

PARKS AND RECREATION COMMISSION

Day: Wednesday
Date: April 28, 2021
Time: 7:30PM
Location: Senior Center Multi-Purpose Room

AGENDA

- I. MEETING CALLED TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. FINALIZATION OF AGENDA
- V. APPROVAL OF MINUTES
- VI. LOBBY
- VII. REPORTS
 - A. COUNCIL LIAISON'S REPORT
 - B. SCHOOL BOARD LIAISON'S REPORT
 - C. FINANCIAL REPORT
 - D. DIRECTORS REPORT
 - E. PROGRAM SUPERVISOR REPORT
 - F. GROUNDS MAINTENANCE REPORT
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. ADJOURNMENT

NOTICE TO THE PUBLIC

Due to current restrictions associated with the ongoing coronavirus pandemic (COVID-19), physical attendance at the meeting is prohibited. However, to ensure public viewing and participation, this meeting will be live streamed on our YouTube channel and via Zoom:

https://www.youtube.com/channel/UCThTaGFRof_AOvxSYAzMNYq

or

<https://us02web.zoom.us/j/84212339598>

Interested parties may submit comments and questions during the meeting using the YouTube live chat features; or in advance of the meeting by emailing Kevin Fougrousse at kfougrousse@nridgeville.org. Your comments or questions will be read into the record.

PARKS AND RECREATION COMMISSION

MINUTES OF REGULAR MEETING: March 24, 2021

The meeting was called to order by Vice-Chairman Jessica Shuleva at 7:30p.m.

ROLL CALL:

Dennis Boose, Kristen Iezzi, Jessica Shuleva, Keriann Roach, and Parks and Recreation Director Kevin Fougousse

Absent: Douglas Hayes

FINALIZATION OF AGENDA:

Motion by Shuleva, 2nd by Boose for approval of Agenda.

4 – Yes, 0 – No

APPROVAL OF MINUTES:

Approval of minutes from the February 24, 2021 meeting.

Motion by Boose, 2nd by Iezzi for approval of minutes from February 24, 2021.

4 – Yes, 0 – No

LOBBY:

None

REPORTS:

COUNCIL LIAISONS REPORT:

Councilman Dennis Boose mentioned the NatureWorks Grant is moving through council. Memorial Day Parade will be held this year on Memorial Day.

SCHOOL BOARD LIAISONS REPORT:

Kristen Iezzi stated spring break begins this Friday and school will resume on April 6. Superintendent Roxanne Ramsey-Caserio recommended that NRCS continue hybrid model through the remainder of the school year. At our March 16 board meeting the board approved the easement for the trail extension. Our spring sports are starting in the next week or two. Finally the athletic boosters is requesting help for the AAU basketball tournament this next weekend.

FINANCIAL REPORT:

Parks and Recreation Director Kevin Fougrousse discussed the revenues and expenses. Trust Fund revenue in February 2021 was \$18,785.50. Trust Fund unencumbered balance through February 2021 was \$229,892.57. The Park and Recreation Improvement Fund revenue in February 2021 was \$9,500.00. The Park and Recreation Improvement Fund unencumbered balance through February 2021 is \$200,417.66. Trust Fund expenses in February 2021 were \$9,751.33 and our General Fund expenses were \$56,756.61.

DIRECTORS REPORT:

Parks and Recreation Director Kevin Fougrousse mentioned that the department staff has started our seasonal hiring process. Positions available are concession staff, summer camp counselors, laborers, umpires, etc. We are hiring roughly 15-20 individuals. The spring-summer program guide is slated to arrive in homes the week of April 5. Registration begins on Monday, April 12.

PROGRAM SUPERVISOR REPORT:

Spring Fling Parent/Child Dance will be held on Saturday, April 24 from 2:00-4:00p.m. at Shady Drive Complex. We have 19 couples registered. Beginning Art which starts on April 3 is full with 05. Yogalates started on March 3 and has 04 registered. Zumba Fitness with Isa Serra for the month of March is full with 14 on Tuesday and 14 on Thursday. Medicinal Herbs for your Garden with Dr. Smilor was held on March 18 and had 05 enrolled. Our baseball-softball program for ages 4-18 has 40 teams this year. Our enrollment at the time of this report was down 17% over 2019 numbers.

