CALL:

Present were Council members President Jason Jacobs, Holly A. Swenk, Dennis Boose, President Pro-Tem Bruce Abens, Clifford Winkel, Georgia Awig, and Martin DeVries.

Also present were Mayor Kevin Corcoran, Law Director Brian Moriarty, City Engineer Daniel Rodriguez, Auditor April Wilkerson, and Assistant Clerk of Council Fijabi Julien-Gallam.

MINUTES - Corrections (if any) and approval:

President Jacobs asked if there were any corrections to the City Council Public Hearing minutes dated March 7, 2022. No discussion was offered. The meeting minutes stand approved as submitted.

President Jacobs asked if there were any corrections to the City Council meeting minutes dated March 7, 2022. No discussion was offered. The meeting minutes stand approved as submitted.

President Jacobs noted that the Civil Service Commission Special Meeting Minutes dated March 9, 2022, Planning Commission Meeting Minutes dated March 8, 2022, and Parks and Recreation Commission Meeting Minutes of February 23, 2022, were provided to City Council.

LOBBY:

President Jacobs opened the lobby session. He asked anyone that would like to speak to come to the podium and state their name and address for the record. He further added that each person is allowed three minutes to speak.

No comments from the public.

ADMINISTRATORS REPORTS:

A. Mayor:

Mayor Corcoran remarked that he would be requesting emergency passage on T 46-2022, T 48-2022, T 51-2022, and T 54-2022.

Mayor Corcoran invited everyone to join him on Wednesday, March 23, 2022, from 8:30-9:30 a.m in Council Chambers for his monthly coffee & conversation. Members of the public would have the opportunity to hear about what is going on in the city and ask any questions they may have.

Mayor Corcoran added that on Wednesday, March 23, 2022, the City is hosting a school levy presentation at the North Ridgeville Senior Center. The event is called Tea, Sweets, and All That Jazz, and there would be a performance from the North Ridgeville Jazz band.

Mayor Corcoran announced that the City started posting video series on the City's website discussing what is going on in the city.

B. Safety-Service Director:

No Report was presented.

C. Engineer:

Engineer Rodriguez remarked that the 2022 Crack Seal project is out to bid and the bids for the project are scheduled to open on April 5, 2022. The project covers the various amount of roads throughout the city.

Engineer Rodriguez added that the Center Ridge Road Sanitary Sewer Extension is finally making some progress. The completion of the project is scheduled for June 2, 2022.

Engineer Rodriguez noted that T 46-2022 is for Water Asset Management and it was discussed during the 2022 budget process.

D. Auditor:

Auditor Wilkerson requested the City Council to adopt the following legislation with the emergency clause to provide the Auditor's office with the resources necessary to meet the City's financial obligations.

- T 54-2022 – Then and Now Resolution

Mayor Corcoran added that the next Regular City Council meeting is April 4, 2022. He noted that both Discount Drug Mart and Starbucks planned to open up on April 4, 2022.

President Jacobs noted that the City's Auditor has submitted the February 2022 Financial Report.

E. Other Reports:

President Jacobs noted that Council received the following reports:

- February 2022 Mayor's Court Department Report
- February 2022 Police Department Report
- February 2022 Parks and Recreation Director's Report

COUNCIL COMMITTEE REPORT(S):

There were none.

CORRESPONDENCE:

Assistant Clerk of Council Gallam:

A letter from Clerk of Council Nancy Linden, a notice of resignation as Clerk of Council effective March 31, 2022, and expressing her appreciation for the opportunity to serve the City of North Ridgeville.

OLD BUSINESS:

There were none.

NEW BUSINESS:

Assistant Clerk of Council Gallam read:

Planning Commission report of Tuesday, March 8, 2022

City of North Ridgeville, 7070 Ranger Way, PPN 07-00-016-104-230

Applicant: Andrejs Smiltars, Architectural Vision Group, Ltd., 23850 Sperry Drive, Westlake, OH 44145.

Project: Proposal consists of a new police station for the City of North Ridgeville. Property is zoned R-1.

PC ACTION: Approved by a vote of 4-0

Moved by Abens and seconded by DeVries to approve the Planning Commission report of Tuesday, March 8, 2022.

A voice vote was taken and the motion carried.

Yes – 7

No – 0

Clerk of Council Nomination:

President Jacobs opened the floor for nominations for the Clerk of Council's seat.

Moved by President Jacobs and seconded by Awig to nominate Jessica Shull for the Clerk of Council position with an effective start date of April 1, 2022.

