

PARKS AND RECREATION COMMISSION

WEDNESDAY July 24, 2013

MULTI-PURPOSE ROOM 7:30 P.M.

A G E N D A

- I. MEETING CALLED TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. FINALIZATION OF AGENDA
- V. APPROVAL OF MINUTES
- VI. LOBBY
- VII. REPORTS
 - A. COUNCIL LIAISONS REPORT
 - B. SCHOOL BOARD LIAISONS REPORT
 - C. FINANCIAL REPORT
 - D. DIRECTORS REPORT
 - E. PROGRAM SUPERVISOR REPORT
 - F. GROUNDS MAINTENANCE REPORT
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
- X. ADJOURNMENT

PARKS AND RECREATION COMMISSION
MINUTES OF REGULAR MEETING: June 26, 2013

The meeting was called to order at the N. Ridgeville Senior Center by Chairman Milner at 7:30 p.m.

ROLL CALL:

Present: Chairman Brett Milner, Vice Chairman Cathy Ebenschweller, Kelly McCarthy, Dennis Boose, and Director Kevin Fougrousse

Absent: Mike Gill, unexcused

FINALIZATION OF AGENDA:

Member Boose added SCP restroom improvement request to old business. Director Fougrousse added SCP basketball courts to new business.

Motion by McCarthy, 2nd by Boose

Yes, 4 No, 0

APPROVAL OF MINUTES:

Motion to approve April minutes by Boose, 2nd by Ebenschweller

Yes, 4 No, 0

LOBBY: None

REPORTS:

COUNCIL LIAISONS REPORT: Invited Board to attend City Council meeting Monday July 1 at 6 pm regarding the resolution to accept the Parks and Recreation Master Plan.

Clarified term limits for Board Members after meeting and reviewing with Charter Review Committee and Law Director. Concluded a Board Member cannot serve more than 6 consecutive years. New appointees serve only the remainder of vacated term, not start a new three year term. If re-appointed, still cannot serve more than 6 consecutive years.

Council postponed action on restroom construction project until after tonight's meeting with Commission Board taking first action.

SCHOOL BOARD LIAISONS REPORT: Grades 2 & 3 will be together in Liberty and grades 4 & 5 will be in Wilcox and new hours will be assigned. Board moving forward financially.

FINANCIAL REPORT: Unencumbered Improvement Fund balance is \$182,000.00 . Over 100 houses have been built this year with an expected 200 – 220 total.

DIRECTORS REPORT: Using Rec Desk software, attached are financials comparing 2012 to 2013. In the black so far this year and ahead of schedule compared to last year. Programs continue to grow and improve. Vice Chairman Ebenschweller noted online registration helps. Member Boose confirmed figures were just from programming.

Walking Trail grant contracts have been signed. Surveying will take place next, then it can go out to bid. Hope to complete project by Oct 31 but have 15 months to complete in accordance with grant. The path will be 1.2 miles and 10' wide connecting South Central Park to Middle School and St. Peters. Users can stay in the park or cross Bainbridge and continue on path. Saved \$40,000.00 by not going through the woods on the north side of Bainbridge. Vice Chairman Ebenschweller inquired if signs and crosswalk would be erected for this path to cross Bainbridge. Member Boose noted the \$150,000.00 has not come off of \$182,000 encumbered balance and won't until next year, leaving a balance of \$32,000.00.

PARKS AND RECREATION COMMISSION

MINUTES OF REGULAR MEETING: June 26, 2013 cont'd

PROGRAM SUPERVISOR REPORT: Baseball / softball playoffs will be in a couple weeks. Not many rain outs this year due to the diamond pro installation. Independence Day celebration takes place July 3 with our Party in the Park from 7 – 9 and fireworks following at dusk. Started work on fall program Rec Gazette.

Vice Chairman Ebenschweller reported her request last year to install speed bumps at Shady Drive Complex has not been done. Believes it is dangerous not to put them in place with the number of children in the complex and cars speeding thru the parking lot. Member Boose noted in the past, police sat there as a deterrent to slow down drivers. VC Ebenschweller also noted poor communication between cities for traveling softball teams in case games are cancelled. Frank Vacha stated each city puts posting on their website plus coaches have rain out numbers to call and pass along information to parents. VC Ebenschweller stated her love for the diamond pro mixture on fields and has received lots of positive feedback. Director Fougrousse reported as long as budget allows, fields will be top dressed with this drying agent each year.

Chairman Milner inquired if football was going to run this year. Frank Vacha noted too early to tell, still taking registration for another month.

GROUND MAINTENANCE REPORT: Director Fougrousse reported water damage to the concession stand due to Frontier Park flooding. Equipment is fine but drywall needs to be replaced.

OLD BUSINESS: Member Boose noted City Council members had questions about costs for South Central Park restroom project and asked Teila from Building Department to explain this project in detail. Teila noted existing restrooms will be torn down completely. All new stalls and fixtures, 6 each for men and women, 12 in total. Replacing doors to make ADA accessible. Will be able to enter restrooms from either end of building after breaking thru concession stand wall. Storage space and maintenance closet included with possibility of future family changing room. Staining existing floor with a non slip surface material. Using some old lights and adding more new ones. Fixtures include automatic flushing and motion sensors for faucets and lights. Doors will have electric timers. Building exterior will also be painted. Member Boose stated commercial projects cost more than housing projects. Feels these restrooms are needed and will be worth it as this is our main park with lots of other amenities such as splash pad, playground and pavilions. VC Ebenschweller reported more people are visiting the park each year and with the walking trail being added there will be even more traffic, agreeing it is a necessity. Member McCarthy inquired if baby changing stations were being installed. Teila answered yes. Member Boose noted \$44,000.00 from grant, \$25,000 from Parks and Rec and \$41,000 from General Fund, therefore not depleting our Improvement Fund. Director Fougrousse explained that prevailing wage is huge cost component of grant projects eating up funds that could have been spent on the project itself.

Motion by Boose, 2nd by McCarthy to approve SCP restroom improvement project.

Yes, 4 No, 0

Member Boose will take it to City Council. Teila noted, if approved, will start right after Labor Day.

NEW BUSINESS: Director Fougrousse noted during appropriations, he asked for and approved from the Master Plan projects the resurfacing and painting of the SCP basketball courts. 1/1/2" overlay will be installed and, 30 days later, it will be painted for a cost of \$25,000.00. Member Boose inquired which fund. Director Fougrousse noted Improvement Fund. Member Boose pointed out that after the walking trail encumbered amount, there is a \$32,000.00 balance, less the \$25,000.00 needed for restroom project there is not enough money in the Improvement Fund for the basketball courts.

PARKS AND RECREATION COMMISSION

MINUTES OF REGULAR MEETING: June 26, 2013 cont'd

NEW BUSINESS: cont'd

Director Fougousse noted houses are still being built with approximately \$40 – 50,000.00 being added each year. Member Boose still feels we are ear marking to spend money we haven't earned yet.

Motion by McCarthy, 2nd by Ebenschweller to spend up to \$25,000.00 from the Improvement Fund for the resurfacing and painting of the SCP basketball courts.

Yes, 3 No, 0 Abstain, 1 (Boose)

Member Boose reported while relatives were in town they visited the various parks. They were impressed with South Central Park and also the opportunities Frontier Park offered. They also were impressed with the soccer complex and especially with Shady Drive Complex. Kudos to Kevin, Frank and the maintenance staff.

ADJOURNMENT: Meeting adjourned at 8:10 pm