GROUNDS MAINTENANCE REPORT:

Marc Allen stated the staff got the remodel completed in the Auditors Department. Staff started working on the baseball-softball diamonds. The new storage bins for our diamond dirt & diamond pro are in place. The new Sandstar infield groomer is working extremely well. Received our 2 – 96 inch mowers from Worcester's. Staff is going to start work rehabbing the t-ball diamonds.

OLD BUSINESS:

No old business.

NEW BUSINESS:

No new business.

ADJOURNMENT: Meeting adjourned at 7:55PM



TRUST FUND REVENUE (275):

Month	2020 Fiscal Year	2021 Fiscal Year	Difference + / -	Percentage +/-
January	\$19,223.01	\$10,504.55	(-) \$8,718.46	(-) 45%
February	\$24,806.82	\$18,907.28	(-) \$5,899.54	(-) 24%
March	\$18,168.56	\$22,800.50	(+) \$4,631.94	(+) 25%
Total	\$62,198.39	\$52,212.33	(-) \$9,986.06	(-) 16%

Unencumbered balance in March 2021: \$201,710.14

Next month will provide financial detail over 2019 compared to 2021.

PARK AND RECREATION IMPROVEMENT FUND REVENUE (280):

Month	2020 Fiscal Year	2021 Fiscal Year	Difference + / -	Percentage +/-
January	\$4,261.04	\$7,750.00	(+) \$3,488.96	(+) 82%
February	\$5,673.26	\$9,772.95	(+) \$4,099.69	(+) 72%
March	\$5,094.41	\$12,500.00	(+) \$7,405.59	(+) 145%
Total	\$15,028.71	\$30,022.95	(+) \$14,994.24	(+) 99%

Unencumbered balance in March 2021: \$213,190.61

GENERAL FUND EXPENSES (185):

Month	2020 Fiscal Year	2021 Fiscal Year
January	\$61,066.25	\$47,457.66
February	\$68,840.67	\$72,654.21
March	\$57,091.90	\$36,970.43
Total	\$186,998.82	\$157,082.30

TRUST FUND EXPENSES (275):

Month	2020 Fiscal Year	2021 Fiscal Year
January	\$5,944.60	\$6,915.75
February	\$12,167.04	\$10,474.39
March	\$8,761.39	\$7,903.26
Total	\$26,873.03	\$25,293.40

DIRECTORS REPORT:

NOACA:

In 2020 the Parks and Recreation Department with the approval of City administration applied for funding through NOACA for TLCI (Transportation for Livable Communities Initiative) Program funds. The application centered on an Active Transportation Plan for the City. The estimated total cost of the project would be 60K with NOACA funding 80% (48K) and Parks and Recreation funding 20% (12K). At NOACA Planning and Programming Committee meeting on April 9 our project was recommended for funding. The next step is board adoption (June) and NOACA staff then will work with project sponsors to implement. I have provided the power point presentation from NOACA.

Restroom Project – Shady Drive Complex:

The department hired EMD Studio out of North Ridgeville for the architecture & engineering of the new Shady Drive Complex restroom facilities.

PROGRAM REPORT:

Program Name: Magical Munchkins Tap/Ballet

Date: SAT. 4/10/2021 - 6/5/2021

Time: 9:15AM - 10:00AM

Enrollment: 03

Program Description:

This gentle introductory combination class of tap, ballet, tumbling and games is fun, energetic, and expressive that will have your Magical Munchkin learning all the basics for their first dance class. Classes start with tap and then transition into ballet each week.

Program Name: Star Shiners Tap/Ballet

Date: SAT. 4/10/2021 - 6/5/2021

Time: 11:05AM - 11:55AM

Enrollment: 06 (FULL)

Program Description:

Keep your Star Shiner moving in this ballet & tap class for boys and girls. This progressive class introduces curriculum goals through fun movement allowing your dancer to be challenged while expressing themselves. Students develop dance, listening, and coordination skills, including an emphasis on ballet terminology, technique, AND FUN!

Program Name: Tiny Movers Tap/Ballet

Date: SAT. 4/10/2021 - 6/5/2021

Time: 4:30PM-5:25PM

Enrollment: 03

Program Description:

A combination dance class of tap and ballet with tumbling and dance games for kids, this energetic and expressive class will have your Tiny Mover learning basic dance and motor skills, musicality and rhythm to reach class goals in fun, creative ways. Classes start with tap and then transition into ballet each week. This is the first 'big girls and boys' class as parents watch from outside of the room. Class is designed to be progressive, continuing session to session.

