

**NORTH RIDGEVILLE CIVIL SERVICE COMMISSION
MINUTES OF THE
REGULAR MEETING – TUESDAY, JULY 21, 2020**

CALL TO ORDER:

The meeting was called to order at 6:30 PM.

ROLL CALL:

Present were Chairman Michael Crevda and Secretary Sam Spann.

Also present were Assistant Law Director Toni Morgan, Assistant Clerk of Council Tara L. Peet and Deputy Clerk of Council Lisa Ciofani.

MINUTES:

Chairman Crevda asked for discussion on the minutes of the Special Meeting of Friday, March 20, 2020. No discussion was offered.

It was moved by Crevda and seconded by Spann to approve the minutes of Friday, March 20, 2020 as presented.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

REPORTS:

2020 Police Patrolman Class C Entrance Examination:

Assistant Clerk of Council Peet stated that in January the members approved the agency, cost, and calendar of events however, due to Coronavirus the Chief asked to hold off having the test. The list is now almost exhausted with five candidates left and is set to expire January 15, 2021. The Chief has now asked to move forward with the exam, as he needs to hire. The agility exam has been scheduled for August 22, 2020 and the written exam is scheduled for August 26, 2020. We will begin accepting applications Monday, July 27, 2020 and the closing date is Thursday, August 20, 2020.

Chairman Crevda asked if there is an updated calendar of events reflecting dates. Assistant Clerk of Council Peet advised she will get that to the Commission.

Chairman Crevda asked for any questions or comments. No discussion offered.

Chairman Crevda asked if there is any action they need to take. Assistant Clerk of Council Peet confirmed no.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Re-certify 2019-2021 Police Patrolman Class C Top Ten List:

Assistant Clerk of Council Peet advised a few candidates voluntarily withdrew from the list due to accepting employment elsewhere and now the list is down to five names.

Chairman Crevda asked for any comments or questions. No discussion offered.

It was moved by Crevda and seconded by Spann to recertify the 2019-2021 Police Patrolman Class C Top Ten List.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

Re-certify 2020-2022 Police Lieutenant Eligibility List:

Assistant Clerk of Council Peet advised Mr. Adam Freas was promoted to Lieutenant from the list which leaves us with one less name needing to be recertified on the list.

Chairman Crevda asked for any comments or questions. No discussion offered.

It was moved by Crevda and seconded by Spann to recertify the 2020-2022 Police Lieutenant Eligibility List.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

Re-certify 2018-2020 Police Sergeant Eligibility List:

Assistant Clerk of Council Peet advised Mr. Matthew Downing was promoted to Sergeant from the list which is why the list needs to be recertified.

Chairman Crevda asked if that was the only change to list and Assistant Clerk of Council Peet confirmed it was.

Chairman Crevda asked for any comments or questions. No discussion offered.

It was moved by Crevda and seconded by Spann to recertify the 2018-2020 Police Sergeant Eligibility List.

NORTH RIDGEVILLE CIVIL SERVICE COMMISSION
REGULAR MEETING JULY 21, 2020

3

A voice vote was taken and the motion carried.

Yes – 2 No – 0

ADJOURNMENT:

Chairman Crevda asked for any other comments or questions. No discussion offered.

It was moved by Crevda and seconded by Spann to adjourn the meeting.

A voice vote was taken and the motion carried.

Yes – 2 No – 0

The meeting was adjourned at 6:37 PM.

Michael W. Crevda

Michael Crevda
Chairman

Lisa Ciofani

Lisa Ciofani
Deputy Clerk of Council, Recording Secretary

Tuesday, August 18, 2020
Date Approved