

**NORTH RIDGEVILLE CIVIL SERVICE COMMISSION
MINUTES OF
REGULAR MEETING**

APRIL 24, 2012

To Order: The meeting was called to order at 6:30 P.M.

Roll Call: Present were Members Russ Friedrich, Dan Zezena and Chairman Jim Yost. Also present was Fire Chief Richard Miller and Recording Secretary Donna Tjotjos

Minutes:

Chairman Yost stated that the first order of business is the minutes.

It was moved by Friedrich and seconded by Zezena to approve the minutes of the regular meeting dated March 20, 2012.

MOTION CARRIED

Reports:

A brief discussion was held regarding the passage and effective date of House Bill 153. Included in that bill were amendments which affected Ohio Administrative Code, specifically Civil Service Commission changes to sections 124.09; 124.23; 124.45; 124.26 and 124.31. However, it was reported that based on a response from the Law Director the City of North Ridgeville is a chartered city and therefore does not need to amend its Civil Service Rules and Regulations.

As requested by the Commission, the Westlake's Patrolman Eligibility List was provided noting that there are three individuals from North Ridgeville Police Department on that list and that the entry level salary is higher in Westlake than North Ridgeville.

Correspondence was discussed regarding a request for refund from applicant Larry Battista. It was explained that Mr. Battista will be turning 40 prior to any appointment being made. He was requested to submit a letter to the Commission to request the removal of his name from the list. Mr. Battista asked if submits this letter of request to have his name removed, will he be entitled to a refund of the exam cost. Numerous noncompliance issues were cited in regards to Mr. Battista remaining on the list. After lengthy discussion a motion was made.

It was moved by Yost and seconded by Zezena to remove the applicant's name from the list if he does not respond within 6 days from the date he was contacted by the Police Department for interview and the Recording Secretary is directed to notify the Police Department along with the applicant of the matter.

MOTION CARRIED

A brief discussion was held regarding the protest period of the Firefighter Entrance Exam noting that there were no protests received. Direction was requested to allow the exams to be scored and letters to be mailed to the applicants.

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It was moved by Yost and seconded by Friedrich to send the score letters to the applicants.
MOTION CARRIED

New Business:

A brief discussion was held relative to the dates in which to hold the Fire Promotional Examinations.

Fire Chief Miller explained that his staff is scheduling vacations and they would like to know the dates of the promotional exams prior to making arrangements.

It was moved by Yost and seconded by Friedrich to give the Firefighter Promotional exams the week of September 17th to give the examination.

MOTION CARRIED

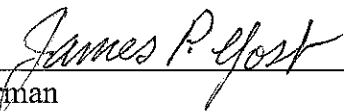
Member Zezena noted that he will be out of town the second week in October and asked that the Commission be mindful in terms of the examination protest dates as he would like to be in attendance for that meeting.

Member Friedrich informed the Commission that he will be out of town during the regular meeting in May.

Adjournment:

Chairman Yost adjourned the meeting after noting that there was no other business.

Meeting adjourned at 7:03 P.M.



Chairman



Recording Secretary

April 24, 2012
Date