Program Name: Safetyville

Date: 6/7/21-6/11/21 & 6/14/21-6/18/21

Time: 8:00AM-NOON

Current Enrollment:

Session I	35
Session II	48 – FULL
Session III	48 – FULL
Session IV	32
Session V	48 – FULL
Session VI	32

Program Description:

The North Ridgeville Police Department is sponsoring its annual Safetyville program. The program provides an educational setting in which children are exposed to various safety topics with regard to traffic, school bus, stranger danger, 911, fire safety, and more. The children receive their lessons inside an enclosed classroom and then practice these lessons outside within a realistic miniature village. Each session is one week. Safetyville program is for kids entering kindergarten in the fall of 2021, but is not a prerequisite for kindergarten. To ensure the safety of the children and keep with social distancing guidelines, we will be having small group instruction and masks are required to attend. Children entering Kindergarten in 2021 to register beginning April 12, 2021. This is not a prerequisite. On May 10, 2021 registration will open for future 1st graders who did not have an opportunity to participate in 2020.

Program Name: AHA CPR/Basic Life Support: Session I
Date: SAT. 5/22/2021
Time: 10:00AM - 2:00PM
Current Enrollment: 09

Program Description:

This class is designed for healthcare professionals and other personnel who need to know how to perform CPR and other basic cardiovascular life support skills in a wide variety of in-facility and pre-hospital settings. Participants will learn High-quality CPR for adults, children, and infants, AHA Chain of Survival (BLS components), important early use of an AED, effective ventilations using a barrier device, importance of teams in multi rescuer resuscitation and performance as an effective, team member during multi rescuer CPR, and relief of foreign-body airway obstruction (choking) for adults and infants. CPR certificate will be received upon completion of this course. Cost covers CPR certificate and materials.

Program Name: Family & Friends® CPR: Session I
Date: April 24, 2021
Time: 9:00AM - 11:00AM
Current Enrollment: 02

Program Description:

The Family & Friends CPR Course teaches the lifesaving skills of adult Hands-Only CPR, adult CPR with breaths, child CPR with breaths, adult and child AED use, infant CPR, and mild and severe airway block for adults, children, and infants. Skills are taught in a dynamic group environment using the AHA's research-proven practice-while-watching technique, which provides students with the most hands-on CPR practice time possible. Cost covers booklet for you to keep. A CPR certificate is not given upon completion of this class.

Program Name: Summer Adventure Camp
Days: MON-FRI
Dates: June 7-August 13 (10 weeks)
Time: 7:30AM - 5:30PM
Current Enrollment, Max of 30 per week:

Week 1	18
Week 2	19
Week 3	21
Week 4	21
Week 5	20
Week 6	21
Week 7	26
Week 8	22
Week 9	20
Week 10	22
Total:	210

Program Description:

Summer break is just around the corner and you don't have a babysitter. What are you going to do? North Ridgeville Summer Adventure Camp is the perfect place for your child. Camp will provide your child with opportunities to make new friends, play games, make art projects, and enjoy a small snack. Emergency medical forms must be completed and turned in prior. Be sure to pack a non-perishable lunch and drink, bring a bathing suit, towel, sunscreen, and tennis shoes each day!

Program Name: Fishing Derby
Ages: 3 yrs. Old- 18 yrs. Old
Dates: May 1
Fee: \$5 donation for Aluminum Cans for Burned Children
Instructor: NRPRD
Location: South Central Park
Enrollment: 100 Currently Registered (As of 4/19/2021)

Program Description:

Can you tell fish stories? Want bragging rights for a year? Then come join us for a fun-filled morning of fishing. Bring your own bait & fishing rod, if you don't have one we will provide one. For more info please contact Nick Blovsky.

Program Name: Adult Men's Basketball League

Ages: 18 & Up

Dates: June 7-August 9 (10 weeks)

Fee: \$250 per team

Instructor: NRPRD

Location: North Ridgeville Academic Center Community Gym

Current Enrollment: 05 teams

Program Description:

Looking to stay active this summer? Register today for a 5 v. 5 men's basketball open recreation league. Teams will play an 8 game regular season, followed by a single elimination tournament. Prizes will be awarded to the champions & runners up of the tournament. Team uniforms required for game play.

