

**NORTH RIDGEVILLE CIVIL SERVICE COMMISSION
MINUTES OF
SPECIAL MEETING**

MAY 22, 2012

To Order: The meeting was called to order at 6:30 P.M.

Roll Call: Present were Members Dan Zezena, Russ Friedrich and Chairman Jim Yost.
Also present was Recording Secretary Donna Tjotjos

Minutes:

Chairman Yost asked if everyone had a chance to review the minutes of April 24, 2012. He entertained a motion.

It was moved by Friedrich and seconded by Zezena to approve the minutes of the regular meeting dated April 24, 2012.

MOTION CARRIED

Reports:

Civil Service Examination Calendar updates which included the Firefighter Promotional Exam dates were provided to the Commission.

A copy of the letter sent to Patrolman candidate Battista regarding his removal from the eligibility list was submitted to the Commission.

A copy of Patrolman Class C Eligibility List 2011 – 2013 was given to the Commission showing what position number they are at on the list. The Eligibility list only contains 36 names and they are now at number 22.

New Business:

The Firefighter Paramedic Eligibility List was reviewed and discussed.

It was moved by Friedrich and seconded by Zezena to approve and certify the Firefighter Paramedic Eligibility List 2012 – 2014.

A lengthy discussion was held regarding the Rules and Regulations and the Ohio Revised Code sections related to promotional exams. The Rules and Regulations specify that the promotional exams will follow the Ohio Revised Code. The Ohio Revised Code states that there must be two or more candidates who take the promotional examination for the rank immediately above. If there are less than two candidates, the promotion exam must be opened to the next lower rank. Following the discussion it was agreed that the Rules and Regulations remain intact.

Daniel T. Clancey provided a list of reference materials for the promotional examinations.

It was moved by Friedrich and seconded by Zezena to approve the list on the condition that the Fire Chief has had time to review the exam.

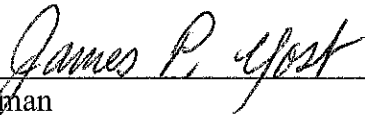
MOTION CARRIED

Due to the reference material's nature of sensitivity, the Secretary was directed not to provide the list to the Chief for review until the proper time.

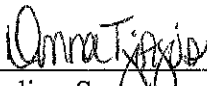
Adjournment:

Chairman Yost adjourned the meeting after noting that there was no other business.

Meeting adjourned at 7:10 P.M.



Chairman



Recording Secretary

June 19, 2012
Date