President Jacobs read Mrs. Shull's bio.

{Clerk Notes: Jessica Shull's bio is attached to the minutes.}

There were no other nominations.

RECESS:

Moved by Winkel and seconded by Boose to dispense with recess.

A voice vote was taken and the motion carried.

Yes – 7

No – 0

FIRST READINGS:

Ordinance and Resolution submittal(s)

Assistant Clerk of Council Fijabi Julien-Gallam:

T 45-2022 AN ORDINANCE AMENDING ORDINANCE NO. 5904-2022 WHICH WAS FOR ADDING RESTROOM FACILITIES TO THE SHADY DRIVE BATTING CAGE AREA AT THE SHADY DRIVE COMPLEX, BY INCREASING THE AMOUNT FROM \$246,500.00 TO \$255,000.00.
(Introduced by Mayor Corcoran)

Councilman Boose asked if there was any urgency in passing T 45-2022.

Mayor Corcoran noted that appropriation has to be amended first. The plan was to request the emergency clause at Second Reading.

Assistant Clerk of Council Fijabi Julien-Gallam:

T 46-2022 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT ACCORDING TO LAW AND IN A MANNER PRESCRIBED BY LAW WITH A CONSULTING ENGINEERING FIRM FOR THE CITY OF NORTH RIDGEVILLE WATER ASSET MANAGEMENT PLAN NOT TO EXCEED \$75,000.00
(Introduced by Mayor Corcoran)

Moved by Mayor Corcoran and seconded by Winkel to dispense with the second and third readings for T 46-2022.

A voice vote was taken and the motion carried.

Yes – 7 No – 0

Moved by Mayor Corcoran and seconded by Winkel to add the emergency clause to move forward with the City of North Ridgeville Water Asset Management Plan to gather and provide necessary data for the development of annual capital improvement plans and budgets.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7 No – 0

Moved by Mayor Corcoran and seconded by Winkel to adopt T 46-2022 with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried. T 46-2022 becomes **Ordinance number 5925-2022**.

Yes – 7 No – 0

Assistant Clerk of Council Fijabi Julien-Gallam:

T 47-2022 AN ORDINANCE AMENDING N.R.C.O. SECTION 242.04, PUBLIC UTILITIES DEPARTMENT, BY ADDING A SUBSECTION FOR UNCOLLECTIBLE ACCOUNTS.

(Introduced by Mayor Corcoran)

This ordinance moved forward to Second Reading.

Assistant Clerk of Council Fijabi Julien-Gallam:

T 48-2022 AN ORDINANCE AMENDING ORDINANCE NO. 5921-2022, WHICH WAS FOR ADVERTISING AND ENTERING IN A CONTRACT FOR A TWELVE-MONTH PERIOD FOR THE PURCHASE OF CHEMICALS TO BE USED BY THE FRENCH CREEK WASTEWATER TREATMENT PLANT.

(Introduced by Mayor Corcoran)

Moved by Mayor Corcoran and seconded by Winkel to dispense with the second and third readings for T 48-2022.

A voice vote was taken and the motion carried.

Yes – 7 No – 0

Mayor Corcoran explained that the word “contract” in the previous ordinance needed to reflect “multiple contracts”.

Moved by Mayor Corcoran and seconded by Winkel to add the emergency clause to amend a previous Ordinance currently in place and purchase the necessary chemicals for the safety of the public

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7

No – 0

Moved by Mayor Corcoran and seconded by Winkel to adopt T 48-2022 with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried. T 48 2022 becomes **Ordinance number 5926-2022.**

Yes – 7

No – 0

Assistant Clerk of Council Fijabi Julien-Gallam:

T 49-2022 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE TO ENTER INTO AN AGREEMENT WITH URS CORPORATION, ACCORDING TO LAW AND IN A MANNER PRESCRIBED BY LAW, FOR PROFESSIONAL ENGINEERING SERVICES FOR THE FRENCH CREEK INTERCEPTOR SEWER INSPECTION, MANHOLE INSPECTION, AND CONDITION ASSESSMENT UPDATE FOR 2022, NOT TO EXCEED \$170,000.00.

(Introduced by Mayor Corcoran)

This ordinance moved forward to Second Reading.

Assistant Clerk of Council Fijabi Julien-Gallam:

T 50-2022 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE CITY OF ELYRIA FOR THE PURCHASE OF WATER.

(Introduced by Mayor Corcoran)

This ordinance moved forward to Second Reading.