Program Name: Lorain County Pride Day

Date: Saturday, May 15

Time: 9:00a.m.-Noon

Location: Multiple

Current Volunteers: 105

Program Description:

A great opportunity to play an active role in improving our community and parks. Residents are encouraged to clean up, fix up, paint & spruce up our community. Projects currently on the books are:

1. Weed & Mulch Gazebo At South Central Park
2. Re-Stripe Town Center Trail
3. Scrape & Paint Pavilion 5
4. Power wash pavilions in South Central Park
5. Pick-up and dispose of all down limbs in South Central Park
6. Pick-up any trash along wooded areas by South Central Park & City Hall
7. Weed & Mulch City Hall, Parks & Recreation and Senior Center
8. Plant flowers, cleaning out gardens and general clean-up at Northridge
9. Spruce up Safetyville
10. Clean up wooded area at Veteran's Memorial Location
11. Lions Club Storage at Shady clean out.

City of North Ridgeville

Statement of Cash Position with MTD Totals

From: 1/1/2021 to 3/31/2021

Include Inactive Accounts: No

Funds: 275 to 280

Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
275	PARK & RECREATION TRUST	\$299,028.08	\$22,800.50	\$52,212.33	\$7,903.26	\$25,293.40	\$325,947.01	\$124,236.87	\$201,710.14
280	PARK & RECREATION IMPROVEMENT	\$260,826.66	\$12,500.00	\$30,022.95	\$20,961.00	\$20,961.00	\$269,888.61	\$56,698.00	\$213,190.61
Grand Total:		<u>\$559,854.74</u>	<u>\$35,300.50</u>	<u>\$82,235.28</u>	<u>\$28,864.26</u>	<u>\$46,254.40</u>	<u>\$595,835.62</u>	<u>\$180,934.87</u>	<u>\$414,900.75</u>

City of North Ridgeville Expense Report

Accounts: 101.185.100101 to 101.185.417024

As Of: 1/1/2021 to 3/31/2021

Include Inactive Accounts: No

Include Pre-Encumbrances: No

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101	GENERAL					Target Percent:	25.00%	
PARK & RECREATION								
101.185.100101	WAGES-SUPER	\$75,300.00	\$5,538.46	\$16,615.39	\$58,684.61	\$0.00	\$58,684.61	22.07%
101.185.100102	WAGES-STAFF	\$320,900.00	\$20,065.52	\$59,750.61	\$261,149.39	\$0.00	\$261,149.39	18.62%
101.185.100111	INCENTIVE PAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.100117	RETIREE/SEPARATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.100120	OVERTIME	\$5,000.00	\$16.62	\$260.37	\$4,739.63	\$0.00	\$4,739.63	5.21%
101.185.100127	CT CASH OUT	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	0.00%
101.185.100128	COMP ABSENCES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	0.00%
101.185.100130	LONGEVITY	\$7,000.00	\$0.00	\$2,100.00	\$4,900.00	\$0.00	\$4,900.00	30.00%
101.185.100190	OTHER COMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.120125	EMPLOYEE BENEFITS	\$144,500.00	\$884.47	\$20,921.80	\$123,578.20	\$0.00	\$123,578.20	14.48%
101.185.120127	EMPLOYER HSA CONTRIBU	\$2,300.00	\$0.00	\$2,250.00	\$50.00	\$0.00	\$50.00	97.83%
101.185.120155	RETIREMENT	\$76,600.00	\$5,072.35	\$21,501.36	\$55,098.64	\$0.00	\$55,098.64	28.07%
101.185.130100	MEMBERSHIP/EDUCATION	\$2,000.00	\$46.25	\$46.25	\$1,953.75	\$0.00	\$1,953.75	2.31%
101.185.130120	TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.130130	UNIFORMS	\$2,523.05	\$69.15	\$230.50	\$2,292.55	\$1,292.55	\$1,000.00	60.37%
101.185.130150	PHYSICAL EXAMS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$785.00	\$215.00	78.50%
101.185.210100	OFFICE SUPPLIES	\$1,500.00	\$0.00	\$88.50	\$1,411.50	\$911.50	\$500.00	66.67%
101.185.215100	OPERATING SUPPLIES	\$3,000.00	\$0.00	\$85.78	\$2,914.22	\$1,164.22	\$1,750.00	41.67%
101.185.215115	JANITORIAL SUPPLIES	\$3,000.00	\$157.84	\$157.84	\$2,842.16	\$2,842.16	\$0.00	100.00%
101.185.215240	FUEL	\$9,000.00	\$0.00	\$461.50	\$8,538.50	\$0.00	\$8,538.50	5.13%
101.185.215270	SMALL TOOLS / EQUIPMEN	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$945.18	\$1,554.82	37.81%
101.185.215290	OTHER OPERATING SUPPL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.220100	FACILITIES MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.310110	ELECTRIC	\$40,000.00	\$1,504.88	\$14,246.22	\$25,753.78	\$0.00	\$25,753.78	35.62%
101.185.310120	WATER / SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.310130	NATURAL GAS / OIL	\$1,200.00	\$0.00	\$275.90	\$924.10	\$0.00	\$924.10	22.99%
101.185.310190	OTHER UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315100	COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315110	PHONE	\$1,000.00	\$60.00	\$180.00	\$820.00	\$540.00	\$280.00	72.00%
101.185.315120	CELLULAR PHONE / DATA	\$4,618.36	\$183.68	\$549.13	\$4,069.23	\$3,710.47	\$358.76	92.23%
101.185.315130	NETWORK / INTERNET / CA	\$2,000.00	\$138.26	\$592.10	\$1,407.90	\$1,219.90	\$188.00	90.60%
101.185.315140	ELECT. MEDIA/SUBSCRIPTI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315190	OTHER COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.315200	ADVERTISING	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	0.00%
101.185.320110	M&R EQUIP CTY GARAGE	\$16,000.00	\$0.00	\$225.00	\$15,775.00	\$0.00	\$15,775.00	1.41%
101.185.320120	M & R EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A

