

PARKS AND RECREATION COMMISSION

Day: Wednesday
Date: July 22, 2015
Time: 7:30PM
Location: Senior Center Multi-Purpose Room

A G E N D A

- I. MEETING CALLED TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. FINALIZATION OF AGENDA
- V. APPROVAL OF MINUTES
- VI. LOBBY
- VII. REPORTS
 - A. COUNCIL LIAISONS REPORT
 - B. SCHOOL BOARD LIAISONS REPORT
 - C. FINANCIAL REPORT
 - D. DIRECTORS REPORT
 - E. PROGRAM SUPERVISOR REPORT
 - F. GROUNDS MAINTENANCE REPORT
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. ADJOURNMENT

PARKS AND RECREATION COMMISSION

MINUTES OF REGULAR MEETING: June 24, 2015

The meeting was called to order at the North Ridgeville Senior Center by Vice Chairman Ebenschweller at 7:30p.m.

ROLL CALL:

Dennis Boose, Cathy Ebenschweller, Kelly McCarthy, Chris Turay, Ben Gommel and Parks and Recreation Director Kevin Fougrousse

Absent: None

FINALIZATION OF AGENDA:

Parks and Recreation Director Kevin Fougrousse added South Central Park to new business
Old Business Dennis Boose brought up memorial program

Motion by McCarthy, 2nd by Gommel
Yes, 5 No, 0

APPROVAL OF MINUTES:

Motion by Turay, 2nd by Gommel
Yes, 3 No, 0 Abstain, 2

LOBBY: None

REPORTS:

COUNCIL LIAISONS REPORT: Council did approve \$1,600.00 for concrete work at South Central Park for the outdoor fitness equipment.

SCHOOL BOARD LIAISONS REPORT: Interviews were conducted for construction manager at risk. Icon was chosen as construction manager at risk. Groundbreaking ceremony will be late July & August. The start of school is August 20.

FINANCIAL REPORT: Through May of 2015 the Improvement Fund has brought in \$15,955.96. So far in 2015 the Improvement Fund has an unencumbered balance of \$237,640.56.

DIRECTORS REPORT: Parks and Recreation Director provided additional financials to the board for general, trust and improvement fund. Chairman Boose asked why the downturn in revenue, Park and Recreation Director Kevin Fougrousse mentioned that the biggest reason was the baseball / softball program. South Central Park parking lot is getting repaved by the Service Department. All the islands were removed, trees have been trimmed up and the catch basin has been moved. We went from 166 to 186 parking spots. Also want to introduce Meredith Brescilli as our new tot & youth program supervisor. She started on Monday, June 15.

PROGRAM SUPERVISOR REPORT: Independence Day Celebration is being held on Friday, July 3. We have 8 vendors, band (Sorry William), balloon twister, bounce houses, and cornhole tournament. Nuts & Bolts of Trust runs on Monday, June 13. Touch-A-Truck was held on June 6 from 10:00-Noon. Challenger British Soccer Camp is July 6 – July 10. Pre-school Art is a mommy and me class that introduces kids to art. Alphabet Kids is another mommy & me class and it is also a inclusionary program where kids can laugh, learn and play.

GROUND MAINTENANCE REPORT: No report by Parks and Recreation Director Fougrousse on behalf of Grounds Maintenance Supervisor Gary Teel.

OLD BUSINESS: Chairman Boose brought up the memorial program and wanted to re-visit the program. Chairman Boose provided pictures from Norwalk. Chairman Boose inquired about a work session. Parks and Recreation Director stated he would put together a document for the memorial tree program. Chairman Boose asked that Parks and Recreation Director start putting together an application for the memorial tree program and provide to the parks and recreation commission.

NEW BUSINESS: Parks and Recreation Director Kevin Fougrousse sent an email to all board members on Wednesday, June 24 in regards to the additional money being requested for installation of the concrete pad for the outdoor fitness equipment and the parking lot at South Central Park. Parks and Recreation Director asked for an additional \$5,000 for the South Central Park parking lot and an additional \$3,200 for the concrete pad. Unfortunately the outdoor fitness equipment is arriving sooner rather than later and our Service Department will not be able to perform the job due to road projects. Parks and Recreation Director Kevin Fougrousse also mentioned that the parking lot lights need to be updated due to corrosion and \$12,000 was estimated for the light poles. Chairman Boose inquired if temporary lighting was needed and Parks and Recreation Director Kevin Fougrousse stated no. An expense report was given to the board in regards to the improvement fund. Chairman Boose inquired will the Service Department be able to do the excavation work at all this year. Parks and Recreation Director Kevin Fougrousse stated that they would be able to do but couldn't do it in the revised timeline due to their commitment on road projects. Instead of the equipment sitting for a month and not being utilized we reached out to Fordson Concrete for a quote to do the work. Chairman Boose stated we are tripling the money and would we be better served to have the equipment sit for a month until the service department can perform the work. Member Turay inquired if there are theft issues and Parks and Recreation Director Kevin Fougrousse stated no, the equipment is pretty heavy and cumbersome. Chairman Boose asked if the equipment could be stored and re-delivered and Parks and Recreation Director stated they will not deliver to the Service Department. Member Gommel inquired if any local concrete companies were contacted and Parks and Recreation Director Kevin Fougrousse stated no other company was contacted other than Fordson Concrete due to their previous work history with the department.

\$5,000 for parking lot contingency money
Motion by Ebenschweller and 2nd by McCarthy
Yes – 5 / No - 0

\$3,200 for concrete pad for outdoor fitness equipment
Motion by McCarthy and 2nd by Turay
Yes – 3 / No - 2

ADJOURNMENT: Meeting adjourned at 8:15PM