Assistant Clerk of Council Fijabi Julien-Gallam:

T 51-2022 AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF NORTH RIDGEVILLE OR HIS DESIGNEE TO PUBLICLY ADVERTISE AND RECEIVE BIDS FOR THE SALE OF EQUIPMENT THAT NO LONGER SERVES A MUNICIPAL PURPOSE; TO SEEK QUOTES FOR THE PURCHASE OF A NEW KOBELCO SK 45SRX-7 EXCAVATOR AND AUXILIARY EQUIPMENT FOR USE BY SEVERAL CITY DEPARTMENTS; TO HAVE THE SELLING PRICE OF THE ITEMIZED EQUIPMENT CREDITED AGAINST THE PURCHASE PRICE OF THE NEW

KOBELCO SK 45SRX-7 EXCAVATOR AND AUXILIARY EQUIPMENT;
AND TO ENTER INTO AN AGREEMENT WITH THE LOWEST AND BEST
BIDDER, NOT TO EXCEED \$65,000.00 (NET OF TRADE-IN
ALLOWANCE).

(Introduced by Mayor Corcoran)

Moved by Mayor Corcoran and seconded by Awig to amend T 51-2022 by substitution
that was presented to the City Council prior to the meeting.

A voice vote was taken and the motion carried.

Yes – 7 No – 0

Moved by Mayor Corcoran and seconded by Awig to dispense with the second and third
readings for T 51-2022 amended.

A voice vote was taken and the motion carried.

Yes – 7 No – 0

Moved by Mayor Corcoran and seconded by Awig to add the emergency clause to
purchase the necessary equipment at the lower price before March 31, 2022.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7 No – 0

Moved by Mayor Corcoran and seconded by Awig to adopt T 51-2022 amended with the
emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried. T 51-
2022 amended becomes **Ordinance number 5927-2022.**

Assistant Clerk of Council Fijabi Julien-Gallam:

T 52-2022 A RESOLUTION APPROVING PARTICIPATION IN REGION 19
GOVERNANCE STRUCTURE UNDER THE ONEOHIO MEMORANDUM
OF UNDERSTANDING.

(Introduced by Mayor Corcoran)

This ordinance moved forward to Second Reading.

Assistant Clerk of Council Fijabi Julien-Gallam:

T 53-2022 AN ORDINANCE AUTHORIZING THE EXECUTION OF THEN AND NOW
CERTIFICATES BY THE CITY FISCAL OFFICER AND THE PAYMENT OF
AMOUNTS DUE FOR VARIOUS PURCHASE ORDERS.

(Introduced by Councilman DeVries)

This ordinance moved forward to Second Reading and referred back to the Finance Committee.

Assistant Clerk of Council Fijabi Julien-Gallam:

T 54-2022 A RESOLUTION TO AUTHORIZE THE EXECUTION OF THEN AND NOW CERTIFICATES BY THE FISCAL OFFICER AND THE PAYMENT OF AMOUNTS DUE FOR VARIOUS PURCHASE ORDERS.

(Introduced by Mayor Corcoran)

Moved by DeVries and seconded by Swenk to dispense with the second and third readings for T 54-2022.

A voice vote was taken and the motion carried.

Yes – 7

No – 0

Moved by DeVries and seconded by Swenk to add the emergency clause to pay the purchase order in a timely manner.

A voice vote was taken on the emergency clause and the motion carried.

Yes – 7

No – 0

Moved by DeVries and seconded by Swenk to adopt T 54-2022 with the emergency clause.

A roll call vote was taken on the adoption, with the emergency, and the motion carried. T 54-2022 becomes **Resolution number 1559-2022.**

SECOND READINGS:

Assistant Clerk of Council Fijabi Julien-Gallam:

T 39-2022 AN ORDINANCE AMENDING N.R.C.O. SECTION 1444.12 MISCELLANEOUS PERMIT FEES BY AMENDING CERTAIN SUBSECTIONS.

(Introduced by Council Member Winkel; First Reading on 03/07/2022)

This ordinance moved forward to Third Reading.

Assistant Clerk of Council Fijabi Julien-Gallam:

T 41-2022 A RESOLUTION TO APPROVE WITH MODIFICATION THE APPLICATION MADE BY JAYNE M. ELLIOT TO HAVE CERTAIN LAND OWNED BY THEM DESIGNATED AS BEING LOCATED WITHIN AN AGRICULTURAL DISTRICT.

(Introduced by Mayor Corcoran; First Reading on 03/07/2022)

This ordinance moved forward to Third Reading.