Expense Report
As Of: 1/1/2021 to 3/31/2021

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
101.185.320130	EQUIPMENT SRV PLANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.320210	M&R VEHICLES-CTY GARA	\$12,000.00	\$0.00	\$1,084.78	\$10,915.22	\$0.00	\$10,915.22	9.04%
101.185.320420	M&R BUILDINGS	\$6,331.25	\$0.00	\$795.00	\$5,536.25	\$4,000.25	\$1,536.00	75.74%
101.185.320500	M&R LANDS & GROUNDS	\$25,605.00	\$0.00	\$1,150.00	\$24,455.00	\$19,920.00	\$4,535.00	82.29%
101.185.320810	M & R OFFICE EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.320830	SRV PLANS OFFICE EQUIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.325100	EQUIPMENT RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.330160	INFORMATION TECHNOLO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.330190	OTHER PROFESSIONAL SE	\$8,200.00	\$157.46	\$3,002.01	\$5,197.99	\$1,794.99	\$3,403.00	58.50%
101.185.340100	INSURANCE	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$4,261.51	\$738.49	85.23%
101.185.350220	CONTRACT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.350455	CUSTODIAL	\$37,973.82	\$3,075.49	\$9,142.97	\$28,830.85	\$28,555.44	\$275.41	99.27%
101.185.350800	IT LICENSES & SUPPORT	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$1,154.98	\$345.02	77.00%
101.185.360320	VEHICLE LEASE	\$10,600.00	\$0.00	\$784.92	\$9,815.08	\$3,924.60	\$5,890.48	44.43%
101.185.400030	EQUIPMENT LEASING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.400031	MAINT/SVC AGREEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.400033	COPIERS/PRINTERS	\$4,891.61	\$0.00	\$584.37	\$4,307.24	\$4,307.24	\$0.00	100.00%
101.185.400050	EQUIPMENT OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.400051	NON-CAPITALIZED EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
101.185.417024	VICTORY PARK PAVING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
PARK & RECREATION Totals:		<u>\$837,543.09</u>	<u>\$36,970.43</u>	<u>\$157,082.30</u>	<u>\$680,460.79</u>	<u>\$81,329.99</u>	<u>\$599,130.80</u>	<u>28.47%</u>
101 Total:		\$837,543.09	\$36,970.43	\$157,082.30	\$680,460.79	\$81,329.99	\$599,130.80	28.47%
Grand Total:		\$837,543.09	\$36,970.43	\$157,082.30	\$680,460.79	\$81,329.99	\$599,130.80	28.47%

Target Percent: 25.00%

City of North Ridgeville Expense Report

Accounts: 275.380.100102 to 275.380.510050

As Of: 1/1/2021 to 3/31/2021

Include Inactive Accounts: No

Include Pre-Encumbrances: No

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
275	PARK & RECREATION TRUST					Target Percent:	25.00%	
PARK & RECREATION TRUST								
275.380.100102	WAGES-COMM EDUCATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.100103	WAGES-SCP	\$74,800.00	\$1,286.43	\$3,714.51	\$71,085.49	\$0.00	\$71,085.49	4.97%
275.380.120125	EMPLOYEE BENEFITS	\$2,600.00	\$116.38	\$333.91	\$2,266.09	\$0.00	\$2,266.09	12.84%
275.380.120155	RETIREMENT	\$10,500.00	\$102.62	\$547.57	\$9,952.43	\$0.00	\$9,952.43	5.21%
275.380.210100	OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.215100	OPERATING SUPPLIES	\$7,200.00	\$965.38	\$965.38	\$6,234.62	\$6,082.37	\$152.25	97.89%
275.380.215201	BB-SUPP/EXP	\$13,850.00	\$0.00	\$0.00	\$13,850.00	\$12,250.00	\$1,600.00	88.45%
275.380.215204	COM ED-SUPP/EXP	\$8,100.00	\$543.50	\$543.50	\$7,556.50	\$5,056.50	\$2,500.00	69.14%
275.380.215208	SPECIAL EVENTS	\$39,564.66	\$325.00	\$939.66	\$38,625.00	\$9,050.00	\$29,575.00	25.25%
275.380.215212	SPORTS-SUPP/EXP	\$21,800.00	\$459.00	\$5,133.35	\$16,666.65	\$1,155.65	\$15,511.00	28.85%
275.380.215216	CLINICS-SUPP/EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.215219	CONCESSIONS-SUPP/EXP	\$10,500.00	\$0.00	\$536.00	\$9,964.00	\$8,500.00	\$1,464.00	86.06%
275.380.215270	SMALL TOOLS / EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.215290	OTHER OPERATING SUPPL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315100	COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315110	PHONE	\$400.00	\$0.00	\$0.00	\$400.00	\$399.00	\$1.00	99.75%
275.380.315120	CELLULAR PHONE / DATA	\$1,043.07	\$71.00	\$212.36	\$830.71	\$800.71	\$30.00	97.12%
275.380.315130	NETWORK / INTERNET / CA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315140	ELECT. MEDIA/SUBSCRIPTI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315190	OTHER COMMUNICATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.315403	BROCHURES ETC	\$10,800.00	\$0.00	\$0.00	\$10,800.00	\$10,800.00	\$0.00	100.00%
275.380.330130	ENGINEERING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.330140	PLANNING / DEVELOPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.330190	OTHER PROFESSIONAL SV	\$17,110.30	\$59.75	\$954.00	\$16,156.30	\$5,036.30	\$11,120.00	35.01%
275.380.350112	MERCHANT SERVICE FEES	\$4,000.00	\$0.00	\$465.47	\$3,534.53	\$0.00	\$3,534.53	11.64%
275.380.350201	BB-CONTRACT SVC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.350204	COM ED-CONTRACT SVCS	\$30,000.00	\$3,174.20	\$5,066.70	\$24,933.30	\$9,933.30	\$15,000.00	50.00%
275.380.350212	SPORTS-CONTRACT SVCS	\$27,000.00	\$800.00	\$5,300.00	\$21,700.00	\$4,500.00	\$17,200.00	36.30%
275.380.350216	CLINICS-CONTRACT SVCS	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$3,000.00	\$1,500.00	66.67%
275.380.350219	CONCESSIONS-CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.350800	IT LICENSES & SUPPORT	\$4,100.00	\$0.00	\$0.00	\$4,100.00	\$799.00	\$3,301.00	19.49%
275.380.350807	OTHER - SFTWR EXP	\$1,112.03	\$0.00	\$87.99	\$1,024.04	\$1,004.04	\$20.00	98.20%
275.380.400030	EQUIPMENT LEASING	\$8,500.00	\$0.00	\$0.00	\$8,500.00	\$0.00	\$8,500.00	0.00%
275.380.400031	MAINT/SVC AGREEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.400050	EQUIPMENT OUTLAY	\$45,900.00	\$0.00	\$0.00	\$45,900.00	\$16,950.00	\$28,950.00	36.93%
275.380.400051	NON-CAPITALIZED EQUIPM	\$0.00	\$0.00	\$0.00	\$0.00	\$28,920.00	(\$28,920.00)	N/A