T 42-2022 A RESOLUTION TO APPROVE WITH MODIFICATION THE APPLICATION MADE BY JOSEPH M. AND JOYCE MARIE SOLOMON TO HAVE CERTAIN LAND OWNED BY THEM DESIGNATED AS BEING LOCATED WITHIN AN AGRICULTURAL DISTRICT.
(Introduced by Mayor Corcoran; First Reading on 03/07/2022)

This ordinance moved forward to Third Reading.

THIRD READINGS:

Assistant Clerk of Council Fijabi Julien-Gallam:

T 32-2022 AN ORDINANCE AMENDING N.R.C.O. SECTION 1044.01, USER CHARGES (SEWER), BY ADDING A SUBSECTION ENTITLED BILLING CORRECTIONS.
(Introduced by Mayor Corcoran; First Reading on 02/22/2022; Second Reading on 03/07/2022)

Moved by Swenk and seconded by Winkel to adopt T 32-2022.

A roll call vote was taken on the adoption and the motion carried. T 32-2022 becomes **Ordinance number 5928-2022.**

Assistant Clerk of Council Fijabi Julien-Gallam:

T 33-2022 AN ORDINANCE AMENDING N.R.C.O. SECTION 1058.11, BILLING AND COLLECTION (STORMWATER), BY ADDING A SUBSECTION ENTITLED BILLING CORRECTIONS.
(Introduced by Mayor Corcoran; First Reading on 02/22/2022; Second Reading on 03/07/2022)

Moved by Swenk and seconded by Winkel to adopt T 33-2022.

A roll call vote was taken on the adoption and the motion carried. T 33-2022 becomes **Ordinance number 5929-2022.**

Assistant Clerk of Council Fijabi Julien-Gallam:

T 34-2022 AN ORDINANCE AMENDING N.R.C.O. CHAPTER 1060, GARBAGE AND REFUSE COLLECTION AND DISPOSAL, BY ADDING A SECTION ENTITLED BILLING CORRECTIONS.
(Introduced by Mayor Corcoran; First Reading on 02/22/2022; Second Reading on 03/07/2022)

Moved by Awig and seconded by Swenk to adopt T 34-2022.

A roll call vote was taken on the adoption and the motion carried. T 34-2022 becomes **Ordinance number 5930-2022**.

MEETING ANNOUNCEMENTS:

President Jacobs added that the next regular Council meeting would be on Monday, April 4, 2022, at 7:00 p.m. in City Council Chambers.

ADJOURNMENT:

President Jacobs adjourned the meeting at 7:27 p.m.

Approval of minutes on April 4, 2022:



Jason R. Jacobs
PRESIDENT OF COUNCIL



Fijabi Julien-Gallam, CMC
ASSISTANT CLERK OF COUNCIL

Jessica Shull

7414 Blanchard Drive, North Ridgeville, OH 44039
(440)865-5946

About me

- Single mother of three grown children and grandmother of two beautiful grandchildren with another expected within days
- Compliance Officer for Judge Bennett at the Elyria Municipal Court, LEADS TAC (13 years)
- Former assistant probation officer for Judge Musson
- Former Assignment Commissioner for Judge White/civil division

Employment History & Education

North Ridgeville City Schools

7/8th grade at Saint Peter's School

Graduate of Elyria Catholic High School- class of 1992

Attended LCCC in the nursing program and elementary education program

Worked for Riser Foods (Giant Eagle) as a department manager

Preschool teacher at a daycare until deciding to run my own home daycare and be a stay at home mom

Currently employed at the Elyria Municipal Court and just celebrated my 13th anniversary at the court

Campaign History

I've been involved in many campaigns since my childhood. I assisted both the County Party as well as the Local Republican Party in numerous ways for countless successful campaigns including Congressional- Bill Neilsen, State Senate and State Representative - Gayle and Nathan Manning, Mayoral- Armbruster, Gillock, Johnson & Corcoran, City Council- Denny & Roseanne Johnson, Kevin Corcoran, Judicial- Judge Musson, Judge LockeGraves, Judge Bennett, and Judge White, campaigns for Judge Berki, Judge Janas, County campaigns- county recorder, Clerk of Courts, Sheriff campaign -AJ Torres as well as many more I don't recall

Hobbies and Clubs

- PTA (various schools) and served as treasurer for a few years
- Local Clubs- North Ridgeville Republican Club- past Recording Secretary and past Vice President as well as serving on committees
- Hobbies include crafting, painting and geocaching