Expense Report
As Of: 1/1/2021 to 3/31/2021

Account	Description	Budget	MTD Expense	YTD Expense	UnExp. Balance	Encumbrance	Unenc. Balance	% Used
275.380.415304	SD ACCESSIBLE WALKWAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A
275.380.510050	REFUNDS	\$500.00	\$0.00	\$493.00	\$7.00	\$0.00	\$7.00	98.60%
PARK & RECREATION TRUST Totals:		<u>\$343,880.06</u>	<u>\$7,903.26</u>	<u>\$25,293.40</u>	<u>\$318,586.66</u>	<u>\$124,236.87</u>	<u>\$194,349.79</u>	<u>43.48%</u>
275 Total:		\$343,880.06	\$7,903.26	\$25,293.40	\$318,586.66	\$124,236.87	\$194,349.79	43.48%
Grand Total:		\$343,880.06	\$7,903.26	\$25,293.40	\$318,586.66	\$124,236.87	\$194,349.79	43.48%
Target Percent:							25.00%	

TRANSPORTATION FOR LIVABLE COMMUNITIES INITIATIVE (TLCI) PROGRAM

NOACA Planning and Programming Committee

April 9, 2021

ACTION REQUESTED

Recommend this item to the Executive Committee for its placement on the June 2021 Board of Directors' agenda:

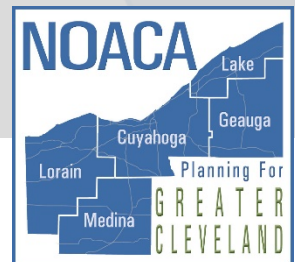
- **Approval of the 2021 TLCI Program recommendations**

PREVIOUS ACTION

Presentation to Transportation Subcommittee, Transit Council, and the Bicycle and Pedestrian Advisory Council.

BACKGROUND

- Purpose of TLCI is to improve livability in Northeast Ohio's communities
- Support the vision of NOACA's Regional Strategic Plan and Long-Range Transportation Plan
- TLCI has two components:
 - Planning Study Program (Since 2005): Assists communities to develop transportation planning studies that facilitate and promote sustainable development, multimodal transportation, and complete and green streets
 - Implementation Program (Since 2015): Provides funding assistance for communities to implement priority projects identified in TLCI or TLCI-like community developed plans



BACKGROUND

TLCI Policy Objectives:

- Develop transportation projects that provide **more travel options** through **complete streets** and **context sensitive solutions**, increasing user **safety** and supporting positive public **health impacts**
- Promote **reinvestment** in underutilized or vacant/abandoned properties through development concepts supported by **multimodal transportation** systems
- Support **economic development** through place-based transportation and land use recommendations, and **connect** these proposals with **existing assets** and investments



BACKGROUND

TLCI Policy Objectives:

- Ensure that the **benefits and burdens** of growth, change and transportation projects are **distributed equitably** by integrating accessibility and environmental justice into projects
- Enhance **regional cohesion** by supporting collaboration between regional and community partners
- Provide people with **safe and reliable transportation** choices that enhance their quality of life



BACKGROUND

2021 TLCI Funding Available:

- TLCI Annual Budget
\$2,000,000
- Carryover from previous years
\$164,500
- Total Available for 2021 Program:
\$2,164,500



BACKGROUND

- Applications available August 17, 2020
- Closed October 16, 2020
 - Received 25 requests
 - 15 planning studies: \$1.3 M requested
 - 10 implementation projects: \$2.5 M requested
- All applicants virtually presented their projects to NOACA staff in October and November



2021 TLCI Planning Study Recommendations				
Project Sponsor	Project Name	Total Project Cost	NOACA Funding Requested	NOACA Recommended Funding
Recommended Projects				
Bedford	Bedford Historic District Connectivity Plan	\$ 80,000	\$ 80,000	\$ 80,000
Berea	Downtown Berea Multimodal Transportation Improvements	\$ 85,000	\$ 85,000	\$ 85,000
GCRTA/East Cleveland	Re-imagine Euclid Corridor: Multi-Modal Transportation Plan	\$ 150,000	\$ 135,000	\$ 135,000
Laketran	Joint Laketran GCRTA Transit Planning Study at Shoregate	\$ 50,000	\$ 40,000	\$ 40,000
Lodi	Village of Lodi Transportation Improvement Plan	\$ 85,000	\$ 85,000	\$ 85,000
Lorain	East 28th Street Corridor - Planning Study	\$ 100,000	\$ 100,000	\$ 100,000
North Ridgeville	North Ridgeville Active Transportation Plan	\$ 60,000	\$ 48,000	\$ 48,000
TOTAL		\$ 610,000	\$ 573,000	\$ 573,000
To Be Coordinated With Lakefront Connectivity Study (SFY 22 Budget)				
Cleveland	Lakefront East Connects	\$ 100,000	\$ 100,000	\$ 100,000
Fairport Harbor	Fairport Harbor Waterfront Connectivity Study	\$ 100,000	\$ 100,000	\$ 100,000
TOTAL		\$ 200,000	\$ 200,000	\$ 200,000

BACKGROUND

2021 TLCI Planning Study Projects Not Recommended at This Time

Project Sponsor	Project Name	Total Project Cost	NOACA Funding Requested
Cleveland	Ohio City Transportation Demand Management Study	\$ 100,000	\$ 100,000
Cleveland	Rocky River Drive Corridor Study	\$ 90,000	\$ 90,000
Fairview Park	Brookpark Road Corridor Study	\$ 100,000	\$ 100,000
Lorain County	Amherst-Elyria-Sheffield Township linkage to Jobs and Parks	\$ 100,000	\$ 80,000
North Royalton	North Royalton Town Center Study	\$ 75,000	\$ 50,000
Shaker Heights	Lee Road Corridor Connection Plan	\$ 125,000	\$ 100,000
TOTAL		\$ 590,000	\$ 520,000

2021 TLCI Implementation Project Recommendations				
Project Sponsor	Project Name	Total Project Cost	NOACA Funding Requested	NOACA Recommended Funding
Bay Village	Cahoon and Wolf Roads Intersection Configuration	\$ 175,451	\$ 140,500	\$ 140,500
Chardon	Center Street (SR 44) Sidewalk Infill Project	\$ 164,455	\$ 132,000	\$ 132,000
Cleveland	Franklin Traffic Calming Implementation	\$ 3,953,970	\$ 330,000	\$ 330,000
Grafton	Grafton - Envision Main Street Project Phase 2	\$ 1,235,000	\$ 400,000	\$ 289,000
Lorain County Metro Parks	Sheffield Village French Creek Road Connector	\$ 410,486	\$ 328,500	\$ 328,500
Olmsted Township	Fitch Road south of Cook Road	\$ 345,000	\$ 276,000	\$ 276,000
Rocky River	Beachcliff Blvd/Lake Rd Pedestrian Crossing Improvement Project	\$ 118,805	\$ 95,500	\$ 95,500
TOTAL		\$ 6,403,167	\$ 1,702,500	\$ 1,591,500

BACKGROUND

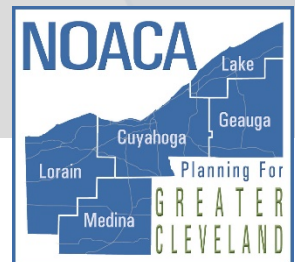
2021 TLCI Implementation Projects Not Recommended at This Time

Project Sponsor	Project Name	Total Project Cost	NOACA Funding Requested
Lorain County Metro Parks	Grafton Sheldon Woods Connector	\$ 192,638	\$ 154,110
Mayfield Heights	Mayfield Heights Woodhawk Drive Shared Use Path	\$ 718,391	\$ 444,074
North Royalton	State Road Sidewalks - Akins Road to Valley Parkway	\$ 306,507	\$ 245,206
TOTAL		\$ 1,217,536	\$ 843,390

FINANCIAL IMPACTS

The TLCI program is funded by an annual set aside from NOACA's Surface Transportation Block Grant program with an annual budget of \$2,000,000. There are carryover funds available, these recommendations include \$164,500 in carryover, making the total funding for this round \$2,164,500.

- \$573,000 is recommended for planning studies, using the \$500,000 in annual planning studies budget and \$73,000 in carryover funds.
- \$200,000 is being recommended in planning studies from the SFY 2022 budget to be coordinated with current Lakefront Connectivity Study.
- The remaining \$1,591,500 will be allocated to implementation projects.
- The overall TLCI budget is not impacted.



NEXT STEPS

With Board Adoption, NOACA staff will work with project sponsors to implement the projects



ACTION

Recommend this item to the Executive Committee for placement on the June 2021 Board of Directors' agenda:

- Approval of the 2021 TLCI Recommendations**



**Motion
Second
Discussion
Put the Question**





NOACA will **STRENGTHEN** regional cohesion, **PRESERVE** existing infrastructure, and **BUILD** a sustainable multimodal transportation system to **SUPPORT** economic development and **ENHANCE** quality of life in Northeast Ohio.

